

Bid Document

Bid Details	
Bid End Date/Time	05-03-2020 15:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Railways
Department Name	Na
Organisation Name	N/a
Office Name	Railtel Corporation Of India Ltd. Gurgaon
Total Quantity	16
Item Category	Desktop Computers , Laptop-Notebook , Office Suite Software (Version 2.0)
Bidder Turnover (Last 3 Years)	4 Lakh (s)
MSE Exemption For Years Of Experience And Turnover	Yes
Startup Exemption For Years Of Experience And Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	Yes
Primary product category	Desktop Computers

EMD Detail

Advisory Bank	AXIS BANK LTD
EMD Percentage(%)	2.00
EMD Amount	16918

ePBG Detail

Advisory Bank	AXIS BANK LTD
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	62

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

ED/OP

Railtel Corporation Of India Ltd., East Kidwai Nagar, New Delhi
(Jagdeep Singh)

Splitting

Bid splitting not applied.

Desktop Computers (7 pieces)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Motherboard	Chipset Series	Intel H Series	Intel H Series, Intel B Series, Intel Q Series Or higher
	Expansion Slots (PCIe x 1) (Number)	1	*
	Chipset Number	Intel H370	Intel H110, Intel H270, Intel H310, Intel H370, Intel B250, Intel B360, Intel Q 250, Intel Q 270, Intel Q 370, Intel B 365 Or higher
	Expansion Slots (PCIe x 4) (Number)	0	*
	Expansion Slots (PCIe x 16) (Number)	1	*
	Expansion Slots (PCI) (Number)	0	*
	Expansion Slots (M Dot 2)	2	*

Processor	Processor Make	Intel	Intel
	Processor Generation	9	8.0, 9.0 Or higher
	Number of Cores per Processor	8	2, 4, 6, 8 Or higher
	Processor Base Frequency (GHz)	3	*
	Processor Description	Intel Core i7	Intel Core i3, Intel Core i5, Intel Core i7, Intel Core i9 Or higher
	Processor Number	Intel Core i7 9700	*
	Out of Band Management	NA	*
	Cache (MB)	12	*
Graphics	Graphics Type	Dedicated/Discrete	*
	Graphic Card Description	-	*
	Size of Memory in Case of Dedicated Graphic Card (GB)	2	*
	Size of VRAM in case of Integrated Graphics (MB)	-	*
Operating System	Operating System (Factory Pre-Loaded)	Windows 10 Professional	Windows 10 Professional
	Recovery Image Media	-	*
	OS Certification	Windows	*
Memory	Type of RAM	DDR4	*
	RAM Size (GB)	8	8, 16, 32, 64 Or higher
	RAM Speed (MHz)	2666	*
	Total Numbers of DIMM Slots Available	2	*
	Number of DIMM Slots populated	2	*
	RAM Expandability up to(using spare DIMM Slots in GB)	32	8, 16, 32, 64, 0, 128 Or higher
Storage	Total Number of Internal Bays available	1	*
	Number of 2 point 5 inches internal Bays	0	*
	Number of 3 point 5 inches Internal Bays	1	*
	Number of 2 point 5	0	*

	Inches Internal Bays Populated		
	Number of 3 point 5 Inches Internal Bays Populated	1	*
	Type of Drives used to populate the Internal Bays	HDD	HDD, SSD, SSHD, SSED
	Number of Internal Bays populated with HDD	1	*
	Capacity of each HDD (GB)	1000 @7200 rpm	*
	Total HDD Capacity (GB)	1000	1000, 1500, 2000, 2500, 3000 Or higher
	Number of Internal Bays populated with SSD	0	*
	Capacity of each SSD (GB)	0	*
	Total SSD Capacity (GB)	0	128, 256, 384, 512, 768, 0, 1024, 2048 Or higher
	Number of Internal Bays populated with SSHD	0	*
	Capacity of each SSHD (GB)	NA	*
	Total SSHD Capacity in addition to 8 GB Flash (GB)	0	500, 1000, 2000, 0 Or higher
	Optane Memory (GB)	0	*
Cabinet	Cabinet Form Factor	SFF (7 to 13 Litres)	SFF (7 to 13 Litres), Tower (13.1 to 26 Litres)
	Cabinet Volume (Litres)	-	*
	External Bays (Number)	1	*
	Optical Drive	DVD R/W	*
	Internal Speaker	Yes	*
	Audio-in	Yes	*
	Audio-out	Yes	*
	Headphone out	Yes	*
	Microphone-in	Yes	*
Connectivity	Wireless Connectivity	No	*

