



RAILTEL CORPORATION OF INDIA LTD.

(A Govt. of India Enterprise)

Territory Office

Plot No. 17, 1st Floor, Raghunath Nagar,
Near Shahpura Police station,
Bhopal MP-462039

Western Region Office

Western Railway Microwave Complex Senapati
Bapat Marg, Near Railway Sports Ground,
Mahalaxmi, Mumbai – 400013

Corporate Office

Plate-A, 6th Floor, Office Tower-2,
NBCC Building, East Kidwai Nagar,
New Delhi-110023

Request for Quote

For

“Supply and installation of Photocopy, Desktop and UPS at
School Education Department (MP)”

Tender Ref :- RCIL WR-BPL0 MKTG(EB)/1/MAY-1

Dtd. 03/05/2023

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NOTICE

Tender Ref. RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

RailTel Corporation of India Ltd invites Tender's via E-Mail with password protected folder from reputed firms for work mentioned in the Scope of this Tender. The technical and commercial (price) bids shall be submitted through E-Mail at bpltooffice@railtelindia.com in password protected folder as separate PDF documents up to the end date & time mentioned below.

Sr No	Description	Estimated Cost	Last date & Time for Bid Submission	Date & Time for Bid Open	Completion Period
1	Supply and installation of Photocopy, Desktop and UPS at School Education Department (MP)	As per tender document attached As per Tender No: GEM/2023/B/3353674 Dtd. 13/04/2023	08-05-2023 15:00 Hrs.	08-05-2023 18:00 Hrs.	As per Tender No: GEM/2023/B/3353674 Dtd. 13/04/2023
	Type of Bid	*TWO COVER BID (1) EMD, Pre. Qualification and Technical (2) Price Bid			

Note: In case of any discrepancy or ambiguity in any clause/specification pertaining to scope of work area, the Tender no. GEM/2023/B/3353674. Supply and installation of Photocopy, Desktop and UPS at School Education Department (MP). **(Copy at annexure–VIII).**

PRICE BID

Please Refer BoQ – Annexure -XX

Bidder should quote price for end to end SOW wrt -

Tender Ref: Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

and subsequent corrigenda. Supply and installation of Photocopy, Desktop and UPS at School Education Department (MP)

Note: In case of any discrepancy or ambiguity in any clause/specification pertaining to scope of work area, the Tender no. GEM/2023/B/3353674 i.e. Supply and installation of Photocopy, Desktop and UPS at School Education Department (MP) (**Copy at annexure–VIII**).

1. The details are as under:

1	Issue date of “Invitation for Tender document”	03-05-2023
2	Last date for submission of Tender by applicants	08-05-2023 15:00 Hrs.
3	Opening of Tenders	08-05-2023 18:00 Hrs.
4	Tenders Submission Mode	By email (with password protected)
5	Completion Period	As per Tender Ref :- RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023 and Tender Ref. GEM/2023/B/3353674 Dtd. 13/04/2023 & subsequent corrigenda.
6	Estimated Value of Work	As per tender attached (Tender Ref. GEM/2023/B/3353674 Dtd. 13/04/2023)

Tender and all corrigenda will be made available at RailTel Corporation of India’s portal <https://www.railtelindia.com>. EMD Fee of Rs. 8500000/- required

(For Bank detail Refer Annexure X)

As per Tender No: GEM/2023/B/3353674 and subsequent corrigenda.

Note: For bid submission, tenderer will have to submit signed and stamped printed copy of the tender document.

1. RailTel intends to look for an Empaneled BIDDER who can help us with Bid Submission & have the ability to take up the work on turnkey basis and who has good connect with the customer and local environment. The bidder shall bear all costs associated with the preparation, submission / participation in the bid. RailTel in no way will be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.
2. Bidders shall necessarily furnish the details of the valid SD / PBG / Tender fee / fee applicable submitted at time of empanelment for consideration of their offer.
3. Undertaking stating that bidder accept to execute SOW of Tender No: GEM/2023/B/3353674 Dtd.13/04/2023 and subsequent corrigenda on fully Back to Back basis.
4. Copy of power of attorney issued in favor of signatory
5. The bidder responding to this Tender shall give an undertaking that, if they are successful, then they will not participate in the Tender No: GEM/2023/B/3353674 Dtd. 13/04/2023 and subsequent corrigenda directly or with other direct bidder
6. A pre bid agreement will be signed with successful bidder on non-judicial stamp of adequate value as per final bid value. Format will be shared with successful bidder only

7. Bidder should have aggregate turnover for the last five financial years should not be less than 100% of the value of the tender. If tender is issued in the month of September or prior to September, then last 5 FY shall include the financial year ended in March of last year and in case tender is issued after the month of September then last year should be financial year ended in March of current year.

8. The Bidder must provide acceptance (with documents) on the following:

All payments shall be paid on Bidder back to back basis. RailTel shall make payment to selected Business Associate after receiving payment from the end customer for the successful completion portion. In case of any penalty or deduction made by the end customer, the same shall be deducted from the selected BIDDER.

