



**RAILTEL CORPORATION OF INDIA LTD.**

**(A Govt. of India Enterprise)**

**Eastern Region Office**

19<sup>th</sup> Fl, Aurora Waterfront building,  
Plot-34/1, Block-GN, Sector-V,  
Saltlake City, Kolkata-700091

**Corporate Office**

Plate-A, 6th Floor, Office Tower-2,  
NBCC Building, East Kidwai Nagar, New Delhi-110023

**Invitation for Expression of Interest**

for

**Selection of Consortium cum Execution Partner from RailTel Empanelled Business**

**Associate for exclusive PRE-BID TEAMING ARRANGEMENT for “Design,  
Development and Implementation of Internal Audit Management System (IAMS)  
on Low Code/No Code Platform”.**

**EOI No: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/025 DTD**

**20.10.2023**

## **Disclaimer**

RailTel Corporation of India Ltd. (herein after called the RailTel) has prepared this Expression of Interest (EOI) document solely to assist prospective bidders in making their decision of whether bid or not to bid.

While the RailTel has taken due care in the preparation of information contained herein and believes it to be accurate, neither the RailTel or any of its Authorities or Agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it. This information is not intended to be exhaustive and interested parties are required to make their own inquiries and do site visits that it may require in order to submit the EOI. The information is provided on the basis that it is non-binding on RailTel, any of its authorities or agencies or any of their respective officers, employees, agents or advisors. The RailTel reserves the right not to proceed with the bidding/EOI process at any stage without assigning any reasons thereof, or to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the EOI further with any party submitting an EOI. No reimbursement of cost of any type will be paid to persons or entities submitting the EOI.

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## NOTICE

### RailTel Corporation of India Ltd.

Aurora Waterfront Building,  
19<sup>th</sup> floor , Plot No. 34/1, Block -GN  
Sector-V, Saltlake City,  
Kolkata 700 071, WB

## EXPRESSION OF INTEREST

EOI Notice No: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/025 DTD 20.10.2023

RailTel Corporation of India Ltd., (hereafter referred to as RailTel) invites EOIs from RailTel's Empanelled Partners for Selection of Consortium cum Execution Partner from RailTel Empanelled Business Associate for exclusive PRE-BID TEAM IN ARRANGEMENT for “Design, Development and Implementation of Internal Audit Management System (IAMS) on Low Code/No Code Platform”.

The details are as under:

1	Date of EOI Floating	20.10.2023
2	Last date for submission of Bids against EOI	30.10.2023 at 11:00 Hours
3	Opening of Bids received against EOI	30.10.2023 at 11:30 Hours
4	Number of copies to be submitted	Single Stage (Single Packet System)
5	EOI document cost inclusive tax(non-refundable)	Rs 10,000/-
6	EOI processing fee inclusive tax(non-refundable)	As per eNvida Portal
7	Estimated amount of EOI	Rs. 13,50,00,000/-
8	EMD for Pre-Bid Arrangement	Rs. 13,50,000/- (online transfer)
9	Bid Submission Mode	Online on <a href="https://railtel.enivida.com">https://railtel.enivida.com</a>

Note: **RailTel reserves the right to change the above dates at its discretion.**

Initially while participating in EoI the bidder needs to submit EMD i.e., **Rs. 5,00,000/-** in form of RTGS / NEFT. The remaining amount may be submitted before the CoR Bid (only by final selected partner).

The EMD should be in the favour of RailTel Corporation of India Limited payable at KOLKATA through online bank transfer. Partner needs to share the online payment transfer details like UTR No. date and Bank along with the proposal.

RailTel Bank Details for Submission of EMD/PBG: Union Bank of India, **Account no. 401601010519491, IFSC Code: UBIN0540161**. Demand Draft should be submitted in favour of RailTel Corporation of India Limited payable at Kolkata.

Eligible Business Associates are required to direct all communications related to this Invitation for EoI document, through the following Nominated Point of Contact persons:

Prospective bidders are required to direct all communications related to this Invitation for EoI document, through the following Help Desk:

**Level:1 Contact:** Sh. Ravi Bhushan Prasad Position: Sr. Manager/Marketing/Patna  
Email: ravi.bhushan@railtelindia.com Contact: +91- 9771444117

**Level:2 Contact:** Sh. Arbind Kumar Position: TM/ /Patna  
Email: arbindk@railtelindia.com Contact: +91-7044821111

**Level:3 Contact:** Sh. Maneesh Kaushal Position: RGM/ ER  
Email: maneeshk@railtelindia.com Contact: +91-9007044110



**Note:**

1. The EOI response is invited from eligible Empanelled Partners of RailTel only. However, RailTel reserves the right to select non-empanelled companies as per RailTel's BA/SI Policy & its exception clause.
2. All the document must be submitted with proper indexing and page no.
3. This is an exclusive pre-RFP partnership arrangement with empaneled business associate of RailTel for participating in the end customer RFP. Selected partner's authorized signatory has to give an undertaking they will not submit directly or indirectly their bids and techno-commercial solution/association with any other Organization once selected in this EOI for pre-bid teaming arrangement (before and after submission of bid to prospective customer Organization by RailTel). This undertaking has to be given with this EOI Response.
4. Transfer and Sub-letting: The Business Associate has no right to give, bargain, sell, assign or sublet or otherwise dispose-off the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contractor any part thereof.
5. Bidder has to agree to comply with all OEM technical & Financial documentation including MAF, Technical certificates/others as per end-to-end requirement mentioned in the end customer's RFP as mentioned below:

Tender Ref. No.	RFP/ A.Est.(11)-D5/2023
Tender ID	GEM/2023/B/4077983
Date of floating	12-10-2023
Floated on portal	GeM Portal ( <a href="https://gem.gov.in/">https://gem.gov.in/</a> )

6. Bidder also undertake to submit MAF of major items of the proposed solution and other documents required in the end Customer Organization's tender in favour of RailTel against the proposed products. The selected BA has to provide MAF from the OEM in the name of RailTel for bidding in the concerned tender of CoR, if their proposed solution is quoted to the customer.

7. **The selected bidder will have to accept all Terms & Conditions of CoR RFP on back-to-back basis.**
8. Any corrigendum(s) issued by CoR against pertinent tender/RFP shall be the part and scope of this EOI document on back-to-back basis.
9. No exemption/relaxation is applicable to MSME/Startups. As this is a customer centric bid on back-to-back basis. The benefits of MSME shall not be applicable on this EoI & Work Order issued basis this EoI.
10. Only, the eligibility clause/criteria and marks scoring criteria for SI/BA as mentioned in CoR's RFP is not applicable on the bidder/BA applying against this EOI. Rest all Terms & Conditions of RFP floated for pertinent tender will be complied by SI/BA/bidders.
11. However, OEM considered by SI for this project have to mandatorily comply all the eligibility & technical criteria/compliance on back-to-back basis in line with COR RFP and corrigendum(s) issued thereof.
12. Please refer CoR RFP Payment terms as this will remain applicable on back-to-back basis on successful bidders. Payment shall be made after actual receipt of payment from CoR.
13. Bidder may check the price/commercial bid as per BOQ and match the same with FORMATS FOR SUBMISSION OF THE COMMERCIAL BID of CoR's RFP and if found any discrepancy, may be brought in the notice of RCIL immediately and may modify their financial bid format as per CoR RFP financial bid document.
14. Special Note: RailTel may retain any portion of the work mentioned in the end organization RFP, where RailTel has competence so that overall proposal becomes most winnable proposal.



## 1. RAILTEL – INTRODUCTION

RailTel Corporation of India Ltd (RailTel) is one of the largest neutral telecom infrastructure providers in the country owning a Pan-India optic fibre network on exclusive Right of Way (ROW) along Railway track.

The OFC network presently reaches to over 4500 towns & cities of the country including several rural areas. With its Pan India high-capacity network, RailTel is working towards creating a knowledge society at various fronts.

The portfolio of services provided by RailTel includes Data Centre & DR services, Tele-presence as a service, NLD services, IP-services, Internet and Broadband services on a pan-India basis.

Equipped with an ISO 9001, 20000-1:2011 & 27000 certification, RailTel offers a wide gamut of managed telecom services to Indian Telecom market including Managed lease lines, Tower colocation, MPLS based IP-VPN, Internet, Data Centre services, NGN based voice carriage services to Telecom Operators, Dark fibre leasing to MSOs/LCOs.

The major customer segment for RailTel comprises of Enterprises, Banks, Government Institutions/ Department, Educational Institutions/Universities, Telecom Service Providers, Internet Service Providers, MSOs, etc. RailTel being a “Mini Ratna (Category-I)” PSU is steaming ahead in the enterprise segment with the launch of various services coupled with capacity augmentation in its Core network

## 2. BACKGROUND OF EOI

RailTel Corporation of India Ltd (here after referred to as ‘RailTel’) an ICT arm of Indian Railways has been in the forefront of building innovative platforms and solutions and vision to build range of Information and Communication Technology (ICT) Services for its customers.

In this regard, RailTel intends to participate in the tender floated by Directorate of Audit, Finance Department, Government of Bihar (here after referred to as ‘CoR’) and accordingly seeks to select a suitable Consortium cum Execution partner for pre-bid arrangement.

RailTel intends to participate in RFP floated by Directorate of Audit, Finance Department, Government of Bihar (End Customer Organization or “CoR”) for Design, Development and Implementation of Internal Audit Management System (IAMS) on Low Code/No Code Platform.

RailTel invites EOIs from RailTel’s Empaneled Partners for the selection of suitable Consortium cum Execution partner for participating in above mentioned work for the agreed scope work. The empaneled partner is expected to have excellent execution capability and good understanding of customer local environment.

Bidder has to agree to comply with all technical & Financial documentation including MAF, Technical certificates/others as per end-to-end requirement mentioned in the end customer’s RFP. Bidder also undertake to submit MAF of major items of the proposed solution and other documents required in the end Customer Organization tender in favor of RailTel against the proposed products. The selected BA has to provide MAF from the OEM in the name of RailTel for bidding in the concerned tender of CoR, if their proposed solution is quoted to the customer.

The details of pertinent tender are as below:

Tender Title:

**Design, Development and Implementation of Internal Audit Management System (IAMS) on Low Code/No Code Platform for Directorate of Audit, Finance Department, Government of Bihar.**

Tender Ref. No.	RFP/ A.Est.(11)-D5/2023
Tender ID	GEM/2023/B/4077983
Date of floating	12-10-2023
Floated on portal	GeM Portal ( <a href="https://gem.gov.in/">https://gem.gov.in/</a> )

RailTel invites EOIs from RailTel’s Empaneled Partners for the selection of suitable Consortium cum Execution partner to participate in above mentioned work for the agreed scope work. The empaneled partner is expected to have excellent execution capability and good understanding of customer local environment. System Integrator (SI) shall quote for only single OEM/ make and model for each item description. The make and model shall be clearly mentioned in the proposal. Series of make and model will not be accepted, and bid shall be summarily rejected.

### 3. CoR's PROJECT BACKGROUND & SOW:

Finance Department, GoB intends to develop, refactor or re-purpose some of its non-operationalised functions, and implement a software built with newer technology innovations. It has been observed over several years that the requirements of data inputs, data outputs, processing paths, business rules, automation and integration requirements are constantly changing in the government setup. At any point in time the given system that is live, is always under an extension or a modification, and the efforts involved in changing a live system constantly, poses its own challenges. These changes may be caused due to changes in regulations by the government, court orders, internal orders and the likes of it. As a result, some of the scenarios encountered are as follows:

- a) New functions might be introduced frequently
- b) Existing functions might be changed due to changing rule positions etc.
- c) Integration with newer system and other governmental systems might become necessary in the future
- d) Parts or whole of the system might need to be tweaked to suit requirements of other related agencies/ Departments etc.

Having a system that is built with change management in mind and using the Low-Code or No-Code (LC/NC) technologies with micro services architecture, will ensure that these changes can be made quickly, efficiently and with minimal disruption to the system. Further, this will enhance the flexibility of the system by allowing for faster and more efficient development, as well as easier modification of the system in response to changing requirements and regulations. This approach will also enable implementation of a more modular and scalable systems, allowing for easier maintenance, testing, and deployment.

Given the above-mentioned requirements, Audit Directorate, Finance Department, GoB (hereinafter referred as 'Client' or "Procuring Entity") through this RFP invites bids for Low-Code or No-Code (LC/NC) platform for the design, development and implementation of Internal Audit Management System (IAMS).

**SCOPE OF WORK:**

The detailed SOW will be mentioned in COR's Tender GEM/2023/B/4077983, floated in GEM.