	If Yes, Type of Wireless Connectivity	NA	*
	Number of Ethernet Ports	1	*
	Type of Ethernet Ports	10/100/1000 on board Integrated Gigabit Port	*
	Bluetooth Connectivity	No	*
	If Yes, Version of Bluetooth Available	0	*
Ports	Number of USB Version 2 Point 0 Ports	4	*
	Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports	4	*
	Number of USB Version 3 point 1, Gen 2 Ports	0	*
	Number of USB Type C Ports	0	*
	Number of Serial Ports	1	*
	Number of Parallel Ports	0	*
	Number of VGA Ports	0	*
	Number of HDMI Ports	1	*
	Number of DP Ports	1	*
Monitor	Model of the Monitor	-	*
	Monitor Technology	IPS	IPS, TN, VA Or higher
	LED Backlit Monitor Size (INCHES)	21.5	19.5, 21.5, 22, 23, 24, 27, 20, 23.8 Or higher
	Monitor Resolution (PIXELS)	1920x1080	1440 x 900, 1600 x 900, 1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160 Or higher
	TCO Certification for Monitor	-	*
	Number of VGA Ports in the Monitor	1	*
	Number of HDMI Ports in the Monitor	1	*
	Number of Display Ports in the Monitor	1	*
	Availability of Webcam integrated with Monitor	No	*
	If Yes, Resolution of Webcam	NA	*

	Availability of Speakers integrated with Monitor	No	*
	If Yes, Number of Speakers available	0	*
Power	Power Supply Capacity (Watt)	-	*
	Minimum Power Efficiency Range (%)	85 - 89	*
Certification	ROHS Compliance	Yes	*
	BEE / Energy Star for the given Model	Yes	*
Input Devices	Mouse Connectivity	Wired	*
	Type of Mouse	Optical Scroll	*
	Keyboard Connectivity	Wired	*
	Type of Keyboard	Standard with Rupee Symbol	*
Operating Conditions	Minimum Operating Temperature	5	*
	Maximum Operating Temperature	35	*
	Minimum Operating Humidity (%RH)	20	*
	Maximum Operating Humidity (%RH)	80	*
Warranty	On Site OEM Warranty (Year)	5	5 Or higher

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajesh Pokhriyal	122003,143, Institutional Area,sector-44.	7	30

Laptop-Notebook (1 pieces)

Technical Specifications

* As per GeM Category Specification

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Processor	Processor Make	Intel	Intel
	Processor Generation	8	8.0, 9.0 Or higher
	Number of Cores per Processor	4	2, 4, 6, 8 Or higher
	Processor Base Frequency (GHz)	1.9	*
	Processor Description	Intel Core i7	Intel Core i5, Intel Core i7, Intel Core i9 Or higher
	Processor Number	Intel Core i7 8665U	*
	Out of Band Management	NA	*
	Cache (MB)	8	*
Construction	Form Factor	Standard	Standard, Convertible, Detachable
	Chassis Material	ABS Plastic	*
	Hinges	Metallic	*
Motherboard	Expansion Slots (M Dot 2)	1	*
Graphics	Graphics Type	Dedicated/Discrete	*
	Graphic Card Description	-	*
	Size of Memory in Case of Dedicated Graphic Card (GB)	2	0, 1, 2, 3, 4, 6 Or higher
	Size of VRAM in case of Integrated Graphics (MB)	-	*
Operating System	Operating System (Factory Pre-Loaded)	Windows 10 Professional	Windows 10 Professional
	Recovery Image Media	-	*
	OS Certification	Windows	Windows, Linux, Mac OS, NA
Memory	Type of RAM	DDR4	*
	RAM Size (GB)	16	8, 16, 32 Or higher
	RAM Speed (MHz)	2400	*
	Total Numbers of DIMM Slots Available	2	*
	Number of DIMM Slots	1	*

