

**RAILTEL CORPORATION OF INDIA LIMITED**  
(A Govt. of India Undertaking)

**Expression of Interest for Selection of Partner from Empaneled Partners**

**For**

**“Providing Skill development, Training and infrastructure for training for End Customer”**

**EOI No: RailTel/EOI/COMKTG/EB/2025-26/Skilling and Training /04 Dated 4<sup>th</sup> Aug 2025**

## EOI NOTICE

**Plate-A, 6th Floor, Office Tower-2, NBCC Building, East Kidwai Nagar, New Delhi-110023**

### **EOI Notice No: RailTel/EOI/COMKTG/EB/2025-26/Skilling and Training /04 Dated 4<sup>th</sup>Aug 2025**

RailTel Corporation of India Ltd., (here after referred to as "RailTel") invites EOIs from RailTel's empaneled Partners for the selection of suitable partner/s for execution of the work if awarded by end customer for "Providing Skill development, Training and infrastructure for training for End Customer"

The details are as under:

1	Last date for submission of Technical Packet against EOIs by bidders	6 <sup>th</sup> Aug 2025 at 17:00 Hours
2	Opening of Technical Bid of EOIs	6 <sup>th</sup> Aug 2025 at 17:30 Hours
3	Number of copies to be submitted for scope of work	One
5	Token EOI EMD	Rs. 5,00,000/- (Five Lakhs Only) to be submitted along with EOI (To be submitted via online bank transfer only).  RailTel Bank Details: Union Bank of India Account No.: 340601010050446 IFSC Code: UBIN0534064

The EMD should be in the favor of RailTel Corporation of India Limited payable at Delhi through online bank transfer. Partner needs to share the online payment transfer details like UTR No. date and Bank along with the proposal.

RailTel Bank Details: Union Bank of India, Account No. 340601010050446, IFSC Code - UBIN0534064.

Eligible empaneled partners are required to direct all communications related to this Invitation for EOI document, through the following Nominated Point of Contact persons:

**Level:1** Contact: Vrishad Shahade  
Designation: Asst. GM/Mktg  
Email: [vrishad.shahade@railtelindia.com](mailto:vrishad.shahade@railtelindia.com)  
Contact: 011-22900600/2267

**Level:2** Contact: Anish Singh Gusain  
Designation: DGM/Tech/EB  
Email: [anishgusain@railtelindia.com](mailto:anishgusain@railtelindia.com)  
Contact: 011-22900600/2218

**Level:3** Contact: Hemant Yadav  
Designation: Jt. GM/Govt. Business  
Email : [hemantyadav@railtelindia.com](mailto:hemantyadav@railtelindia.com)

Note:

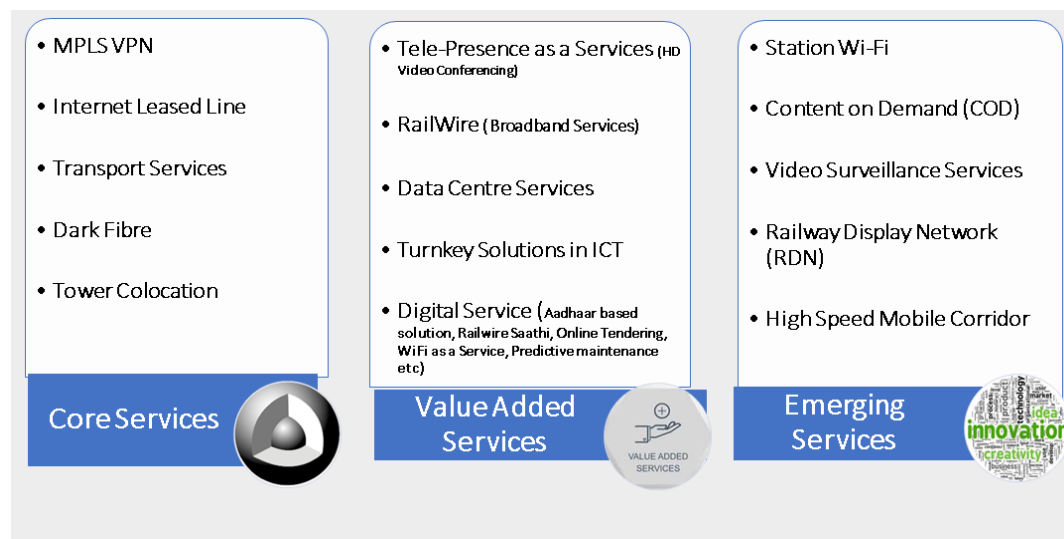
1. Empaneled partners are required to submit soft copy of response bid (techno commercial bid) through an e-mail at [eoiebco2@railtelindia.com](mailto:eoiebco2@railtelindia.com) only duly signed by Authorized Signatories with Company seal and stamp.
2. The EOI response is invited from eligible Empaneled partners (BA/DSP/SI) of RailTel only..
3. All the documents must be submitted with proper indexing and page no.
4. Partner can submit their response as sole bidder or as Consortium. Maximum two members are allowed in the consortium. The lead bidder of consortium should be empaneled partner of RailTel.
5. Transfer and Sub-letting. The bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof)
6. This is a single packet system EOI. Bidder must submit technical bid (eligibility documents and other documents) separately and financial bid separately in password protected copy in the same envelope.