The BIDDER must have the pre-requisite experience for similar type of work (proof of similar works need to submit inform of PO and completion along with Value)

Bidder will submit No deviation certificate. Bidder will submit non-black listed certificate.

Partner will be chosen as per the policy guidelines of RailTel Corporation of India Ltd. Further evaluation will be carried out.

Please submit your proposal latest by 08-05-2023 upto 15:00 Hrs.

Prospective bidders are required to direct all communications related to this Invitation for Tender document, through the following Help Desk:

Contact (1)	:	Shri. Anand Kumar
Designation	:	Deputy General Manager/
Marketing Email	:	anandnkn@RailTelindia.com
Telephone	:	+91 7552428644
Mobile	:	+91 9004444107

Contact (2)	:	Shri. Pavan Kumar Bhargava
Designation	:	Group General Manager/ Territory Manager /Bhopal
Email	:	pavan@RailTelindia.com
Telephone	:	+91 7552428644
Mobile	:	+91 9179005188

	Check List	
Sl No	Document	Remarks (Yes/ No)
1	Offer Letter	Annexure I
1	Proof of Submission of PBG/SD/Tender Empanelment Fee submitted against Empanelment with RailTel	
2	Copy of LoA/LOI issued by RailTel for confirmation of empanelment.	
3	Undertaking stating that bidder accept to execute SOW of Tender No: GEM/2023/B/3353674 Dtd.13/04/2023 and subsequent corrigenda on fully Back to Back basis.	
4	Undertaking that, if they are successful, then they will not participate in the Tender No: GEM/2023/B/3353674 Dtd. 13/04/2023 directly or with other direct bidders.	
5	Compliance certificate format	Annexure II
6	Price Bid	Annexure IX
7	Financial capacity Format	Annexure IV
8	Format for Declaration for acceptance of all Terms & Conditions	Annexure V
9	Non black listed	Annexure VI
10	No deviation certificate	Annexure VII
11	RailTel's bank account detail to deposit EMD	Annexure X

ANNEXURE-I:

OFFER LETTER

(To be on company letter head)

Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

To,
Executive Director
RailTel Corporation of India Limited
Western Railway
Microwave Complex
Senapati Bapat Marg,
Near Railway Sports Ground,
Mahalaxmi, Mumbai – 400013

Dear Sir,
SUB: Participation in the Tender.

Having examined the Invitation Tender document bearing the reference number Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023 released by your esteemed organization, we undersigned, hereby acknowledge the receipt of the same and offer to participate in conformity with the said Invitation for Tender document.

If our application is accepted, we undertake to abide by all the terms and conditions mentioned in the said Invitation for Tender document.

We hereby declare that all the information and supporting documents furnished as a part of our response to the said Invitation for Tender document, are true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us, our Tender is liable to be rejected.

Date:

Signature with seal –

Name: _____

Designation: _____

Annexure II: Compliance Certificate

To,
Executive Director
RailTel Corporation of India Limited
Western Railway Microwave Complex
Senapati Bapat Marg,
Near Railway Sports Ground,
Mahalaxmi, Mumbai – 400013

Sub: Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

Dear Sir,

This is in response to the Invitation for Tender for the “Selection of Service Provider for Provisioning Connectivity Services in Government offices of Bhopal (MP) in Tender Ref. Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023.

We have applied against Tender issued by RailTel Corporation of India Ltd. We hereby covenant, warrant and confirm. We hereby comply with all the terms and conditions/ stipulations as contained in the Invitation for Tender document including Tender No: GEM/2023/B/3353674.

Date:

Signature with seal (in the box)



Name:

Designation:

Annexure-III :

PRICE BID

As per BoQ annexure – IX

Bidder should quote price for end to end SOW as per Tender no. Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023 and subsequent corrigenda (BOQ attached).

Note: In case of any discrepancy or ambiguity in any clause/specification pertaining to scope of work area, the Tender no. GEM/2023/B/3353674 i.e. Supply and installation of Photocopy, Desktop and UPS at School Education Department (MP). (**Copy at annexure–VIII**).

Annexure- IV: Performa for Format for Turnover & Profit & Loss Certificate
(to be issued by practicing Chartered Accountant on its letter head)

TO WHOM IT MAY CONCERN

Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

This is to certify that M/s..... having its office at
..... are in the business of
..... for Completed years
(considered upto 31st March 2023) and the date of incorporation is _____. Their
annual financial Turnover during the preceding five years or from date of incorporation (in
case of date of incorporation is within five years of March) are as given below:

Financial Year	Turnover (in Rs Cr)	Profit / Loss (in Rs Cr)
2017-2018		
2018-2019		
2019-2020		
2020-2021		
2021-2022		
Gross Five years Turnover for these Five Financial Years		

This is further certified that the above Turnover is in line with the Turnover declared by the
Firm in their Income Tax Returns filed under PAN.....