	populated		
	RAM Expandability up to(using spare DIMM Slots in GB)	32	8, 16, 32, 0 Or higher
Storage	Type of Drives used to populate the Internal Bays	SSD	SSD
	Number of Internal Bays populated with HDD	0	*
	Capacity of each HDD (GB)	NA	*
	Total HDD Capacity (GB)	0	500, 1000, 1500, 2000, 2500, 3000, 0 Or higher
	Number of Internal Bays populated with SSD	1	*
	Capacity of each SSD (GB)	512	128, 256, 512, 1024, 2048, 0
	Total SSD Capacity (GB)	512	256, 384, 512, 768, 1024, 1280, 2048, 4096 Or higher
	Number of Internal Bays populated with SSHD	0	*
	Capacity of each SSHD (GB)	NA	8 GB Flash + 500 GB @5400 rpm, 8 GB Flash + 1000 GB @5400 rpm, 8 GB Flash + 2000 GB @5400 rpm, NA Or higher
	Total SSHD Capacity in addition to 8 GB Flash (GB)	0	500, 1000, 1500, 0 Or higher
	Optane Memory (GB)	0	*
Connectivity	Wireless Connectivity	Yes	Yes
	If Yes, Type of Wireless Connectivity	Wi-Fi 802.11ac	*
	Number of Ethernet Ports	1	*
	If available, Type of Ethernet Ports	10/100/1000 on board Integrated Gigabit Port	*
	Bluetooth Connectivity	Yes	Yes, No
	If Yes, Version of Bluetooth Available	4.2	*

Ports	Number of USB Version 2 Point 0 Ports	0	*
	Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports	3	*
	Number of USB Version 3 point 1, Gen 2 Ports	0	*
	Number of USB Type C Ports	1	*
	Number of Serial Ports	0	*
	Number of VGA Ports	1	*
	Number of HDMI Ports	1	*
	Number of DP Ports	0	*
	Number of Thunderbolt Port	-	*
Display	Display Size (Inch)	14	14, 15, 15.4, 15.6, 16 Or higher
	Display Type	-	Non Touch, Touch Or higher
	Display Technology	LED HD Backlit	*
	Panel Technology	IPS	IPS Or higher
	Display Resolution (Pixels)	1920x1080	1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160, 2304 x 1440, 2560 x 1600, 2736 x 1824, 2880 x 1800, 2256x1504, 3000x2000, 3240x2160, 3272 x 1920 Or higher
	Availability of Webcam integrated with Display	Yes	Yes
	If Yes, Resolution of Webcam	HD	VGA, HD, FHD, NA Or higher
	Infra Red Webcam	No	Yes, No
Miscellaneous	Optical Drive	NA	Integrated, External, NA Or higher
	Type of Optical Drive	N/A	*
	Internal Speaker (Dual)	Yes	Yes, No
	Audio-in	Yes	*
	Audio-out	Yes	*
	Headphone out	Yes	*
	Microphone-in	Yes	*

	Type of Keyboard	Standard	*
	Backlit Keyboard	Yes	*
	Spill Resistant Keyboard	Yes	*
	Pointing Device/Touchpad	Touchpad with multi-touch gestures enabled	*
	Finger Print Reader	Yes	*
	Hardware Trusted Platform Enabled	Yes	*
	Carry Case	Yes	Yes
	If Yes, Type of Carry Case	With Shoulder Strap	*
	Security Lock Slot	Yes	*
	If Yes, Availability of Cable Lock	No	*
	Weight (Including Battery) (Kilogram)	1.73	*
Power	Battery Type	-	*
	Battery Chemistry	Li - ion	*
	Battery Capacity (Watt Hour)	48	*
	Battery Backup Time (Hours)	15	*
Certification	BIS Registration under CRS of Meity	Yes	*
	BIS Registration Number and its validity	-	*
	BEE / Energy Star for the given Model	Yes	*
	ROHS Compliance	Yes	*
	Other Certifications available	-	*
Operating Conditions	Minimum Operating Temperature	0	*
	Maximum Operating Temperature	35	*
	Minimum Operating Humidity (%RH)	10	*
	Maximum Operating Humidity (%RH)	90	*
Warranty	Battery Warranty	3	1, 3, 4 Or higher
	On Site OEM Warranty (Year)	3	3, 5, 4 Or higher

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajesh Pokhriyal	122003,143, Institutional Area,sector-44.	1	30