RailTel Corporation of India Limited (RailTel), an ISO-9001:2000 organization is a Nav Ratna Government of India undertaking under the Ministry of Railways. The Corporation was formed in Sept 2000 with the objectives to create nationwide Broadband Telecom and Multimedia Network in all parts of the country, to modernize Train Control Operation and Safety System of Indian Railways and to contribute to realization of goals and objective of national telecom policy 1999. RailTel is a wholly owned subsidiary of Indian Railways.

For ensuring efficient administration across India, country has been divided into four regionsnamely, Eastern, Northern, Southern & Western each headed by Executive Director and Headquartered at Kolkata, New Delhi, Secunderabad & Mumbai respectively. These regions are further divided into territories for efficient working. RailTel has territorial offices atGuwahati, & Bhubaneswar in East, Chandigarh, Jaipur, Lucknow in North, Chennai &Bangalore in South, Bhopal, and Pune & Ahmedabad in West. Various other territorial officesacross the country are proposed to be created shortly.

### Licenses & Service portfolio:

Presently, RailTel holds Infrastructure Provider -1, National Long Distance Operator, International Long Distance Operator and Internet Service Provider (Class-A) licenses underwhich the following services are being offered to various customers:



**a) Carrier Services**

- National Long Distance: Carriage of Inter & Intra -circle Voice Traffic across India using state of the art NGN based network through its Interconnection with all leading Telecom Operators
- Lease Line Services: Available for granularities from E1 to multiple of Gigabit bandwidth & above
- Dark Fiber/Lambda: Leasing to MSOs/Telco's along secured Right of Way of Railway tracks
- Co-location Services: Leasing of Space and 1000+ Towers for collocation of MSC/BSC/BTS of Telco's

**b) Enterprise Services**

- Managed Lease Line Services: Available for granularities from E1, DS-3, STM-1 & above
- MPLS VPN: Layer-2 & Layer-3 VPN available for granularities from 2 Mbps & above
- Dedicated Internet Bandwidth: Experience the "Always ON" internet connectivity at your fingertips in granularities 2 Mbps to several Gbps

**c) DATA CENTER** Infrastructure as a service (IaaS), Hosting as Services, Security operation Centre as a Service (SOCaaS): RailTel has MeitY empaneled two Tier-III data centres in Gurgaon & Secunderabad. Presently RailTel is hosting critical applications of Indian Railways, Central & State government/ PSUs applications. RailTel will facilitate Government's applications / hosting services including smooth transition to secured state owned RailTel's Data Centers and Disaster Recovery Centres. RailTel also offers SOC as a Service 'SOCaaS'. In addition, RailTel offers VPN client services so that employees can seamlessly access government's intranet, applications securely from anywhere without compromising security.

- National Long Distance: Carriage of Inter & Intra -circle Voice Traffic across India using state of the art NGN based network through its Interconnection with all leading Telecom Operators
- Lease Line Services: Available for granularities from E1 to multiple of Gigabit bandwidth & above
- Dark Fiber/Lambda: Leasing to MSOs/Telco's along secured Right of Way of Railway tracks
- Co-location Services: Leasing of Space and 1000+ Towers for collocation of MSC/BSC/BTS of Telco's

**d) High-Definition Video Conference:** RailTel has unique service model of providing high definition video conference bundled with Video Conference equipment, bandwidth and FMS services to provide end to end seamless services on OPEX model connecting HQ with other critical offices. RailTel also offers application-based video conference solution for employees to be productive specially during this pandemic situation.

**e) Retail Services – RailWire**

**RailWire:** Triple Play Broadband Services for the Masses. RailTel has unique model of delivering broadband services, wherein local entrepreneurs are engaged in delivering &

maintaining broadband services and upto 66% of the total revenues earned are shared to these local entrepreneurs in the state, generating jobs and revitalizing local economies. On date RailTel is serving approx 5,70,000 subscribers on PAN Indian basis. RailTel can provide broadband service across– Government PSU or any organization’s officers colonies and residences.

## **2. Project Background and Objective of EOI**

RailTel has submitted commercial proposal to end customer and intends to select the execution partner/s if RailTel is awarded the work for providing Skill development, training for end Customer”.

RailTel invites EOIs from RailTel’s Empaneled Partners for the selection of suitable partner/s for above mentioned work. The empaneled partner is expected to have excellent execution capability and good understanding of the local environment.