The brief scope of work is to design, develop and maintain an Internal Audit Management (IAM) system for Audit Directorate, Finance Department, GoB. The selected agency shall provide at least three years of warranty after the Go Live. During the support period, the selected agency is responsible for technical support such as patch updation, bug fixing, defect resolution etc. without any additional cost to the Client. The application for the internal audit management is to be developed based on the prevailing /proposed internal audit practices and the audit manual. The functional requirements for the internal audit management system is defined at Annexure I. The selected agency must conduct the detailed system study to discover the requirements with precision and detail, as the above-mentioned FRS is indicative in nature (Refer Annexure I). The proposed audit manual shall be shared with the selected agency. The selected agency should develop a detailed project delivery and support plan and get it approved by the concerned stakeholders. The scope of work for the selected agency under this engagement has the following components which have been discussed subsequently.

- a) Component #1: Design, development and implementation of Internal Audit Management System (IAMS)
- b) Component #2: Training and capacity building of officials of Directorate of Audit (including institutional strengthening)
- c) Component #3: Operation and maintenance support for the Internal Audit Management system (including dedicated helpdesk management)

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## 4. PARTNER SELECTION

- 4.1 The Business Associates are first evaluated on the basis of the Eligibility Criteria as per clause below.
- 4.2 The Business Associate with lowest commercial (L1) offer will be selected for exclusive pre-bid arrangement for optimizing technical and commercial solution so that most winnable solution is submitted to end customer.
- 4.3 RailTel reserves the right to accept or reject the response against this EOI, without assigning any reasons. The decision of RailTel is final and binding on the participants. The RailTel evaluation committee will determine whether the proposal/ information is complete in all respects and the decision of the evaluation committee shall be final. RailTel may at its discretion assign lead factor to the Business associate as per RailTel policy for shortlisting partner against this EOI.
- 4.4 All General requirement mentioned in the Technical Specifications are required to be complied. The solution proposed should be robust and scalable. Solution provider needs to offer solution with no single point of failure in hardware/software and without any downtime in operations of CoR. SLA shall be applied as per CoR's tender document and corrigendum released, if any on back-to-back basis.
- 4.5 Bidder may submit their response in form of duly signed and stamped and submit techno-commercial bid at the E-nivida portal through Online mode, within the stipulated date and time, as mentioned in this EOI document.
- 4.6 Interested partners may note that this is a Single stage single Packet Bid.
- 4.7 Only those bids shall be opened, which have been submitted with in the stipulated time as mentioned in this EOI document.
- 4.8 Stage-I: Technical Bid contains following
  - (i) Eligibility Criteria

S.N.	Type	Description
1	Financial Eligibility	The bidder must have Cumulative Turnover of at least 150% of the advertised value of the tender in Last 3 Financial year (Ending FY 22-23) The tenderers shall submit Certificates to this effect Audited Balance Sheet duly certified by the Chartered Accountant or Certificate from Chartered Accountant duly supported by Audited Balance Sheet.
2	Technical Eligibility Clause	The bidder must have executed Software development and implementation (successful implementation or on-going) Work for State Government or Central Government or PSU in India on a Low Code – No Code Platform (LC/NC) for minimum 2 or more projects.  <b><u>Documents to be submitted:</u></b> Self Attested Copy of Work Order and/or Completion Certificate. <i>In case if the bidder is an OEM, the</i>

S.N.	Type	Description
		<i>bidder shall submit the Work Order received from the partner and the end user.</i>
3	Manpower	The bidder must have requisite manpower which are qualified & experienced against the CoR's requirement as given in Tender Document & revised in Corrigendum. Bidder is to submit the CV as per Form Tech-13 & Tech-14 of CoR's RFP.
4	Empanelment	Bidder must be empaneled with RailTel as business associate.

- ii. The Technical Compliance of the Scope of Work. However, format may be modified by bidder as per their choice, but item must be marked with OEM Name, MAF provided or not and Data Sheet attached.
- iii. The Technical Compliance sheet provided with Hard Copy of Technical Specs.
- iv. BOQ/BOM without Price quote in the attached format (Annexure 4).
- v. Compliance of OEM with their MAF's and all mandatory documents asked by CoR from OEM.
- vi. Unconditional Acceptance of the Tender document of CoR and any Other/General Document of CoR Tender RFP along with corrigendum and addendum.
- vii. This EOI acceptance.
- viii. Annexure Form at as mentioned in this EOI.
- ix. All documents mentioned in checklist and annexures of this EOI.
- x. The Seller agrees to undertake a Maintenance contract for a minimum period as per CoR. Undertaking in this regard is to be submitted along with the technical bid.
- xi. Delivery Period Undertaking – As per pertinent tender floated by CoR.
- xii. The bid should be duly signed and submitted by Authorized Signatory. The bidder has to submit notarized of non-judicial stamp paper of appropriate value Power of Attorney having authorized signatory's nomination along with board resolution in favour of power of attorney.
- xiii. The bidder has to mandatorily submit notarized Annexure-09 on non-judicial stamp paper of Rs. 100, else bid shall be summarily rejected.



- 4.9 Based on one valuation of outcome against 4.8, Whoever may qualify as per 4.8.i and further complying technical requirement with supporting documents of OEM MAF, datasheets, BOQ/BOM may be treated as Technically qualified partner for Stage-1.
- 4.10 Bidders selected as per Para 4.8 above will be treated as eligible for financial bid opening.
- 4.11 **Stage-II: Financial contains The Annexure 4 of EOI for financial quote**
- 4.12 For the opened bid as per outcome of Clause 4.7 above, the bidder will be selected on the lowest quote (L-1) basis for complete 'Scope of Work' as mentioned in the EOI document and Physical documents of technical specifications of CoR, subject to the respective overall bid is in compliance to the requirements of this EOI. The so selected partner will be termed as 'Commercially Suitable Partner (hereafter referred to as 'CSP')'. It is re-mentioned, that the final selection of CSP will be on the L-1 basis only. Further, RailTel reserves the right to have negotiation with the CSP.
- 4.13 As of now, EOI response from interested partners is invited considering that the selected partner will be responsible for delivering of complete 'Scope of Work' as mentioned in the CoR's tender document and subsequent corrigendum. However, RailTel at its discern, may take-up a certain portion / percentage of 'Scope of Work' by communicating to the CSP at any point of time during the engagement period. (The day at which 'CSP' is declared, will mark the start of engagement period. The period will be valid till final outcome of this tender is announced by CoR. In case, RailTel comes out to be winner of the CoR tender, then the engagement period will get auto-extended to the period RailTel serves CoR for the concerned tender, unless terminated earlier by RailTel as per terms and conditions mentioned in this EOI document). In this scenario, commercial engagement with the CSP will be for that portion / percentage only, which has not been taken by RailTel. Accordingly, resultant value of work will be derived on the basis of negotiated (in case) commercial bid of the CSP.
- 4.14 RailTel on the basis of inputs / factors available to it from various resources, past experiences of its ICT projects and on the basis of negotiated (in case) commercial bid of the CSP, will endeavor to place best techno-commercial bid in response to the pertinent CoR's tender. Further relationship with CSP will be based on the outcome pertinent CoR's tender.
- 4.15 **OTHER COMPLIANCE REQUIREMENTS FOR INTERESTED BIDDERS**
- 4.15.1 The interested bidder should be an Empaneled Partner with RailTel on the last date of bid submission of EOI & has to provide relevant documents to qualify as per Clause 4.8.i of this EOI.
- 4.15.2 The interested bidder should submit Earnest Money Deposit (EMD), in the format as mentioned in this EOI document along with the bid.
- 4.15.3 The interested bidder should be in compliance to insertion of Rule 144(xi) in the GFR, 2017 vide office OM no. 6/18/2019-PPD dated 23-July-2020 issued by Ministry of Finance, Government of India, including revisions.

- 4.15.4 The interested bidder should submit an undertaking for maintaining of 'Local Content Compliance' and shall submit a certificate mentioning the 'Local Content Percentage' duly signed and stamped by statutory auditor or cost auditor or authorized signatory of the interested partner. This will not be a binding clause in cases where end customer has not asked Local Content Clause/Make in India Clause in their Current RFP.
- 4.15.5 The bidder has to mandatorily provide all Annexures of CoR's RFP and corrigendum(s) thereof, in the name of RailTel Corporation of India Limited addressing the tender issuing authority.
- 4.15.6 The interested bidder should not be backlisted by any State / Central Government Ministry/Department/Corporation/Autonomous Body on the last date of submission of EOI.
- 4.15.7 There should not be any ongoing or past, arbitration case(s) between 'RailTel or Organizations under Indian Railways' and 'Interested Bidder' on the last date of submission of EOI.
- 4.15.8 The interested bidder shall not have a conflict of interest with one or more bidding parties. Participation of interested bidder(s) with a conflict-of-interest situation will result in the disqualification of all bids in which it is involved. A bidder may be in a conflict of interest with one or more parties if including but not limited to:
- a. Have controlling shareholders as his/her family members viz. spouse, son, daughter, father, mother or brother etc.in common or;
  - b. Have a relationship with each other directly or through common third parties that puts them in a position to have access to information about or influence on the bid of another interested partner.
- 4.15.9 The interested bidder should not be seeking / extending / exploring similar arrangements / engagements with any other organization except RailTel, for the CoR tender.
- 4.15.10 The interested partner should have a valid Goods and Service Tax Identification Number (GSTIN), as on the last date of submission of EOI.
- 4.15.11 In addition to above clauses, bid of interested bidder should be in compliance to terms and conditions and technical requirements of the pertinent CoR tender as referred above.

*Note: The interested bidder should submit duly signed and stamped EOI cover letter as per the format mentioned at Annexure-01 of this EOI document, as unconditional submission of meeting the clauses mentioned above, from Clause 4.1. to Clause 4.15.*



## 5. Other General Terms & Conditions

### 5.1 EMD

- a) The Business Associate shall furnish a sum as given in EOI Notice via online transfer from any scheduled bank in India in favour of “RailTel Corporation of India Limited” along with the offer. This will be called as EOI EMD.
- b) Offers not accompanied with valid EOI Earnest Money Deposit shall be summarily rejected.
- c) In case of sole partner/ consortium offer is selected for bidding, sole partner/ consortium has to furnish Earnest Money Deposit (for balance amount as mentioned in the customer’s Bid as and if applicable) for the bid to RailTel amounting Rs. 2.95 Crores. The selected Business Associate shall have to submit a Bank Guarantee against EMD in proportion to the quoted value/scope of work to RailTel before submission of bid to end customer as and if applicable.
- d) Return of EMD for unsuccessful Business Associates: EOI EMD of the unsuccessful Business Associate shall be returned without interest after completion of EOI process.
- e) Return of EMD for successful Business Associate: EOI-EMD & Earnest Money Deposit (balance proportionate EMD) if applicable of the successful bidder will be discharged / returned as promptly as possible after the receipt of RailTel’s EMD/BG from the Customer and or on receipt of Security Deposit Performance Bank Guarantee as applicable from Business Associate whichever is later.
- f) Forfeiture of EOI EMD or EOI EMD & EMD (balance proportionate EMD) and or Penal action as per EMD Declaration:
  - a. The EOI EMD may be forfeited and or penal action shall be initiated if a Business Associate withdraws his offer or modifies the terms and conditions of the offer during validity period.
  - b. In case of non-submission of SD/PBG lead to forfeiture of EOI EMD, EMD (balance proportionate EMD) if applicable and or suitable action as prescribed in the EMD Declaration shall be initiated as applicable.

5.2 Liquidated Damages: Railtel will levy the liquidated damages imposed by CoR on completely back-to-back basis and on value terms. For example if CoR levies penalty of Rs 2 Lakhs to to RailTel, then RailTel will recover the entire 2 Lakhs from the bidder.

5.3 Proposal Preparation and Submission Cost: The interested partner is responsible for all costs incurred in connection with participation in this EOI process, including, but not limited to, cost incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by RailTel to facilitate the evaluation process or all such activities related to the bid process. RailTel will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. This EOI document does not commit to award a contractor to engage in negotiations.

5.4 Amendment to EOI Document: At any time prior to the deadline for submission of bids, RailTel, may, for any reason can modify the EOI document by an amendment. All the amendments made in the document would be informed by displaying on RailTel's ([www.railtelindia.com](http://www.railtelindia.com)) website only. The interested bidders are advised to visit the RailTel website on regular basis for checking necessary updates. RailTel also reserves the rights to amend the dates mentioned in this EOI Process. RailTel may, at its discretion, extend the last date for receipt of EOI response.

#### 5.5 Bid Validity Period

- i) Bid of Interested partners shall remain valid for the period of 120 days from the last date of submission of EOI, as mentioned in this EOI document.
- ii) RailTel may request for an extension of the period of validity. The validity of the 'EMD', should also be suitably extended if called upon to do so by RailTel. The request and the responses thereto shall be made in writing through e-mail communication only. Further, whenever the bid validity extension is submitted by the interested partner, it should be ensured by interested partner that their PBG related to the empanelment should have minimum validity of 90 days from the last date of extended bid validity period.