Office Suite Software (Version 2.0) (8 pieces)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
BASIC INFORMATION	Product Type	Proprietary Suites	Proprietary Suites
	Offered Product are	2. Government Edition	2. Government Edition
	Name of the OEM	-	*
	OEM Model / Part No	-	*
	Product Id of OEM	-	*
	Software Description	-	*
	Date of Launch of Version	-	*
SCOPE OF LICENCE	"Types of Licence (Hint : Select 'NA' if not applicable)"	1.Perpetual	1.Perpetual
	"Duration of Subscription (in Years) (Hint : Select '0' if not applicable)"	0	0.0 - 5.0 Or higher
	Licencing option	4.Device based	4.Device based
	Number of CORE /Users /Socket/ Device Supported for Each licence (Hint : - Inline with licence option selected)	1	1.0 - 100.0 Or higher
OFFICE SUITE	Proprietary Suite	1. Microsoft Office	1. Microsoft Office

	"Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)"	6. Not Applicable	6. Not Applicable
	Components of Office Suite covered in the offered product	1. Word Processor,2. Spreadsheet,3. Presentation,4. FILE CONVERSION,5.GRAPHICS	1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS
	Operating Systems Supported by the offered product	1. Windows	1. Windows
	The offered product have support from OEM for	1. Updation for Patches and Bug fixes within supoort period.	1. Updation for Patches and Bug fixes within supoort period.
	Number of Years upto which support is available from OEM/Seller for Updation (Patches and Bug fixes) within support period	5	5
	Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period	NA	NA
	No of days Training Provided at Site	0	0
Word Processor	Word Processor FEATURES	1. Word,2.Themes,3. File Annotation,4.Built in Spell Checker/ Grammer & Style,5. Dictionary/ Theasaurus,6. Utilities for manipulating and editing text	1. Word, 2.Themes, 3. File Annotation, 4.Built in Spell Checker/ Grammer & Style, 5. Dictionary/ Theasaurus, 6. Utilities for manipulating and editing text
Spreadsheet	Spreadsheet FEATURES	1. Excel,3.Open XML File Format,5.Queries,7 .Formula Calculation Function,8.Pivot Table/ Tables	1. Excel, 3.Open XML File Format, 5.Queries, 7.Formula Calculation Function, 8.Pivot Table/ Tables
Presentation	PPT FEATURES	1. Presentation Tool,2.Slide Transitions, 3.Themes,4.Power View	1. Presentation Tool, 2.Slide Transitions, 3.Themes, 4.Power View
FILE CONVERSION	PDF Editor & Convertor Features	1. Word to PDF,,2. PDF to word,,3. Excel to	1. Word to PDF,, 2. PDF to word,, 3. Excel to

		PDF,	PDF,
GRAPHICS	GRAPHICS FEATURES	1. GRAPHIC TOOL,2. Drawings and Diagrams,3.Path editing tool,4. Raster Graphics Editor,5. Vector Graphics Editor	1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3.Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor
COLLABORATION TOOL	COLLABORATION TOOL FEATURES	2. Relationships,5.Exchange Server Support,6.Outlook Social Connector,10.Real time Document Co- Authoring,11.Collaboration over Same Platform Suite	10.Real time Document Co- Authoring, 11.Collaboration over Same Platform Suite, 2. Relationships, 5.Exchange Server Support, 6.Outlook Social Connector
GENERIC	GENERIC FEATURES 1	1. Accessibility,2. Support for many native languages,4.ActiveX Control,5.Writing Support,6.Gradient and pattern tools,7.Files and Printing,8. Editing and Formatting,9.Language Tools,11.Forms,12. Reports,3. 3rd Party Add -ons	1. Accessibility, 2. Support for many native languages, 3. 3rd Party Add -ons, 4.ActiveX Control, 5.Writing Support, 6.Gradient and pattern tools, 7.Files and Printing, 8. Editing and Formatting, 9.Language Tools, 11.Forms, 12. Reports
	GENERIC FEATURES 2	16. Templates,18.Equation Editor,19.Version Information,23. Live Preview,24.Research Button,25. Bug report,26. Notetaking software,27. Email client,28. HTML Editor,29. Online Editing	16. Templates, 18.Equation Editor, 19.Version Information, 23. Live Preview, 24.Research Button, 25. Bug report, 26. Notetaking software, 27. Email client, 28. HTML Editor, 29. Online Editing
	Cloud storage support for	4. NA	4. NA
	Capacity of cloud storage support(in GB) Hint:- Select'0' if not applicable	0	0.0 - 10000.0 Or higher
SUPPORTED HARDWARE REQUIREMENTS AT USEREND	Processor Supported in Bits	32,64	32, 64
	Minimum Processor Configuration Required	-	*
	Minimum Hard Disk Space Required in GB	3	*
	Minimum RAM Size	2	*

