

Chapter - 1

OPEN TENDER NOTICE

Tender No. : RailTel/Tender/OT/ER/HQ/2018-19/1053 ,Dt.25-04-18

RailTel Corporation of India Ltd., Eastern Region, 3rd floor, Chatterjee International Centre, 33A Jawaharlal Nehru Road, Kolkata – 700 071 invites sealed Tender for “Supply and Installation & Commissioning of 1.5 ton Window & Split type Air conditioners, with controllers at various Locations of Guwahati, Patna & Kolkata territory of RailTel in Eastern Region”

a)	Estimated cost of the work	: Rs. 15,50,198/- (excluding GST & all other taxes))
b)	Sale of Tender Document on	01-05-2018
c)	Closing of sale of tender document	30-05-2018 up to 17:00 hrs.
d)	Last Date & Time of submission of offer	31-05-2018 up to 15:00 hrs.
e)	Date & Time of opening	31-05-2018 at 15:30 hrs.
f)	Validity of offers	120 days from the date of opening
d)	Completion period	02 (two) months i.e. 60 days.
e)	Ernest Money Deposit	Rs. 31,000/-
f)	Cost of Tender document	Rs. 2,360/- (including GST)
g)	Cost of Tender document if required by post	Rs. 2,860/- (Including GST)
h)	Website from where tender document can be down loaded & every modification are also to be viewed.	:www.railtelindia.com
i)	If the tender document is downloaded from website then cost of tender document as stated above have to be submitted along with the offer in the form of Demand Draft in favour of RailTel Corporation of India Ltd. payable at Kolkata from any nationalized / scheduled bank of India.	

Small Scale Units registered with NSIC under single point registration scheme shall be exempted from the cost of tender documents. However, postal charges of Rs. 500/- would have to be paid by them, in case they need tender document by post.

The offers shall be opened on above said date & time in the presence of those bidders who choose to be present. If the above said date happens to be a holiday the same shall be opened on the next working day.

1.1 Tenders are to be submitted in the prescribed form also obtainable from the office of the Executive Director, Eastern Region, RailTel Corporation of India Ltd., Eastern Region, 3rd Floor, Chatterjee International Centre, 33A Jawaharlal Nehru Road, Kolkata – 700071 on production of cost of tender document indicated in the tender notice or tender document down loaded from RailTel Website.

1.2 Tender forms are not transferable.

- 1.3 Tenders in sealed cover, super-scribing the Tender Notice No & dt. Name of work for which tender submitted with the address of the tenderer addressed to Executive Director, Eastern Region, RailTel Corporation of India Ltd., Eastern Region, 3rd Floor, Chatterjee International Centre, 33A Jawaharlal Nehru Road, Kolkata – 700071 can be dropped in the tender box kept in the above mentioned office and also be sent by post/courier to reach by scheduled time of closing of tender. RailTel will not be responsible for Postal/courier delay and transit loss. The Tender Box will remain open from 10:00 hrs to 15:00 Hrs up to the date of tender opening.
- 1.4 The following further documents should be submitted along with tender:
- List of personnel in the organization available on Hand and proposed to be engaged for this subject work. These two list should be given separately and signed by the tenderer.
 - List of Plant & Machinery available on hand (own) and proposed to be inducted (own and hired to be given separately) for the subject work and each page of this list shall be signed by the tenderer.
 - List of works completed in the last three financial years including this current financial year giving description of work ,organization for whom executed, approximate value of contract at the time of award ,date of award and date of scheduled completion of work, date of actual start & actual completion of work and final value of contract should also be given.
- 1.5 Any change or modification in the constitution of tendering firms for whatever purpose or intimation of any dispute by any of the partners in the firm, making the tendering firm ineligible, during consideration of the tender after opening of tender, shall be deemed to be backing out of the offer by the tenderer.
- 1.6 The EMD should be paid in form of A/C payee DD issued by Nationalised banks/or scheduled bank in favour of RailTel Corporation of India Ltd. payable at Kolkata.

Tender offers not accompanying with the requisite Earnest Money Deposit as applicable shall be summarily rejected.

Small Scale Units registered with NSIC under single point registration scheme shall be exempted from submitting the EMD amount on providing the valid NSIC registration certificate.

- 1.6.1.1 The Company who have been issued LOA by RailTel for supply , installation & commissioning of AC machine but they have been failed to do the same & their LOA has been terminated , they are not **eligible** to participate in this tender . If they participate in this tender , the bid will **rejected**.

The tenders will be opened in the presence of those Tenderers who can make it convenient to be present (only one representative of the tenderer is allowed) with proper authentication letter in the Tender Hall. In case, the date of Opening of the tender happens to be holiday; the same will be opened at the same time on the next working day.

General Manager/Operation
RailTel Corporation of India Ltd.
Eastern Region/ Kolkata