5.6 Right to Terminate the Process: RailTel may terminate the EOI process at any time without assigning any reason. RailTel makes no commitments, express or implied, that this process will result in a business transaction with anyone. This EOI does not constitute an offer by RailTel. The interested bidder's participation in this process may result in RailTel selecting the CSP to engage in further discussions and negotiations toward execution of a contract. The commencement of such negotiations does not, however, signify a commitment by RailTel to execute a contract or to continue negotiations. RailTel may terminate negotiations at any time without assigning any reason.

5.7 Language of Bid : The bid prepared by the interested partner and all correspondence and documents relating to the bids exchanged by the bidder and RailTel, shall be written in English Language, provided that any printed literature furnished by the Bidder in another language shall be accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Authorised Signatory of the interested partner.

#### 5.8 Submission of Bid

- a. The interested bidder should take into account any Corrigendum to this EOI document that may have been published before submitting their EOI response. The bid is to be submitted in the mode as mentioned in this EOI document. EOI response submitted in any other mode will not be entertained.
- b. Interested bidders in their own interest are advised to submit the EOI response well in time before the last date and hence to avoid any inconvenience at the last moment.
- c. An Organization / Interested Bidder can submit only 'One EOI Response'. Submission of multiple EOI Response by interested bidder(s) may lead to rejection of all of its bid.

5.9 Rights to Accept / Reject any or all EOI Response: RailTel reserves the right to accept or reject any EOI Response, and to annul the bidding process and reject all Bids at any time prior to award of the Contract, without thereby incurring any liability to the affected interested bidder(s), or any obligation to inform the affected Bidders of the ground for RailTel's action.

5.10 Payment Terms:

- a. Payment will be on '**back-to-back**' basis and as per the payment terms mentioned in the pertinent CoR's RFP. The Payment schedule as mentioned in CoR's RFP is as below:

**Payment Milestone for Component #1: Design, development and implementation of Internal Audit Management System**

SL No.	Deliverables & Payment Milestones	Timeline	Payment Milestone %
1.	Inception Report (Detailed Project Plan)	T+2 Weeks	5% of FIN-3
2.	Detailed FRS & RTM	T+5 Weeks	5% of FIN-3
3.	First Prototype Demonstration of the Module based on the detailed FRS & User Feedback Report Submission i. Module 1: Annual Planning – 5% ii. Module 2: Engagement Planning – 5% iii. Module 3: Audit Execution – 5% iv. Module 4: Reporting – 5% v. Module 5: Compliance & Follow-up – 5%	T+14 Weeks	25% of FIN-3
4.	Revised Prototype Demonstration of the Module based on the earlier feedback (from Round 1) and User Feedback Report i. Module 1: Annual Planning – 5% ii. Module 2: Engagement Planning – 5% iii. Module 3: Audit Execution – 5% iv. Module 4: Reporting – 5% v. Module 5: Compliance & Follow-up – 5%	T+18 Weeks	25% of FIN-3
5.	SRS, Design Document and RTM Sign-off	T+20 Weeks	10% of FIN-3
6.	UAT ready version of the System	T+20 Weeks	10% of FIN-3
7.	Test Reports	T+23 Weeks	5% of FIN-3
8.	Go-live	T+24 Weeks	15% of FIN-3

**Payment Milestone for Component #2: Training and capacity building of officials of Directorate of Audit (including institutional strengthening)**

SL No.	Deliverables & Payment Milestones	Timeline	Payment Milestone %
1.	Develop Training Manual on UAT Ready Version of the System (After UAT ready version of the system is released)	T+21	20% of FIN-4
2.	Training of Master Trainers (approx. 100)	T+22	20% of FIN-4
3.	Training of Master Trainers (approx. 100)	T+24	20% of FIN-4
4.	Training of Departmental Users (approx. 50)	T+25	5% of FIN-4

SL No.	Deliverables & Payment Milestones	Timeline	Payment Milestone %
5.	Training of Departmental Users (approx. 50)	T+26	5% of FIN-4
6.	Training of Departmental Users (approx. 50)	T+27	5% of FIN-4
7.	Training of Departmental Users (approx. 50)	T+28	5% of FIN-4
8.	Completion of 5 Sample Compliance Audit using IAMS by trained Directorate officials	T+40	20% of FIN-4

**Payment Milestone for Component #3: Operation and maintenance support for the Internal Audit Management system (including dedicated helpdesk management)**

SL No.	Deliverables & Payment Milestones	Timeline	Payment Milestone %
1.	Quarterly O&M Payment (Post Go Live)	Quarterly after T+24 Weeks	7.5% per quarter for 12 quarters (90%) of FIN - 5
2.	Handover of the Application	3 year after Go Live (i.e. after completion of O&M support phase)	10% of FIN-5

- b. Payment will be released after receiving the invoice for the work / services and after RailTel has received the payment from CoR for the same work / services. Any deduction / Penalties levied by CoR on invoices of RailTel will be carried **back-to-back** and will be deducted from CSP's invoices, subject to the cause to deduction / penalty is due to deviation in terms and conditions of service standards by the CSP.
- c. Documents list required at the time of payment/invoice submission by selected bidder shall be: -
  - i PO copy issued to selected vendor.
  - ii Payment Proof that the end customer has paid to RailTel for the period claimed by Selected bidder/vendor against invoices raised by RailTel for such services.
  - iii Submission/Declaration of applicable BG amount against PO issued to selected bidder/vendor.
  - iv Original Invoice for the period claimed.
  - v TDS declaration.
  - vi Photocopy of all documents submitted by RailTel along with their invoice to customer.
  - vii Proof of payment of GST -1 & 3B must be shared**

**5.11 Performance Bank Guarantee (PBG)**

- a. In case of successful participation by RailTel in the pertinent CoR's tender and subsequent engagements with CSP, The CSP shall at its own expense, deposit with department, within fifteen (15) days of the notification of award (done through issuance of the Purchase Order / Work Order etc.) and communicated through email, an unconditional and irrevocable Performance Bank Guarantee (PBG) from a a Nationalized/ Commercial Scheduled Indian Bank as per the format enclosed in this EOI, payable on demand, for the due performance and

fulfilment of the contract by the CSP. This PBG will be for an amount of '3 (%)' of the contract value. The quantum of this 'percentage (%)' will be equal to the PBG % as asked by CoR from RailTel. All charges whatsoever such as premium, commission, etc. with respect to the PBG shall be borne by the CSP. Besides, **if the total BG amount comes upto ₹5 Lakhs, then same may be deposited through DD/RTGS/NEFT.** Along with submission of PBG, CSP needs to submit PBG issuing bank's SFMS report. The SFMS report is also to be submitted in case of renewal / extension of PBG.

- b. The PBG should have validity for a period as per CoR RFP and **shall be on back to back basis.** The PBG may be discharged / returned by RailTel upon being satisfied that there has been due performance of the obligations of the CSP under the contract. However, no interest shall be payable on the PBG. In the event, CSP being unable to service the contract for whatsoever reason, RailTel would invoke the PBG at its discern. Notwithstanding and without prejudice to any rights whatsoever of RailTel under the contract in the matter, the proceeds of the PBG shall be payable to RailTel as compensation for any loss resulting from the CSP's failure to complete its obligations under the contract. RailTel shall notify the CSP in writing of the exercise of its right to receive such compensation within 14 days, indicating the contractual obligation(s) for which the CSP is in default.
- c. RailTel shall also be entitled to make recoveries from the CSP's bills, PBG or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.
- d. If the service period gets extended by virtue of extension of same by CoR, PBG should also be extended accordingly.
- e. During the contract period, RailTel may issue Purchase Order(s) for the additional services ordered by CoR (in case) to RailTel. In such scenario(s) also, Clause No. 5.9 (a) to Clause No. 5.9 (d) are to be followed by the CSP.
- f. In case the CoR has sought PBG of the contract in the terms of Indemnity Bond from RailTel, the selected bidder has to provide the equivalent value PBG from scheduled Bank to RailTel. No Indemnity Bond from Selected Bidder will be accepted in lieu of PBG from Scheduled Bank.
- g. In case CoR has sought any other types of PBG in this contract at present or in future or else Integrity Pact PBG (presently or in future), same remain applicable on selected Bidder. The Said PBG will be issued by Selected Bidder from Scheduled Bank favouring RailTel Corporation of India Limited. No Indemnity Bond in lieu of such PBG will be accepted by RailTel.
- h. If, CoR ask for submission for value more than 03%, same also needs to be submitted by the selected BA.
- i. Integrity pact in the format as per CoR to be provided by the Bidder.

#### 5.12 Details of Commercial Bid / Financial Bid

- a) Interested partner should submit commercial bid strictly as per the format mentioned by CoR in the pertinent tender document or subsequent corrigendum (if any).
- b) The commercial bid should clearly bring out the cost of the services with detailed break-up of taxes.



- c) The rates mentioned in the commercial bid of the CSP will form basis of commercial transaction between RailTel and bidder.
- d) The quantity of 'Line Items' may vary at the time of placing of Purchase Order orduring the Contract Period, as communicated by CoR (in case) to RailTel. In such scenarios, the 'Per Unit' cost will be considered to arrive on contractual amount between RailTel and CSP.
- e) It is also possible that CoR may surrender / increase, some or all of the quantitiesof service items ordered to RailTel during the contract period and accordingly the contractual amount between RailTel and CSP shall be considered, at sole discretion of RailTel.
- f) It is also possible that during the contract period, CoR may raise Purchase Order to RailTel for the line items (and respective quantities) which are not mentioned in the pertinent tender of CoR. In such scenario, RailTel at its sole discretion, may extend the scopeof the contract with CSP by placing order to CoR, **on back-to-back basis**.
- g) In addition to the Payment Terms, all other Contractual Terms will also be on '**back-to-back**' basis between RailTel and CSP, as mentioned in the pertinent CoR's tender. MAF (Manufacturer's Authorization Form) in the name of RailTel and another MAF in Bidders Name (separately with reference to this EOI) from the OEMs, whose product is mentioned in commercial bid format, should also be ensured by the partner. The MAF format and required content should be in-line with CoR's tender, if specifically asked by CoR in a particular format.

5.13 **Duration of the Contract Period:** The contract duration shall be same as of CoR's contract duration with RailTel until otherwise terminated earlier. **Indicative contract duration is 3 Years as per CoR**, unless otherwise terminated earlier, as mentioned in this EOI document and subject to successful participation of RailTel in the pertinent CoR's tender. The contract duration can be renewed /extended by RailTel at its discern, in case CoR extends / renews services with RailTel by virtueof extending / renewing / new issuance of one or more Purchase Order(s) placed by CoR to RailTel.

5.14 **Restrictions on 'Transfer of Agreement':** The CSP shall not assign or transfer its right in any manner whatsoever under thecontract / agreement to a third party or enter into any agreement for sub-contracting and/orpartnership relating to any subject matter of the contract / agreement to any third party eitherin whole or in any part i.e., no sub-contracting / partnership / third party interest shall be created.

5.15 **Suspension, Revocation or Termination of Contract / Agreement**

- I. RailTel reserves the right to suspend the operation of the contract / agreement, at any time, due to change in its own license conditions or upon directions from the competentgovernment authorities, in such a situation, RailTel shall not be responsible for any damage or loss caused or arisen out of aforesaid action. Further, the suspension of the contract / agreement will not be a cause or ground for extension of the period of the contract / agreement and suspension period will be taken as period spent. During this period, no chargesfor the use of the facility of the CSP shall be payable by RailTel.
- II. RailTel may, without prejudice to any other remedy available for the breach of any conditions of agreements, by a written notice of Three (03) month or as per CoR tender condition whichever is earlier issued to the CSP, terminate/or suspend the contract / agreement under any of the following circumstances:

- a) The CSP failing to perform any obligation(s) under the contract / agreement.
- b) The CSP failing to rectify, within the time prescribed, any defect as may be pointed out by RailTel.
- c) Non adherence to Service Level Agreements (SLA) which RailTel has committed to CoR for the pertinent tender.
- d) The CSP going into liquidation or ordered to be wound up by competent authority.
- e) If the CSP is wound up or goes into liquidation, it shall immediately (and not more than a week) inform about occurrence of such event to RailTel in writing. In that case, the written notice can be modified by RailTel as deemed fit under the circumstances. RailTel may either decide to issue a termination notice or to continue the agreement by suitably modifying the conditions, as deemed fit under the circumstances.
- f) It shall be the responsibility of the CSP to maintain the agreed Quality of Service, even during the period when the notice for surrender/termination of contract / agreement is pending and if the Quality of Performance of Solution is not maintained, during the said notice period, it shall be treated as material breach liable for termination at risk and consequent of which CSP's PBG related to contract / agreement along with PBG related to the Empanelment Agreement with RailTel shall be forfeited, without any further notice.
- g) Breach of non-fulfilment of contract / agreement conditions may come to the notice of RailTel through complaints or as a result of the regular monitoring. Wherever considered appropriate RailTel may conduct an inquiry either Suo- moto or on complaint to determine whether there has been any breach in compliance of the terms and conditions of the agreement by the successful bidder or not. The CSP shall extend all reasonable facilities and shall endeavour to remove the hindrance of every type upon such inquiry. In case of default by the CSP in successful implementation and thereafter maintenance of services / works as per the conditions mentioned in this EOI document, the PBG(s) of CSP available with RailTel can be forfeited.