Place.....

Signature.....

Name

(Seal)

Annexure- V: Performa for Declaration of acceptance for all Terms & Conditions

Declaration for acceptance of all Terms & Conditions of the
Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

1. We M/s (_____) having registered office at (Address)_
_____ agree to all the Terms & Conditions of the
Tender Ref./RCILWR-BPL0 MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023 issued by RailTel.
2. Our offer will remain valid for 180 days from the date of opening of the Tender.
3. We confirm that we have the necessary resources & capabilities to undertake the work as specified in the schedule of work as per all terms and conditions given in the above Tender. We have also understood the process of submitting bid to RAILTEL and Instructions given in the above Tender. Further, we confirm that we shall execute the work against this price discovery forscope as specified in this Tender.
4. We also agree that RailTel has the right to reject all Tender, in part or in full without assigning any reason whatsoever.
5. This Tender along with other documents as stipulated in Tender together with your written acceptance there of shall constitute a binding contract between us.

Date:-

Name of the Company :-

Signature & Seal:-

Annexure VI

Non Black listing Certificate Declaration

To,
Executive Director
RailTel Corporation of India Limited
Western Railway
Microwave Complex
Senapati Bapat Marg,
Near Railway Sports Ground,
Mahalaxmi, Mumbai – 400013

Sub: Undertaking of no deviation from Tender/ RFP terms and condition Tender Ref./RCILWR-BPL0
MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

We hereby undertake and submit the declaration that our firm/company is not debarred / black listed for future business with any Central/ State Government organization /CPSU/SPSU in India.

In case, at any stage if the above declaration is found false or incorrect, the Purchaser shall be free to take any punitive/ legal action against us, as may be deemed fit, which shall be acceptable / binding on us and the consequences shall be to our account.

Date:

Name & Signature of Authorized Representative:

Company Seal:

Name of Bidder:

Full Address:

Telephone No.:

VII

Format for Statement of No Deviation from the RFP

To,
Executive Director
RailTel Corporation of India Limited
Western Railway
Microwave Complex
Senapati Bapat Marg,
Near Railway Sports Ground,
Mahalaxmi, Mumbai – 400013

Date: _____

Sub: Undertaking of no deviation from Tender/ RFP terms and condition Tender Ref./RCILWR-BPL0
MKTG(EB)/1/2023/MAY-1 Dt.: 03/05/2023

Dear Sir,

This is to confirm that the proposal/bid submitted by <<_____ >>, is in complete agreement with the RFP/ Tender and any of the corrigendum(s) or amendment(s) issued thereon and there is no deviation whatsoever.

Date:

Name & Signature of
Authorized Representative:

Company Seal:

Name of Bidder:

Full Address:

Telephone No.:

Annexure VIII

GEM/2023/B/3353674 Date:- 13/04/2023

Additional terms & conditions.

1. Bidder must have service center in Madhya Pradesh. A valid copy of certificate of registration from govt authority must be submitted.
2. Bidder should have turnover of at least Rs. 2.5 Cr during last financial year i.e. 2021-22. A CA Certificate showing the turnover during 2021-2022 must be attached.
3. Bidder should have supplied products in last two years in all items mentioned in BOQ. Computer- LED Display, UPS, Photocopier cum Printer- Scanner. Must produce two work orders covering all items mentioned in BOQ.
4. Bidder should have at least single govt order of value not less than 50 lac for any of the above stated category. Must produce copy of work order.
5. Bidder should have valid ISO 9001:2015, ISO 27001:2013 certificate. Must produce relevant certificates.
6. Bidder should provide GST, PAN. Must produce relevant Certificates.
7. Bidder should produce bid specific OEM authorization for all the OEMs and also produce Manufacturer Authorization Format from OEM all items mentioned in BOQ
8. Bidder must have Valid registration certificate. Must produce relevant documents.
9. Bidder should not be blacklisted during last two years by any Govt. department. Must produce the undertaking.
10. Bidder should have tollfree no for call log. Should produce undertaking with toll free no.
11. Bidder must provide the tool for call log.
12. Bidder should produce data compliance sheet from all OEM with confirmation.
13. Bidder shall submit EMD as per the latest Provisions of "Madhya Pradesh Bhandar Kray niyam tatha seva uparjan niyam 2015 (as ammended - 2022)"
14. Successful bidder will submit 3% amount of the total order value in the form of Bank Guarantee for the period of 1 year as SECURITY DEPOSIT (S.D.) within 07 working days of issue of Letter of Intent (LOI).
15. Payment Terms:
80% Payment will be made on delivery at Examination Centres across Madhya Pradesh.
20% Payment after installation.
16. This bid shall be governed by the relevent provisions of "Madhya Pradesh Bhandar Kray niyam tatha seva uparjan niyam 2015 (as ammended - 2022)"