	required in GB		
GENERIC PARAMETERS	Valid Licence copy to be provided	YES	*
	Software supplied through	URL Link	*

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajesh Pokhriyal	122003,143, Institutional Area,sector-44.	8	30

Special terms and conditions for category Desktop Computers

1) As per notification of MEITY circulated vide letter no. F.No.33(1)/2017-IPHW..dated :14/09/2017, the minimum local content should be 45.percent to qualify as local or domestic manufacturer.\n\nSeller has to ensure that operating system software etc comes preloaded with machine from respective OEM . Any deviation in respect of genuinity and authenticity of OS will attract severe penalty on part of seller as law of the land and contractual provisions. Buyer are also requested to verify the key no of OS etc with server of Microsoft/Linux before accepting machines to avoid complexity at latter stage.

Special terms and conditions for category Laptop-Notebook

1) As per notification of MEITY circulated vide letter no. F.No.33(1) /2017-IPHW..dated: 14/09/2017, the minimum local content should be 40 percent to qualify as local or domestic manufacturer.

Bid Specific Additional Terms and Conditions

1. Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 1 year before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

2. Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

3. **OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
4. **Scope of supply (Bid price to include all cost components) :** Only supply of Goods
5. **Bidder Turn Over Criteria:** The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. **IMPORTED PRODUCTS:** In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.
7. **Availability of Service Centres:** Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
8. **Dedicated /toll Free Telephone No. for Service Support :** BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
9. **Escalation Matrix For Service Support :** Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
10. **Bid reserved for Make In India products:** Procurement under this bid is reserved for purchase from local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a local supplier, should be as per relevant notification / order issued by the nodal ministry as available on the website of Department of Promotion of Industries and Internal Trade (DPIIT). All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 29.5.2019. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
11. **Procurement under this bid is reserved for purchase from Micro and Small Enterprises** whose credentials are validated online through Udyog Aadhaar for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.
12. **Pre-dispatch inspection at Seller premises (Fee/Charges to be borne by the SELLER):** Before dispatch, the goods will be inspected by Buyer / Consignee or their Authorized Representative or by Nominated External Inspection Agency (independently or jointly with

Buyer or Consignee as decided by the Buyer) at Seller premises for their compliance to the contract specifications. Fee/Charges taken by the External inspection Agency and any external laboratories testing charges shall be borne by the SELLER. For in-house testing, the Sellers will provide necessary facilities free of cost. Seller shall notify the Buyer through e-mail about readiness of goods for pre-dispatch inspection and Buyer will notify the Seller about the Authorized Representative/ Nominated External Inspection Agency and the date for testing. The goods would be dispatched to consignee only after clearance in pre-dispatch inspection. Consignee's right of rejection as per GTC in respect of the goods finally received at his location shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by Buyer/ Consignee or its Nominated External Inspection Agency prior to the goods' shipment. While bidding, the sellers should take into account 7 days FOR INSPECTION from the date of email offering the goods for inspection. Any delay in inspection beyond 7 days shall be on the part of the buyer and shall be regularised without Liquidated Damages. Inspection and external laboratory testing charges shall be borne by the supplier and it shall not be reimbursed by Buyer to them at any point in time. Cost of inspection / testing shall be factored in by the supplier in the cost of the product itself while submitting bid. Following are the tests that are required to be conducted during pre-dispatch inspection: at Seller/OEM Premises .INSPECTION AGENCY : The [inspection agency](#) will conduct the inspection and submit the certificate to the supplier as well as the buyers and consignees. The bidder will be solely responsible for pre-inspected material for Quality Assurance including pre-dispatch inspection/ testing at manufacturers site by Buyer / Consignee himself or their authorized representative / committee.

13. Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 7 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG).Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---