#### 5.16 Dispute Settlement

- a) In case of any dispute concerning the contract / agreement, both the CSP and RailTel shall try to settle the same amicably through mutual discussion / negotiations. Any unsettled dispute shall be settled in terms of Indian Act of Arbitration and Conciliation 1996 or any amendment thereof. Place of Arbitration shall be New Delhi.
- b) The arbitral tribunal shall consist of the Sole Arbitrator. The arbitrator shall be appointed by the Chairman & Managing Director (CMD) of RailTel Corporation of India Ltd.
- c) All arbitration proceedings shall be conducted in English.

#### 5.17 Governing Laws

The contract shall be interpreted in accordance with the laws of India. The courts at New Delhi shall have exclusive jurisdiction to entertain and try all matters arising out of this contract.

#### 5.18 Statutory Compliance

- a) During the tenure of this Contract nothing shall be done by CSP in contravention of any law, act and/ or rules/regulations, there under or any amendment thereof and shall keep RailTel

indemnified in this regard.

- b) The Bidder shall comply and ensure strict compliance by his/her employees and agents of all applicable Central, State, Municipal and Local laws and Regulations and undertake to indemnify RailTel, from and against all levies, damages, penalties and payments whatsoever as may be imposed by reason of any breach or violation of any law, rule, including but not limited to the claims against RailTel or its Customer under Employees Compensation Act, 1923, The Employees Provident Fund and Miscellaneous Provisions Act, 1952, The Contract Labour (Abolition and Regulation) Act 1970, Factories Act, 1948, Minimum Wages Act and Regulations, Shop and Establishment Act and Labour Laws which would be amended/modified or any new act if it comes in force whatsoever, and all actions claim and demand arising therefrom and/or related thereto.

#### 5.19 Intellectual Property Rights

- a) Each party i.e., RailTel and CSP, acknowledges and agree that the other party retains exclusive ownership and rights in its trade secrets, inventions, copyrights, and other intellectual property and any hardware provided by such party in relation to this contract / agreement.
- b) Neither party shall remove or misuse or modify any copyright, trade mark or any other proprietary right of the other party which is known by virtue of this EOI and subsequent contract in any circumstances.

#### 5.20 Severability

In the event any provision of this EOI and subsequent contract with CSP is held invalid or not enforceable by a court of competent jurisdiction, such provision shall be considered separately and such determination shall not invalidate the other provisions of the contract and Annexure/s which will be in full force and effect.

#### 5.21 Force Majeure

- a) If during the contract period, the performance in whole or in part, by other party, of any obligation under this is prevented or delayed by reason beyond the control of the parties including war, hostility, acts of the public enemy, civic commotion, sabotage, Act of State or direction from Statutory Authority, explosion, epidemic, quarantine restriction, strikes and lockouts (as are not limited to the establishments and facilities of the parties), fire, floods, earthquakes, natural calamities or any act of GOD (hereinafter referred to as EVENT), provided notice of happenings of any such event is given by the affected party to the other, within twenty one (21) days from the date of occurrence thereof, neither party shall have any such claims for damages against the other, in respect of such non-performance or delay in performance. Provided service under this contract shall be resumed as soon as practicable, after such EVENT comes to an end or ceases to exist.
- b) In the event of a Force Majeure, the affected party will be excused from performance during the existence of the force Majeure. When a Force Majeure occurs, the affected party after notifying the other party will attempt to mitigate the effect of the Force Majeure as much as possible. If



such delaying cause shall continue for more than sixty (60) days from the date of the notice stated above, the party injured by the inability of the other to perform shall have the right, upon written notice of thirty (30) days to the other party, to terminate this contract. Neither party shall be liable for any breach, claims, and damages against the other, in respect of non-performance or delay in performance as a result of ForceMajeure leading to such termination.

## 5.22 Indemnity

- I. The CSP agrees to indemnify and hold harmless RailTel, its officers, employees and agents (each an “Indemnified Party”) promptly upon demand at any time and from time to time, from and against any and all losses, claims, damages, liabilities, costs (including reasonable attorney’s fees and disbursements) and expenses (collectively, “Losses”) to which the Indemnified party may become subject, in so far as such losses directly arise out of, in any way relate to, or result from:
  - a) Any mis-statement or any breach of any representation or warranty made by CSP or
  - b) The failure by the CSP to fulfill any covenant or condition contained in this contract by any employee or agent of the Bidder. Against all losses or damages arising from claims by third Parties that any Deliverables (or the access, use or other rights thereto), created by CSP pursuant to this contract, or any equipment, software, information, methods of operation or other intellectual property created by CSP pursuant to this contract, or the SLAs (i) infringes a copyright, trade mark, trade design enforceable in India, (ii) infringes a patent issues in India, or (iii) constitutes misappropriation or unlawful disclosure or use of another Party’s trade secrets under the laws of India (collectively, “Infringement Claims”); or
  - c) Any compensation / claim or proceeding by any third party against RailTel arising out of any act, deed or omission by the CSP or
  - d) Claim filed by a workman or employee engaged by the CSP for carrying out work related to this agreement. For the avoidance of doubt, indemnification of Losses pursuant to this section shall be made in an amount or amounts sufficient to restore each of the Indemnified Party to the financial position it would have been in had the losses not occurred.
- II. Any payment made under this contract to an indemnity or claim for breach of any provision of this contract shall include applicable taxes.

## 5.23 Limitation of Liability towards RailTel

- a) The CSP liability under the contract shall be determined as per the Law in force for the time being. The CSP shall be liable to RailTel for loss or damage occurred or caused or likely to occur on account of any act of omission on the part of the CSP and its employees (direct or indirect), including loss caused to RailTel on account of defect in goods or deficiency in services on the part of CSP or his agents or any person / persons claiming through under said CSP, However, such liability of the CSP shall not exceed the total value of the contract.
- b) This limit shall not apply to damages for bodily injury (including death) and damage to real estate property and tangible personal property for which the CSP is legally liable.

**5.24 Confidentiality cum Non-disclosure**

- I. The Receiving Party agrees that it will not disclose to third party/parties any information belonging to the Disclosing Party which is provided to it by the Disclosing Party before, during and after the execution of this contract. All such information belonging to the Disclosing Party and provided to the Receiving Party shall be considered Confidential Information. Confidential Information includes prices, quotations, negotiated issues made before the execution of the contract, design and other related information. All information provided by Disclosing Party to the Receiving Party shall be considered confidential even if it is not conspicuously marked as confidential.
- II. Notwithstanding the foregoing, neither Party shall have any obligations regarding non-use or non-disclosure of any confidential information which:
  - a) Is already known to the receiving Party at the time of disclosure:
  - b) Is or becomes part of the public domain without violation of the terms hereof;
  - c) Is shown by conclusive documentary evidence to have been developed independently by the Receiving Party without violation of the terms hereof:
  - d) Is received from a third party without similar restrictions and without violation of this or a similar contract.
- III. The terms and conditions of this contract, and all annexes, attachments and amendments hereto and thereto shall be considered Confidential Information. No news release, public announcement, advertisement or publicity concerning this contract and/or its contents herein shall be made by either Party without the prior written approval of the other Party unless such disclosure or public announcement is required by applicable law.
- IV. Notwithstanding the above, information may be transmitted to governmental, judicial, regulatory authorities, if so, required by law. In such an event, the Disclosing Party shall inform the other party about the same within 30 (thirty) Days of such disclosure.
- V. This Confidentiality and Non- Disclosure clause shall survive even after the expiry or termination of this contract.

**5.25 Assignment**

Neither this contract nor any of the rights, interests or obligations under this contract shall be assigned, in whole or in part, by operation of law or otherwise by any of the Parties without the prior written consent of each of the other Parties. Any purported assignment without such consent shall be void. Subject to the preceding sentences, this contract will be binding upon, inure to the benefit of, and be enforceable by, the Parties and their respective successors and assigns.

**5.26 Insurance**

The CSP agrees to take insurances to cover all the elements of the project under this EOI including but not limited to Manpower, Hardware, Software etc. as per CoR tender specified terms.

**5.27 Exit Management**

- I. Exit Management Purpose
  - a) This clause sets out the provision, which will apply during Exit Management period. The parties shall ensure that their respective associated entities carry out their respective

obligation set out in this Exit Management Clause.

- b) The exit management period starts, in case of expiry of contract, at least 03 months prior to the date when the contract comes to an end or in case of termination contract, on the date when the notice of termination is sent to the CSP. The exit management period ends on the date agreed upon by RailTel or Three (03) months after the beginning of the exit management period, whichever is earlier.

II. Confidential Information, Security and Data: CSP will promptly, on the commencement of the exit management period, supply to RailTel or its nominated agencies the following (if asked by RailTel in writing):

- a) Information relating to the current services rendered and performance data relating to the performance of the services; documentation relating to the project, project's customized source code (if any); any other data and confidential information created as part of or is related to this contract;
- b) All other information (including but not limited to documents, records and agreements) relating to the services reasonably necessary to enable RailTel and its nominated agencies, or its replacing vendor to carry out due diligence in order to transition the provision of the services to RailTel or its nominated agencies, or its replacing vendor (as the case may be).

III. Employees : Promptly on reasonable request at any time during the exit management period, the CSP shall, subject to applicable laws, restraints and regulations (including in particular those relating to privacy) provide RailTel a list of all employees (with job titles and communication address), dedicated to providing the services at the commencement of the exit management period; To the extent that any Transfer Regulation does not apply to any employee of the CSP, RailTel or the replacing vendor may make an offer of contract for services to such employees of the CSP and the CSP shall not enforce or impose any contractual provision that would prevent any such employee from being hired by RailTel or any replacing vendor.

IV. Rights of Access to Information: Besides during the contract period, during the exit management period also, if asked by RailTel in writing, the CSP shall be obliged to provide an access of information to RailTel and / or any Replacing Vendor in order to make an inventory of the Assets (including hardware / software / active / passive), documentations, manuals, catalogues, archive data, Live data, policy documents or any other related material.

**Note:** RailTel at its sole discern may not enforce any or all clauses / sub-clauses under the 'Exit Management' clause due to administrative convenience or any other reasons as deemed fit.

## 5.28 Waiver

Except as otherwise specifically provided in the contract, no failure to exercise or delay in exercising, any right, power or privilege set forth in the contract will operate as a waiver of any right, power or privilege.

## 5.29 Changes in Contract Agreement

No modification of the terms and conditions of the Contract Agreement shall be made except by written amendments signed by the both CSP and RailTel.

**Annexure - 01****EOI COVER LETTER**  
(On Organization Letter Head)

To,  
Regional General Manager/East  
RailTel Corporation of India Limited,  
19th Fl, Aurora Waterfront building  
Plot No.34/1, Block-GN, Sector-V  
Saltlake City, Kolkata-700091

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD  
XX.XX.2023

Dear Sir/Madam,

1. I, the undersigned, on behalf of M/s ....., having carefully examined the referred EOI offer to participate in the same, in full conformity with the said EOI and all the terms and conditions thereof, including corrigendum issued till last date of submission of EOI. It is also undertaken and submitted that we are in abidance of Clause 4 (from Clause 4.1 to Clause 4.15) of EOI.
2. I agree to abide by this Proposal, consisting of this letter, our Pre-qualification, Technical and Commercial Proposals, for a period of 210 days from the date fixed for submission of Proposals as stipulated in the EOI and modifications resulting from contract negotiations, and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.
3. I acknowledge that the Authority will be relying on the information provided in the Proposal and the documents accompanying the Proposal for selection of the Commercially Suitable Partner (CSP) for the aforesaid Service, and we certify that all information provided therein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Proposal are true copies of their respective originals.
4. I undertake, if our Bid is accepted, to commence our services as per scope of work as specified in the contract document.
5. Until a formal Purchase Order or Contract is prepared and executed, this Bid and supplement / additional documents submitted (if any), together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. I hereby undertake and give unconditional acceptance for compliance of all terms & conditions of CoR RFP floated through Tender Ref No \_\_\_\_\_ against this EOI based customer's requirement.

7. I hereby undertake that there will be no deviation from the Terms and Conditions of EOI and CoR 's RFP issued vide floated through Tender Ref \_\_\_\_\_,

Signature of Authorised Signatory Name  
Designation



रेलटेल  
RAILTEL

**Annexure - 02****Local Content Compliance**  
(On Organization Letter Head)

To,  
Regional General Manager/East  
RailTel Corporation of India Limited,  
19th Fl, Aurora Waterfront building  
Plot No.34/1, Block-GN, Sector-V  
Saltlake City, Kolkata-700091

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD  
XX.XX.2023

Dear Sir/Ma'am,

I, the undersigned, on behalf of M/s \_\_\_\_\_, hereby submits that our technical solution for the 'Scope of Work' mentioned under the EoI document is in compliance of local content requirement and makes us equivalent to 'Class-I local supplier' / 'Class-II local supplier' (mention whichever is applicable) for the EoI under reference, as defined under the order No. P-45021/2/2017- PP(BE-II) dt. 04-June-2020 issued by Ministry of Commerce and Industry, Govt. of India.

I hereby certify that M/s \_\_\_\_\_ fulfils all requirements in this regard and is eligible to be considered and for the submitted bid Local Content Percentage is \_\_\_\_\_ % (write in figures as well as in words).

I hereby acknowledge that in the event of acceptance of bid of M/s ..... on above certificate and if the certificate is found to be false at any stage, the false certificate would be a ground for immediate termination of contract and further legal action in accordance with the Law, including but not limited to the encashment of Bank Guarantee related to Empanelment and Performance Bank Guarantee (PBG), as available with RailTel, related to this EoI.

Signature of Authorised Signatory

Name Designation

**Annexure - 03****CHECKLIST OF MANDATORY DOCUMENTS FOR BID SUBMISSION**

(On Organization Letter Head)

To,  
Regional General Manager/East  
RailTel Corporation of India Limited,  
19th Fl, Aurora Waterfront building  
Plot No.34/1, Block-GN, Sector-V  
Saltlake City, Kolkata-700091

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD XX.XX.2023

S. No.	Document
1	EOI Cover Letter (Annexure-01)
2	Local Content Compliance & Percentage Amount (Annexure-02)
3	EMD as per EOI document
4	This EOI copy duly Signed and Stamped by the Authorised Signatory of Bidder
5	All Annexure/ Appendices/Formats/ Declarations as per CoR's TENDER NO: . GEM/2023/B/4077983 Dated : 12-10-2023 on the website <a href="https://gem.gov.in">https://gem.gov.in</a> , addressing to RailTel.
6	Compliance of eligibility criteria related documents as per Clause 4
7	Annexure-IX (affidavit)
8	Any relevant document found suitable by bidder

**Note:**

1. The technical bid should have a 'Index' at the starting and all pages of bid should be serially numbered and should be traceable as per the 'Index'.
2. All the submitted documents should be duly stamped and signed by the Authorized Signatory at each page.
3. The above checklist is indicative only. RailTel may ask for additional documents from the bidders, as per the requirement.



**Commercial Bid**

(On Organization Letter Head)

To be Uploaded as BOQ Sheet

To,  
Regional General Manager/East  
RailTel Corporation of India Limited,  
19th Fl, Aurora Waterfront building  
Plot No.34/1, Block-GN, Sector-V  
Saltlake City, Kolkata-700091

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD  
XX.XX.2023

Dear Sir,

**A. Financial Proposal Summary**

#	Item	Total Costs in Figure (INR)	Total Costs in Words
1	Form FIN-3: Design, development and implementation of Internal Audit Management System (Component #1)		
2	Form FIN-4: Training and capacity building of officials of Directorate of Audit (including institutional strengthening) (Component #2)		
3	Form FIN-5: Operation and maintenance support for the Internal Audit Management system (Component #3)		
4	FIN-6: Rate Contract for Change Request		
	<b>Subtotal</b>		
	Goods and Service tax (GST)		
	<b>Total Amount of financial Proposal including GST</b>		



## **B. Design, development and implementation of Internal Audit Management System (Component #1)**

#	Items/ Profile of Experts	Name of Experts (As applicable)	Type of Unit	No. of Units	Unit Rate	Quantity/ No. of Experts	Amount (in INR) without taxes
				(A)	(B)	(C)	D = (A*B*C)
1.	Project Manager		Person Month	6			
2.	Audit Expert #1		-do-	6			
3.	Audit Expert #2		-do-	6			
4.	Business Analyst #1		-do-	6			
5.	Business Analyst #2		-do-	6			
6.	Team Lead (S/W Development)		-do-	6			
7.	Sr. Developer		-do-	6			
8.	Developer		-do-	6			
9.	QA/ Lead Tester (Minimum 1 Nos.)		-do-	6			
10.	QA Tester		-do-	6			
11.	Platform License Cost		No.	1			
12.	Any other items						
	<b>Total</b>						

**C. Training and capacity building of officials of Directorate of Audit (including institutional strengthening) (Component #2)**

#	Items/ Profile of Experts	Name of Experts (As applicable)	Type of Unit	No. of Units	Unit Rate	Quantity/ No. of Experts	Amount (in INR) without taxes
				(A)	(B)	(C)	D = (A*B*C)
1.	Training Expert		Person Month	5			
2.	Training Specialist		-do-	5			
3.	Audit Expert #1		-do-	5			
4.	Audit Expert #2		-do-	5			
5.	Any other items						
	<b>Total</b>						

**D. Operation and maintenance support for the Internal Audit Management system (Component #3)**

#	Items/ Profile of Experts	Name of Experts (As applicable)	Type of Unit	No. of Units	Unit Rate	Quantity/ No. of Experts	Amount (in INR) without taxes
				(A)	(B)	(C)	D = (A*B*C)
1.	Project Manager		Person Month	36			
2.	Business Analyst		-do-	36			
3.	Developer		-do-	36			
4.	System Administrator		-do-	36			

5.	L1 support Engineers		-do-	36			
6.	AMC Cost of Platform		No.	36			
7.	Any other items						
	<b>Total</b>						

### **E. Rate Contract for Change Request**

(Information to be provided in this Form shall only be used to establish payments to the Agency for possible additional services requested by the Client)

#	Items	Blended Man Month rate	Man-Month Proposed for evaluation only	Amount (in INR)
		(A)	(B)	C= (A * B)
1.	Change request blended man day rate		200	
	<b>Total</b>			

रेलटेल  
RAILTEL

**PROFORMA FOR PERFORMANCE BANK GUARANTEE  
(On Stamp Paper of ₹ One Hundred)**

To,  
Regional General Manager/East  
RailTel Corporation of India Limited,  
19th Fl, Aurora Waterfront building  
Plot No.34/1, Block-GN, Sector-V  
Saltlake City, Kolkata-700091

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD XX.XX.2023

Dear Sir,

1. In consideration of the RailTel Corporation of India Limited (CIN: L64202DL2000GOI107905), having its registered office at Plate-A, 6th Floor, Office Block Tower-2, East Kidwai Nagar, New Delhi – 110023 (herein after called “RailTel”) having agreed to exempt ..... (CIN : ..... ) having its registered office at ..... (Hereinafter called “the said Contractor”) from the demand, under the terms and conditions of Purchase Order No. dated ..... made between RailTel and ..... for (hereinafter called “the said Agreement”) of security deposit for the due fulfilment by the said Contractor of the terms and condition contained in the said Agreement, or production of a Bank Guarantee for Rs. .... ( Rs. .... Only). We ..... (indicate the name and address and other particulars of the Bank) (hereinafter referred to as ‘the Bank’) at the request of ..... contractor do hereby undertake to pay RailTel an amount not exceeding Rs. .... ( Rs ..... Only) against any loss or damage caused to or suffered or would be caused to or suffered by the RailTel by reason of any breach by the said Contractor of any of the terms or conditions contained in the said Agreement.

2. We, ..... the Bank do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on demand from the RailTel stating that the amount is claimed is due by way of loss or damage by the said Contractor of any of terms or conditions contained in the said Agreement by reason of the Contractor's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs ..... ( Rs ..... Only).

3. We, ..... the Bank undertake to pay the RailTel any money so demanded notwithstanding any dispute or disputes raised by the Contractor in any suit or proceedings pending before any court or Tribunal relating thereto our liability under this present being, absolute and unequivocal. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

4. We, ..... the Bank further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the RailTel under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till RailTel certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor and accordingly discharges this Guarantee. Unless a demand or claim under the Guarantee is made on us in writing on or before ..... We shall be discharged from all liability under this Guarantee thereafter.

5. We, ..... the Bank further agree with the RailTel that the RailTel shall have fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the Agreement or to extend time of or to postpone for any time or from time to time any of the powers exercisable by the RailTel against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension to the said Contractor or for any forbearance, act or omission on the part of RailTel or any indulgence by the RailTel to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

This Guarantee will not be discharge due to the change in the constitution of the Bank or the Contractor.

( ..... indicate the name of Bank ..... ) lastly undertake not to revoke this Guarantee during its currency except with the previous consent of RailTel in writing.

Dated the ..... Day of ..... 2022 for (Name of Bank)

In the presence of Witnesses:

- |    |                     |      |
|----|---------------------|------|
| 1. | Signature With Date | Name |
| 2. | Signature With Date | Name |

Encl: SFMS PBG Report

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RAILTEL

**Annexure – 06****NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this “Agreement”) is made and entered into on this \_\_\_\_ day of \_\_\_, 2022 (the “Effective Date”) at\_.

By and between

RailTel Corporation of India Limited, (CIN: L64202DL2000GOI107905), a Public Sector Undertaking under Ministry of Railways, Govt. of India, having its registered and corporate office at Plate-A, 6th Floor, Office Block, Tower -2, East Kidwai Nagar, New Delhi-110023 & Eastern Region Office at 19th Fl, Aurora Waterfront building, Plot No.34/1, Block-GN, Sector-V, Saltlake City, Kolkata-700091, (hereinafter referred to as 'RailTel'), which expression shall unless repugnant to the context or meaning thereof, deem to mean and include its successors and its permitted assignees of the ONE PART,

And

\_\_\_\_\_) (CIN: \_\_\_\_\_), a company duly incorporated under \_\_\_\_\_

the \_\_\_\_\_ provisions of Companies Act, having its registered office at \_\_\_\_\_, (hereinafter referred to as '\_\_\_\_\_'), which expression shall unless repugnant to the context or meaning thereof, deem to mean and include its successors and its permitted assignees of OTHER PART

RailTel and \_\_\_\_\_ shall be individually referred to as “Party” and jointly as “Parties”

WHEREAS, RailTel and \_\_\_\_\_, each possesses confidential and proprietary information related to its business activities, including, but not limited to, that information designated as confidential or proprietary under Section 2 of this Agreement, as well as technical and non- technical information, patents, copyrights, trade secrets, know-how, financial data, design details and specifications, engineering, business and marketing strategies and plans, forecasts or plans, pricing strategies, formulas, procurement requirements, vendor and customer lists, inventions, techniques, sketches, drawings, models, processes, apparatus, equipment, algorithms, software programs, software source documents, product designs and the like, and third party confidential information (collectively, the “Information”);

WHEREAS, the Parties have initiated discussions regarding a possible business relationship for

WHEREAS, each Party accordingly desires to disclose certain Information (each Party, in such disclosing capacity, the “Disclosing Party”) to the other Party (each Party, in such receiving capacity,

the “Receiving Party”) subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the receipt of certain Information, and the mutual promises made in this Agreement, the Parties, intending to be legally bound, hereby agree as follows:

**1. Permitted Use.**

**(a) Receiving Party shall:**

- (i) hold all Information received from Disclosing Party in confidence;
- (ii) use such Information for the purpose of evaluating the possibility of entering into a commercial arrangement between the Parties concerning such Information; and
- (iii) restrict disclosure of such Information to those of Receiving Party’s officers, directors, employees, affiliates, advisors, agents and consultants (collectively, the “Representatives”) who the Receiving Party, in its reasonable discretion, deems need to know such Information, and are bound by the terms and conditions of (1) this Agreement, or (2) an agreement with terms and conditions substantially similar to those set forth in this Agreement.

**(b) The restrictions on Receiving Party’s use and disclosure of Information as set forth above**

shall not apply to any Information that Receiving Party can demonstrate:

- (i) is wholly and independently developed by Receiving Party without the use of Information of Disclosing Party;
- (ii) at the time of disclosure to Receiving Party, was either (A) in the public domain, or (B) known to Receiving Party;
- (iii) is approved for release by written authorization of Disclosing Party; or
- (iv) is disclosed in response to a valid order of a court or other governmental body in the India or any political subdivision thereof, but only to the extent of, and for the purposes set forth in, such order; provided, however, that Receiving Party shall first and immediately notify Disclosing Party in writing of the order and permit Disclosing Party to seek an appropriate protective order.

( c ) Both parties further agree to exercise the same degree of care that it exercises to protect

its own Confidential Information of a like nature from unauthorised disclosure, but in no event shall a less than reasonable degree of care be exercised by either party.

**2. Designation.**

(a) Information shall be deemed confidential and proprietary and subject to the restrictions of this Agreement if, when provided in:

- (i) written or other tangible form, such Information is clearly marked as proprietary or confidential when disclosed to Receiving Party; or
- (ii) oral or other intangible form, such Information is identified as confidential or proprietary at the time of disclosure.

**3. Cooperation.** Receiving Party will immediately give notice to Disclosing Party of any unauthorized use or disclosure of the Information of Disclosing Party.

**4. Ownership of Information.** All Information remains the property of Disclosing Party and no license or other rights to such Information is granted or implied hereby. Notwithstanding the foregoing, Disclosing Party understands that Receiving Party may currently or in the future be developing information internally, or receiving information from other parties that may be similar to Information of the Disclosing Party. Notwithstanding anything to the contrary, nothing in this Agreement will be construed as a representation or inference that Receiving Party will not develop products, or have products developed for it, that, without violation of this Agreement, compete with the products or systems contemplated by Disclosing Party's Information.

**5. No Obligation.** Neither this Agreement nor the disclosure or receipt of Information hereunder shall be construed as creating any obligation of a Party to furnish Information to the other Party or to enter into any agreement, venture or relationship with the other Party.

**6. Return or Destruction of Information.**

(a) All Information shall remain the sole property of Disclosing Party and all materials containing any such Information (including all copies made by Receiving Party) and its Representatives shall be returned or



destroyed by Receiving Party immediately upon the earlier of:

- (i) termination of this Agreement;
- (ii) expiration of this Agreement; or
- (iii) Receiving Party's determination that it no longer has a need for such Information.

(b) Upon request of Disclosing Party, Receiving Party shall certify in writing that all Information received by Receiving Party (including all copies thereof) and all materials containing such Information (including all copies thereof) have been destroyed.

**7. Injunctive Relief:** Without prejudice to any other rights or remedies that a party may have, each party acknowledges and agrees that damages alone may not be an adequate remedy for any breach of this Agreement, and that a party shall be entitled to seek the remedies of injunction, specific performance and/or any other equitable relief for any threatened or actual breach of this Agreement

**8. Notice.**

(a) Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated:

- (i) by personal delivery, when delivered personally;
- (ii) by overnight courier, upon written verification of receipt; or
- (iii) by certified or registered mail with return receipt requested, upon verification of receipt.

(b) Notice shall be sent to the following addresses or such other address as either Party specifies in writing.

RailTel Corporation of India limited:

Attn: Regional General Manager/ East

Address: RailTel Corporation of India Limited, 19th Fl, Aurora Waterfront building, Plot No.34/1, Block-GN, Sector-V, Saltlake City, Kolkata-700091

Phone: 033-4401490

Attn: General Manager/ Marketing/East

Address: RailTel Corporation of India Limited, 19th Fl, Aurora Waterfront building, Plot No.34/1, Block-GN, Sector-V, Saltlake City, Kolkata-700091

Phone: 033-4401490

**9. Term, Termination and Survivability.**

- (a) Unless terminated earlier in accordance with the provisions of this agreement, this Agreement shall be in full force and effect for a period of     years from the effective date hereof.
- (b) Each party reserves the right in its sole and absolute discretion to terminate this Agreement by giving the other party not less than 30 days' written notice of such termination.
- (c) Notwithstanding the foregoing clause 9(a) and 9 (b) , Receiving Party agrees that its obligations, shall:
  - (i) In respect to Information provided to it during the Term of this agreement, shall survive and continue even after the expiry of the term or termination of this agreement; and
  - (ii) not apply to any materials or information disclosed to it thereafter.

**10. Governing Law and Jurisdiction.** This Agreement shall be governed in all respects solely and exclusively by the laws of India without regard to its conflicts of law principles. The Parties hereto expressly consent and submit themselves to the jurisdiction of the courts of New Delhi.

**11. Counterparts.** This agreement is executed in duplicate, each of which shall be deemed to be the original and both when taken together shall be deemed to form a single agreement

**12. No Definitive Transaction.** The Parties hereto understand and agree that no contractor agreement with respect to any aspect of a potential transaction between the Parties shall be deemed to exist unless and until a definitive written agreement providing for such aspect of the transaction has been executed by a duly authorized representative of each Party and duly delivered to the other Party (a "Final Agreement"), and the Parties hereby waive, in advance, any claims in connection with a possible transaction unless and until the Parties have entered into a Final Agreement.

(a) Settlement of Disputes: The parties shall, at the first instance, attempt to resolve through good faith negotiation and consultation, any difference, conflict or question arising between the parties hereto relating to or concerning or arising out of or in connection with this agreement, and such negotiation or consultation shall begin promptly after a Party

has delivered to another Party a written request for such consultation.

- (b) In the event of any dispute, difference, conflict or question arising between the parties hereto, relating to or concerning or arising out of or in connection with this agreement, is not settled through good faith negotiation or consultation, the same shall be referred to arbitration by a sole arbitrator.

**13.** The sole arbitrator shall be appointed by CMD/RailTel out of the panel of independent arbitrators maintained by RailTel, having expertise in their respective domains. The seat and the venue of arbitration shall be New Delhi. The arbitration proceedings shall be in accordance with the provision of the Arbitration and Conciliation Act 1996 and any other statutory amendments or modifications thereof. The decision of arbitrator shall be final and binding on both parties. The arbitration proceedings shall be conducted in English Language. The fees and cost of arbitration shall be borne equally between the part

**14. CONFIDENTIALITY OF NEGOTIATIONS**

Without the Disclosing Party's prior written consent, the Receiving Party shall not disclose to any Person who is not a Representative of the Receiving Party the fact that Confidential Information has been made available to the Receiving Party or that it has inspected any portion of the Confidential Information or that discussions between the Parties may be taking place.

**15. REPRESENTATION**

The Receiving Party acknowledges that the Disclosing Party makes no representation or warranty as to the accuracy or completeness of any of the Confidential Information furnished by or on its behalf. Nothing in this clause operates to limit or exclude any liability for fraudulent misrepresentation.

**16. ASSIGNMENT**

Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned, in whole or in part, by operation of law or otherwise by any of the Parties without the prior written consent of each of the other Parties. Any purported assignment without such consent shall be void. Subject to the preceding sentences, this Agreement will be binding upon, inure to the benefit of, and be enforceable by, the Parties and their respective successors and assigns.

**17. EMPLOYEES AND OTHERS**

Each Party shall advise its Representatives, contractors, subcontractors and licensees, and shall require its Affiliates to advise their Representatives, contractors, subcontractors and licensees, of the obligations of confidentiality and non-use under this Agreement, and shall be responsible for ensuring compliance by its and its Affiliates' Representatives, contractors, subcontractors and licensees with such obligations. In addition, each Party shall require all persons and entities who are not employees of a Party and who are provided access to the Confidential Information, to execute confidentiality or non-disclosure agreements containing provisions no less stringent than those set forth in this Agreement. Each Party shall promptly notify the other Party in writing upon learning of any unauthorized disclosure or use of the Confidential Information by such persons or entities.

**18. NO LICENSE**

Nothing in this Agreement is intended to grant any rights to under any patent, copyright, or other intellectual property right of the Disclosing Party, nor will this Agreement grant the Receiving Party any rights in or to the Confidential Information of the Disclosing Party, except as expressly set forth in this Agreement.

**19. RELATIONSHIP BETWEEN PARTIES:**

Nothing in this Agreement or in any matter or any arrangement contemplated by it is intended to constitute a partnership, association, joint venture, fiduciary relationship or other cooperative entity between the parties for any purpose whatsoever. Neither party has any power or authority to bind the other party or impose any obligations on it and neither party shall purport to do so or hold itself out as capable of doing so.

**20. UNPUBLISHED PRICE SENSITIVE INFORMATION (UPSI)**

\_\_\_\_\_ agrees and acknowledges that \_\_\_\_\_, its Partners, employees, representatives etc., by virtue of being associated with RailTel and being in frequent communication with RailTel and its employees, shall be deemed to be "Connected Persons" within the meaning of SEBI (Prohibition of Insider Trading) Regulations, 2015 and shall be bound by the said regulations while dealing with any confidential and/ or price sensitive information of RailTel. \_\_\_\_\_ shall always and at all times comply with the obligations and restrictions contained in the said regulations. In terms of the said regulations, \_\_\_\_\_ shall abide by the restriction on communication, providing or allowing access to any Unpublished Price Sensitive

Information (UPSI) relating to RailTel as well as restriction on trading of its stock while holding such Unpublished Price Sensitive Information relating to RailTel

## **21. MISCELLANEOUS.**

This Agreement constitutes the entire understanding among the Parties as to the Information and supersedes all prior discussions between them relating thereto. No amendment or modification of this Agreement shall be valid or binding on the Parties unless made in writing and signed on behalf of each Party by its authorized representative. The failure or delay of any Party to enforce at any time any provision of this Agreement shall not constitute a waiver of such Party's right thereafter to enforce each and every provision of this Agreement. In the event that any of the terms, conditions or provisions of this Agreement are held to be illegal, unenforceable or invalid by any court of competent jurisdiction, the remaining terms, conditions or provisions hereof shall remain in full force and effect. The rights, remedies and obligations set forth herein are in addition to, and not in substitution of, any rights, remedies or obligations which may be granted or imposed under law or in equity.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date set forth above.

Bidders Name:	RailTel Corporation of India Limited:
By	By
_ Name:	_ Name:
Title:	Title:

Witnesses:

**Annexure – 07****Technical Compliance**

To,  
Regional General Manager/East  
RailTel Corporation of India Limited,  
19th Fl, Aurora Waterfront building  
Plot No.34/1, Block-GN, Sector-V  
Saltlake City, Kolkata-700091

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD XX.XX.2023

Business Associates are requested to mention the details of compliance of technical solution proposed:

S · N o	Scope Item	Specification as per technical Document	Proposed OEM Name	MAF Provided (Yes/No)	Compliance sheet
A	B	C	D	E	F
1	To be filled by Bidder  As per Technical Document Copy of CoR	To be filled by Bidder  As per Technical Document Copy of CoR	To be filled by Bidder	To be filled by Bidder	To be filled by Bidder
2	To be filled by Bidder	To be filled by Bidder	To be filled by Bidder	To be filled by Bidder	To be filled by Bidder

**Note:** MAF from OEM to be provided in name of RailTel Corporation of India Ltd. & in the name of the Bidder both separately.



**Annexure – 08****Pre-Bid Agreement**

(To be executed in presence of Public notary on non-judicial stamp paper of the value of Rs. 100/-. The stamp paper has to be in the name of the BA)

This Pre-Bid Agreement (the “**Agreement**”) is made at New Delhi on this \_\_\_\_ Day of \_\_\_\_\_ (month) 2022.

BETWEEN

**M/s. RailTel Corporation Of India Limited**, (CIN: L64202DL2000GOI107905) a company registered under the Companies Act 1956, having its registered and corporate office at Plate-A, 6<sup>th</sup> Floor, Office Block, Tower-2, East Kidwai Nagar, New Delhi India – 110 023 and Northern Regional office at 6<sup>th</sup> Floor, 3<sup>rd</sup> Block, Delhi IT Park, Shastri Park, New Delhi - 110053 (hereinafter referred to as “**RailTel**” which expression shall, unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns) of the **FIRST PART**.

AND

**M/s. XXXX**, (CIN: \_\_\_\_\_) a company registered under the Companies Act 1956, having its registered office at \_\_\_\_\_ and its Corporate Office located at \_\_\_\_\_, (hereinafter referred to as “**XXXX**” which expression shall, unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns) of the **SECOND PART**.

RailTel and \_\_\_\_\_ shall be hereinafter individually referred to as “**Party**” and collectively as “**Parties**.”

**WHEREAS,**

- A) RailTel is a "Mini Ratna (Category-I)" CPSU of Ministry of Railways, having exclusive right of way along Indian Railways and has created an OFC backbone and associated transport and network infrastructure to provide carrier class telecom services. RailTel has Unified License issued by DoT to provide a range of telecom services. RailTel also has two tier III certified data centres at Secunderabad and Gurugram. RailTel has created a slew of digital services like cloud, hosting, hosted Video Conferencing service, Aadhar Services, Content delivery platform, WiFi as a service etc. RailTel has strong capabilities in managing telecom infrastructure, MPLS network infrastructure, data centre services like IaaS (Infrastructure as a Service) and PaaS (Platform as a Service).

- B) \_\_\_\_\_ (DETAILS OF SECOND PART)

- C) RailTel had floated an **EOI No: \_**  
**dated\_\_\_\_\_pursuant to the RFP floated by End Customer**  
**for“\_\_\_\_\_**  
**\_\_\_\_\_for End Customer Organization for agreed Scope of**  
**Work”(hereinafter referred as “The said work/project/tender”),** and subsequently,  
 based on the offer submitted by M/s XXXX towards the RailTel’s EOI, M/s XXXX has  
 been selected by RailTel as Business Associate for the said Project.
- D) RailTel is in the process of participating in the tender issued by end customer, complete details  
 of which have deliberately not been shared with XXXX and XXXX has waived its right to get  
 the RFP document of end customer owing to confidentiality concern raised by the end  
 customer. However, a limited scope of work on ‘need to know basis’ and as detailed in clause  
 1.7 below, which will be carried out by XXXX has been shared with XXXX and based on the  
 representation of “XXXX” that “XXXX” has read the said limited Scope of Work and has  
 understood the contents thereof and that “XXXX” has sufficient experience to execute the said  
 limited and defined scope of work, the Parties have mutually decided to form a “ Business  
 association” wherein RailTel shall act as the “Bidder” and “XXXX” shall act as the “business  
 associate” in terms of the said Tender and in accordance to the terms agreed hereunder;
- E) RailTel shall submit Rupees YYYY as BG against pre integrity pact at the time of  
 submission of bid as an Integrity Pact bank guarantee to end customer and accordingly  
 “XXXX” shall submit Rupees ZZZZ as BG of pre integrity pact on back to back  
 basis to RailTel before final submission of the said bid to end customer. **(This is applicable on  
 cases to case basis as per CoR requirement. May please read in conjunction of the current  
 RFP.)**
- F) Party hereby acknowledges that RailTel has received Rs.  
 \_\_\_\_\_/-  
 (Rs. \_\_\_\_\_) from M/s XXXX as per the Terms and conditions of  
 EOI no. \_\_\_\_\_  
 \_\_\_\_\_dated\_\_\_\_\_.
- G) The Parties are thus entering into this Agreement to record the terms and conditions of  
 their understanding and the matters connected therewith.
- RailTel has agreed to extend all the necessary and required support to “XXXX” during the  
 entire  
 contract period.

**NOW, THEREFORE**, in consideration of the mutual covenants set forth herein it is hereby agreed by and between the Parties hereto as under:

### **1. SCOPE OF CO-OPERATION**

- 1.1. Parties have agreed to form a “business association” to co-operate with each other on an exclusive basis with respect to execution of the said Project.
- 1.2. It has been further agreed between the Parties that Parties shall not bid individually for the said Project nor shall they enter into any arrangement with other parties for the purpose of bidding for the said Project during the validity of this Agreement.
- 1.3. The Parties also agree that the terms of the said EOI for limited and defined scope of work along with the Corrigendum’s issued thereafter shall apply mutatis-mutandis to this Agreement.
- 1.4. The Parties further agree that they shall, enter into a ‘Definitive Agreement’ containing elaborate terms and conditions, role and responsibilities and respective scope of work of this Agreement after declaration of RailTel as the successful bidder of the said Project.
- 1.5. RailTel shall submit the PBG amounting Rs. XXXXX, earnest money deposit / EMD declaration (whichever is applicable) and performance bank guarantee to **End customer** and accordingly “XXXX” shall submit to RailTel, BG amounting to Rs. \_\_\_\_ as the earnest money deposit. Further, XXXX shall also pay the performance bank guarantee in proportionate to the extent of its defined scope of work.
- 1.6. RailTel may further retain some portion of the work mentioned in the end organization’s RFP, where RailTel has competence so that overall proposal becomes most winnable proposal.

XXXX agrees, undertakes and acknowledges that following shall be Scope of Work of XXXX out of the total project work.:

### **2. Technical Terms – As per CoR document**

### **3. TERM AND TERMINATION**

- 3.1. This Agreement shall come into force as of the date of signing and shall continue to be in full force and effect till the complete discharge of all obligations, concerning the carrying out of the said Project, except terminated earlier by the Parties in terms of this Agreement or in terms of the said project, whichever is applicable.
- 3.2. This Agreement can be terminated by either Parties forthwith in the event of happening of the following events:
  - (a) End customer announces or notifies the cancellation of the said Project and / or withdrawing the said RFP.

- (b) The receipt of an official communication that End customer chooses not to proceed with RailTel for the said Project or RailTel is not short listed by End customer.
- (c) Material breach of any of the terms and conditions of this Agreement by either of the Parties and the same is not rectified by the defaulting Party beyond 15 (fifteen) days (or a reasonable time period as mentioned under the notice issued by the other Party) from the date of receipt of notice from the other Party to cure the said breach.
- 3.3. Parties agree and understand that as of the execution of this Agreement they are contractually bound and obligated to perform the services, obligations and the scope of work entrusted, should RailTel be declared as the successful bidder of the said Project. Any Party shall not withdraw its participation subsequent to execution of this Agreement, at any point in time except in case of material breach of any of the terms of the Agreement.
- 3.4. In case "XXXX" breach the terms of Agreement i.e. defaulting party in such case the balance unsupplied quantity or service shall be completed by RailTel i.e. non-defaulting party and cost for completion of that balance unsupplied quantity or service of such defaulting party shall be executed by RailTel at the risk and cost of such defaulting party.

#### 4. Liability:

It is understood that the parties are entering into this pre-bid teaming agreement for requirement of submission of bid against the RFP floated by end customer for Implementation of Network Security System and Integration for end Customer Organization. Parties acknowledge and agree that "XXXX" shall be completely liable for the successful execution of this project, in relation to its defined scope of work (as detailed in clause 1.7 above), fully complying the end customer requirements. Accordingly, it is agreed that notwithstanding anything contained in the RFP document, "XXXX" shall be liable to RailTel with regard to its obligations and liability to complete the agreed and defined scope of work as detailed in clause 1.7 above..

#### 5. EXCLUSIVITY

Parties agree to co-operate with each other for the purpose of the said Project on an exclusive basis with respect to applying for, submitting and execution of the said Project including providing of technical demo, proof of concept for the agreed and defined scope of work.

#### 6. PAYMENT TERMS

The payment terms between the parties shall be only on receipt of payment from end customer.

#### 7. TAXES

Parties agree that they will comply with the Indian Income Tax Act in force from time to time and pay Indian Income Tax, as may be imposed / levied on them by the Indian Income Tax Authorities, for the payments received by them for the Project under this agreement and any other taxes, cess, surcharge, etc. for their respective scope of works;

#### 8. INDEMNIFICATION

- 8.1 Parties agree to and undertake to indemnify and hold each other, its officers, directors, agents and employees harmless, from and against any and all claims, demands, causes of action, losses, damages, costs and expenses (including attorney's reasonable fees, costs of investigation and defence) arising out of or resulting from any claim, action or other proceeding (including any proceeding by any of the indemnifying party's employees, agents or contractors) based upon:
  - i. any breach or contravention of any of the terms, conditions, covenants of this Agreement

- by the Party;
- ii. Unethical business practices;
  - iii. any acts or omission of the Party and/ or any of its employees, agents or contractors, and the liability for damages to property arising from or out of party operations in connection with the performance of this agreement;
  - iv. any claim for taxes that might arise or be imposed due to this performance of Services hereunder;
  - v. any representation or warranty or information furnished by the Party being found to be false;
  - vi. Parties failure to pay all applicable compensation to its respective personnel;
  - vii. death or personal injury to any person;
  - viii. destruction or damage to any property by acts or omissions of either Party, its representatives or personnel;
  - ix. any violation/non-compliance by the Party with any applicable laws governmental regulations or orders;
  - x. any third party liability;
  - xi improper handling or misuse of the Confidential Information of the Party(ies) by the Party

8.2 XXXX shall be liable to all risks and consequences (including the risk of payments) suffered in the performance of services under the Project and undertakes to indemnify RailTel from and against any non payments (of RailTel's share payable to RailTel), recoveries and claim from End Customer or any other cost or losses incurred due to default/non performance on part of XXXX.

## **9. COMPLIANCES TO STATUTORY OBLIGATIONS**

- 9.1. Parties shall also obtain and keep in place necessary insurance policies, mediclaim policies, group insurance schemes of adequate value to cover their workmen, supervisors, etc. with regard to any accidents, injury or the liability under the Employee Compensation Act.
- 9.2. Parties shall observe and be responsible for the compliance of all labour laws (including labour cess) as per government notifications and shall maintain necessary records for the same and shall submit the same to RailTel when so required.
- 9.3. Parties shall duly maintain all records / registers required to be maintained by them under various labour laws mentioned above and shall produce the same before the concerned Statutory Authorities whenever required and called upon to do so.

## **10. LEGAL STATUS**

This Agreement constitutes a contractual relationship and shall relate solely to the Project and shall not extend to other activities or be construed to create a corporation, body corporate, partnership or any other form of legal entity.

## **11. REPRESENTATIONS AND COVENANTS**

- 11.1. Each Party represents and warrants to the other Party as follows:
  - 11.1.1. That it has full capacity, power and authority and has obtained all requisite consents and approvals to, enter into and to observe and perform this Agreement and to



consummate the transactions contemplated hereunder. Each of the Persons / personnel executing this Agreement on behalf of the each of the Parties have full capacity and authority to sign and execute this Agreement on behalf of the respective Parties;

11.1.2. The execution, delivery and consummation of, and the performance by it, of this Agreement shall not conflict with, violate, result in or constitute a breach of or a default under, (a) any contract by which it or any of its assets or properties, are bound or affected, and/or (b) its constitutional documents;

11.1.3. This Agreement constitutes its legal, valid and binding obligations, enforceable against it, in accordance with their terms under Applicable Statutory Law(s);

11.1.4. It has the right, authority and title to execute this Agreement;

## **12. SUBCONTRACTING BETWEEN PARTIES**

If a Party subcontracts certain supplies or services pertaining to its scope of work to the other party, then the resulting relationship between such parties shall be governed by a separate subcontract. This Agreement shall not in any way be affected thereby except as stated otherwise in this Agreement

## **13. GOVERNING LAW AND JURISDICTION**

The construction, validity and performance of this Agreement shall be governed in all respects by the Laws of India. The Parties hereby submit to the exclusive jurisdiction of the Indian courts at Delhi only.

## **14. GOOD FAITH NEGOTIATION AND DISPUTE RESOLUTION**

The parties shall, at the first instance, attempt to resolve through good faith negotiation and consultation, any difference, conflict or question arising between the parties hereto relating to or concerning or arising out of or in connection with this agreement, and such negotiation or consultation shall begin promptly after a Party has delivered to another Party a written request for such consultation.

In the event of any dispute, difference, conflict or question arising between the parties hereto, relating to or concerning or arising out of or in connection with this agreement, is not settled through good faith negotiation or consultation, the same shall be referred to arbitration by a sole arbitrator.

The sole arbitrator shall be appointed by CMD/RailTel out of the panel of independent arbitrators maintained by RailTel, having expertise in their respective domains. The seat and the venue of arbitration shall be New Delhi. The arbitration proceedings shall be in accordance with the provision of the Arbitration and Conciliation Act 1996 and any other statutory amendments or modifications thereof. The decision of arbitrator shall be final and binding on both parties. The arbitration proceedings shall be conducted in English Language. The fees and cost of arbitration shall be borne equally between the parties.

## **15. FORCE MAJEURE**

“Force Majeure Event” shall mean any event beyond the reasonable control of the affected Party including acts of God, fires, earthquakes, strikes, pandemic, epidemics, lock down, and labor disputes, acts of war or terrorism, civil unrest, economic and financial sanctions, or acts or omissions of any Governmental Authority occurring on or after the Signature Date.

No Party shall be liable to the other if, and to the extent, that the performance or delay in performance of any of its obligations under this Agreement is prevented, restricted, delayed or interfered with, due to a Force Majeure Event. The Party affected by Force Majeure Event shall promptly inform the other Party in writing and shall furnish within 30 (thirty) days thereafter, sufficient proof of the occurrence and expected duration of such Force Majeure Event. The Party

affected by Force Majeure Event shall also use all reasonable endeavours to mitigate the negative effects of such Force Majeure Event on such Party's ability to perform its contractual obligations. In the event of a Force Majeure Event, the Parties shall immediately consult with each other in order to find an equitable solution and shall use all reasonable endeavours to minimise the consequences of such Force Majeure Event.

The occurrence of a Force Majeure Event shall however, not relieve a Party of any obligation to pay any sum due under this Agreement prior to the occurrence of the Force Majeure Event.

If the Force Majeure lasts for more than 6 (six) months, the Parties may mutually decide in writing on the future course of action with respect to this Agreement.

## **16. INTELLECTUAL PROPERTY RIGHTS**

16.1. Each Party shall remain the sole owner of all industrial or intellectual property rights, Technical Data, Know-How, designs, specifications and the like, generated or acquired before the signature, or beyond the scope of this agreement.

16.2. Each Party shall remain the sole owner of all industrial or intellectual property rights, technical data, know-how, design specifications and the like generated solely by that Party during the course of the performance of this agreement and shall not be free to use it by the other party and if the other party uses that intellectual property rights prior permission shall be taken with paying necessary fees for such rights.

16.3. In case of joint development, the work-share and associated ownership of intellectual property of each Party shall be mutually agreed upon and defined in advance in the definitive agreement for the specific program. However, should any invention be jointly made by the Parties in the performance of this agreement, without neither Party being in a position to reasonably claim the ownership of said intellectual property right, the said right shall be jointly owned by the Parties and the corresponding measures of protection for both Parties of the said right as may be practicable shall be mutually agreed by both Parties and cost for such registration of such right shall be borne by the parties proportionately as per the ownership of the rights.

16.4 As on date, Parties confirm that there are no infringements of any Intellectual Property Rights of the products contemplated under this agreement, in accordance with the laws prevailing in the country.

16.5. The Parties undertake and confirm that the Technology / Knowhow / Design owned by each of them and intended to be put into use for execution of various Projects pursuant to this agreement has been originally developed by each of such Parties. The Parties are entitled to all the Intellectual Property Rights in Technology / Knowhow / Design intended to be put into use for execution of various Projects and no third-party Intellectual Property Rights have been put into use either in their original or modified form without proper authorisation of such third party. The Parties further vouchsafes that the foregoing undertaking is actuated by truth and accuracy and no misrepresentation is being put into use for inducing each other to enter into this agreement.

## **17. CONFIDENTIALITY**

17.1. During the term of this agreement, either party may receive or have access to technical information, as well as information about product plans and strategies, promotions, customers and related non-technical business information which the disclosing party considers to be confidential ("Confidential Information as per RFP tender document"). In the event Confidential Information is to be disclosed, the Confidential Information must be marked as



confidential at the time of disclosure, or if disclosed orally but stated to be confidential, and be designated as confidential in writing by the disclosing party summarizing the Confidential Information disclosed and sent to the receiving party within thirty (30) days after such oral disclosure.

17.2. Confidential Information may be used by the receiving party only with respect to the performance of its obligations under this Agreement, and only by those employees of the receiving party and its subcontractors who have a need to know such information for purposes related to this Agreement, provided that such subcontractors have signed separate agreements containing substantially similar confidentiality provisions. The receiving party must protect the Confidential Information of the disclosing party by using the same degree of care to prevent the unauthorized use, dissemination or publication of such Confidential Information, as the receiving party uses to protect its own confidential information of like nature.

17.3. The obligations is not applicable to any information which is:

17.3.1. Already known by the receiving party prior to disclosure;

17.3.2. Publicly available through no fault of the receiving party;

17.3.3. Rightfully received from a third party without being responsible for its confidentiality;

17.3.4. Disclosed by the disclosing party to a third party without being responsible for its Confidentiality on such third party;

17.3.5. Independently developed by the receiving party prior to or independent of the disclosure;

17.3.6. Disclosed under operation of law;

17.3.7. Disclosed by the receiving party with the disclosing party's prior written approval.

17.4 XXXX agrees and acknowledges that XXXX, its Partners, employees, representatives etc., by virtue of being associated with RailTel and being in frequent communication with RailTel and its employees, shall be deemed to be "Connected Persons" within the meaning of SEBI (Prohibition of Insider Trading) Regulations, 2015 and shall be bound by the said regulations while dealing with any confidential and/ or price sensitive information of RailTel. XXXX shall always and at all times comply with the obligations and restrictions contained in the said regulations. In terms of the said regulations, XXXX shall abide by the restriction on communication, providing or allowing access to any Unpublished Price Sensitive Information (UPSI) relating to RailTel as well as restriction on trading of its stock while holding such Unpublished Price Sensitive Information relating to RailTel

17.5 Notwithstanding anything contained in this agreement, XXXX undertakes, agrees and acknowledges that being RailTel's Business Associate, XXXX shall maintain utmost confidentiality in relation to said Project. XXXX further, undertakes that any information relating to said Project which is or will be disclosed/ divulged by RailTel on need to know basis, will be received and treated by XXXX as strictly confidential and XXXX shall not, without the prior written consent of the RailTel or as expressly permitted herein, disclose or make available to any other person such information.

## **18. NOTICES**

Notices, writings and other communications under this Agreement may be delivered by hand, by registered mail, by courier services or facsimile to the addresses as set out below:

To

Regional General Manager/East  
 RailTel Corporation of India Limited,  
 19th Fl, Aurora Waterfront building  
 Plot No.34/1, Block-GN, Sector-V  
 Saltlake City, Kolkata-700091

To XXXX

To: XXXX

Kind Attn: \_\_\_\_\_ Address: \_\_\_\_\_

Mob. No.: \_\_\_\_\_ Email: \_\_\_\_\_

## **19. AMENDMENT**

No amendment or modification or waiver of any provision of these presents, nor consent to any departure from the performance of any obligations contained herein, by any of the Parties hereto, shall in any event be valid and effective unless the same is in writing and signed by the Parties or their duly authorized representative especially empowered in this behalf and the same shall be effective only in respect of the specific instance and for the specific purpose for which it is given.

## **20. PRIOR UNDERSTANDING**

This Agreement contains the entire Agreement between the Parties to this Agreement with respect to the subject matter of the Agreement, is intended as a final expression of such Parties' agreement with respect to such terms as are included in this Agreement is intended as a complete and exclusive statement of the terms of such agreement, and supersedes all negotiations, stipulations, understanding, Agreements, representations and warranties if any, with respect to such subject matter, which precede or accompany the execution of this Agreement.

## **21. GENERAL**

### **21.1. Binding Effect:**

This Agreement shall be binding upon and inure to the benefit of the Parties here to and their respective legal successors.

### **21.2. Counterparts:**

This Agreement may be executed simultaneously in 2 (two) counterparts, each of which shall be deemed to be original and all of which together shall constitute the same Agreement.

### **21.3. Non-Partnership:**

21.3.1. This Agreement shall be on a principal-to-principal basis and shall not create any principal-agent relationship between the Parties.

21.3.2. Nothing in this Agreement shall be deemed to constitute a partnership or joint venture between the Parties or otherwise entitle either Party to have an authority to bind the other Party for any purpose.

### **21.4. Severability:**

In the event any provision of this agreement is held invalid or un-enforceable by a court of competent jurisdiction, such provision shall be considered separately and such determination shall not invalidate the other provisions of this agreement and annexure/s which will be in full force and effect.

### **21.5. Waiver:**

A failure by any Party to exercise or enforce any rights conferred upon it by this Agreement shall not be deemed to be a waiver of any such rights or operate so as to bar the exercise or enforcement thereof at any subsequent time.

**21.6. Time is of essence:**

Time is the essence of this agreement and the Parties herein agree and acknowledge to abide by the same.

**22. Miscellaneous**

**22.1.** No Party to this agreement will have any rights or obligations arising from or in relation to this agreement in excess of those rights and obligations expressly declared herein.

**22.2.** No Party to this agreement is entitled to sell, assign or otherwise transfer any of its rights and/or obligations arising from or in relation to this agreement to any third party, without the prior written consent of the other Party of this agreement.

**22.3.** Each Party shall be solely responsible for its own actions or failures to act and for its own commitments and undertakings. Neither Party shall present itself as the representative or agent of the other Party, nor shall it have the power or the authority to commit the other Party, unless it receives the other Party's prior written consent.

**22.4.** No release shall be made by any Party to the news media or the general public relating to this agreement and/or the subject matter thereof without prior written approval of the other Party..

**22.5.** During the term of this agreement, each party shall refrain from taking any action or attempt to take any action with the intent of impairing or causing prejudice to the business relationship, whether existing or prospective that subsists between the other party and its customers and business partners. Each party shall also desist from inducing or influencing or attempting to induce or influence any customer or business partner, whether existing or prospective of the other party, resulting into prejudice or detriment to business prospects of the other party.

Furthermore, Parties shall not compete with or cause detriment to the business prospects of each other by making use of confidential information, whether in its embodied or disembodied form, shared pursuant to this agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

For RailTel Corporation Of India Limited

Authorised Signatory

Name:

Designation:

In Presence of witness:

Signature:

Name:

Address:

For XXXX

Authorised Signatory

Name:

Designation:

Signature:

Name:

Address

**Annexure – 09****FORMAT FOR AFFIDAVIT TO BE UPLOADED BY BA ALONGWITH THE EOI DOCUMENTS**

*(To be executed in presence of Public notary on non-judicial stamp paper of the value of Rs. 100/-. The paper has to be in the name of the BA) \*\**

I \_\_\_\_\_ (Name and designation)\*\* appointed as the attorney/ authorized signatory of the BA (including its constituents), M/s \_\_\_\_\_ (hereinafter called the BA) for the purpose of the EOI documents for the work of \_\_\_\_\_ as per the EOI No. \_\_\_\_\_ of (RailTel Corporation of India Limited), do hereby solemnly affirm and state on the behalf of the BA including its constituents as under:

1. I/we the BA (s), am/are signing this document after carefully reading the contents.
2. I/we the BA(s) also accept all the conditions of the EOI and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the EOI documents from RailTel website [www.railtelindia.com](http://www.railtelindia.com). I/we have verified the content of the document from the website and there is no addition, no deletion or no alternation to be content of the EOI document. In case of any discrepancy noticed at any stage i.e., evaluation of EOI, execution of work or final payment of the contract, the master copy available with the RailTel Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/we also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6. I/we declare that the information and documents submitted along with the EOI by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/we undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of EOI, it shall lead to forfeiture of the EOI EMD besides banning of business for five years on entire RailTel. Further, I/we (insert name of the BA)\*\* and all my/our constituents understand that my/our constituents understand that my/our offer shall be summarily rejected.

8. I/we also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD/SD and Performance guarantee besides any other action provided in the contract including banning of business for five years on entire RailTel.

VERIFICATION

I/We above named EOI do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

DEPONENT  
SEAL AND SIGNATURE OF THE BA

DEPONENT  
SEAL AND SIGNATURE OF THE BA

Place:  
Dated:

**\*\*The contents in Italics are only for guidance purpose. Details as appropriate, are to be filled in suitably by BA. Attestation before Magistrate/Notary Public.**

रेलटेल  
RAILTEL

**Annexure – 10****Bank Guarantee Format (against EMD)**

Ref: 1. CoR Tender Ref No. GEM/2023/B/4077983 Dated : 12-10-2023

2. RailTel's EOI Ref: RAILTEL/EOI/ER/BIHAR-IAMS/MKT/2023-24/XXX DTD XX.XX.2023

WHEREAS, \_\_\_\_\_ [name of Bidder] (hereinafter called "the Bidder") has submitted his Bid dated \_\_\_\_\_ [date] Selection of Implementation Partner from RailTel Empaneled Business Associate for exclusive PRE-BID TEAMING ARRANGEMENT for the work of "XX name of the work XX." [name of Contract] (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that We \_\_\_\_\_ [name of bank] of \_\_\_\_\_ [name of country] having our registered office at \_\_\_\_\_ (Hereinafter called "the Bank") are bound unto RailTel Corporation of India Limited., 19<sup>th</sup> Fl, Aurora Waterfront building, Plot-34/1, Block-GN, Sector-V, Saltlake City, Kolkata-700091 [name of Employer] (hereinafter called "the Employer") in the sum of Rs. xxxxxxxx (Rupees **in words** only) for which payment well and truly to be made to the said Employer the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

THE CONDITIONS of this obligation are:

(1) If after Bid opening the Bidder withdraws his bid during the period of Bid validity specified in the Form of Bid;

or

(2) If the Bidder having been notified of the acceptance of his bid by the Employer during the period of Bid validity:

a) Fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, if required;

or

b) fails or refuses to furnish the Performance Security, in accordance with the Instruction to Bidders;

or

c) does not accept the correction of the Bid Price;

we undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or any of the three conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date \_\_\_\_\_\* days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by

the Employer, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this guarantee should reach the Bank not later than the above date.

DATE \_\_\_\_\_ SIGNATURE OF THE BANK \_\_\_\_\_

WITNESS \_\_\_\_\_ SEAL \_\_\_\_\_

\_\_\_\_\_  
[Signature, name, and address]

\* \_\_\_\_\_ days after the end of the validity

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RAILTEL