## **3. Scope of Work**

Scope of work includes Providing Skill development Training and infrastructure for End Customer”.

EOI is being floated for below mentioned work:

**A) Infrastructure/Equipment provider:**

- MIS & Portal Data Managements, Training Infrastructure and Equipment’s/Consumables’ Items, Printing & Stationary, Study Material and Tool Kits & Over all project monitoring

**B) Mobilization, Publicity and Logistics Provider:**

- Advertisement & Promotion, Orientation and Seminars, Mobilization & Counselling, Logistics & Travelling Expenses, Catering & refreshment.

**C) Faculty and Support staff, Coordination and Placement provider:**

- Accreditations & Affiliation of Training Centre’s, Trainers & Supporting Staff, Assessment & Certifications, Placement Facilitation and Post Placement Tracking

In case of any discrepancy or ambiguity in any clause / specification pertaining to scope of work area, the work order released by end customer organization to RailTel as well guidelines provided by end customer shall supersede and will be considered sacrosanct. (All associated clarifications, response to queries, revisions, addendum and corrigendum, associated prime service agreement (PSA)/MSA/SLA also included.) Furthermore, in case if customer negotiates scope of work/commercials at any stage, the back back to back negotiations will be held with selected bidder and any change in the scope of work/commercials shall be passed on proportionately to the selected bidder.

- 1) Bidder can participate only as a sole bidder or as a consortium of maximum two members.
- 2) Sole bidder/Lead bidder in case of consortium will be responsible for all the conditions mentioned in the end customer scope of work along with submission of EMD/PBG. Work order shall be issued to Lead bidder of consortium if consortium gets selected for the execution of the work, if RailTel is awarded the work.
- 3) Each consortium partner shall be jointly and severally responsible for completing the task as per the contract. RailTel, in any case, will deal with the lead partner, who shall be responsible for execution of work and shall be entitled to receive payments as per payment terms
- 4) Sole bidder/Consortium members can only apply for only one scope of work mentioned in this EOI. In case if sole bidder/any consortium member applies for more than one scope of work, only one bid will be accepted for any of the scope of work mentioned above.

- 5) The bid to be signed by all members of the consortium. Alternatively, the lead bidder may sign the bid. In such a case, the Authorization Letter/ Board Resolution from each member authorizing the leader for signing and submission of bid on behalf of individual member must accompany the bid offer. The formation of consortium or change in the consortium character/partners after submission of the bid and any change in the bidding regarding consortium will not be permitted.
- 6) The consortium agreement must specifically state that it is valid for the project for which bidding is done. If consortium breaks up midway before award of work and during bid validity period, bid will be rejected. If consortium breaks up midway before award of work and during bid validity/after award of work/during pendency of contract, in addition to normal penalties as per provision of tender document, all the partners of the consortium shall be debarred from participating in future bids for a minimum period of twelve (12) months or maximum 36 months as per decision of RailTel.

Special Note: RailTel may retain any portion of the work mentioned in the end organization RFP, where RailTel has competence so that overall proposal becomes most economically viable proposal.

#### **4. Response to EOI guidelines**

##### **4.1 Language of Proposals**

The proposal and all correspondence and documents shall be written in English in soft copy through an email.

##### **4.2 RailTel's Right to Accept/Reject responses**

RailTel reserves the right to accept or reject any response and annul the bidding process or even reject all responses at any time prior to selecting the partner, without thereby incurring any liability to the affected bidder or empaneled partner or without any obligation to inform the affected bidder or bidders about the grounds for RailTel's action.

##### **4.3 EOI response Document**

The bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the bidding documents. Submission of bids, not substantially responsive to the bidding document in every aspect will be at the bidder's risk and may result in rejection of its bid without any further reference to the bidder.

All pages of the documents shall be signed by the bidder's authorized person including the closing page in token of his having studied the EOI document and should be submitted along with the bid.

##### **4.4 Period of Validity of bids and Bid Currency**

Bids shall remain valid for a period of 120 days from the date of submission bid

##### **4.5 Bid Earnest Money (EMD)**

- 4.5.1** Bidder shall furnish a sum as given in EOI Notice via online transfer from any scheduled bank in India in favour of "RailTel Corporation of India Limited" along with the offer. This will be called as EOI EMD.

- 4.5.2 Offers not accompanied with valid EOI Fees and EOI EMD shall be summarily rejected.
- 4.5.3 The selected Bidder shall have to submit a Bank Guarantee against EMD in proportion to the quoted value/scope of work to RailTel.
- 4.5.4 Return of EMD for unsuccessful Bidder: EOI EMD of the unsuccessful bidder shall be returned without interest after completion of EOI process/Completion of end customer process whichever is later.
- 4.5.5 Return of EMD for successful Bidder: EOI-EMD & Earnest Money Deposit if applicable of the successful bidder will be discharged / returned as promptly as possible after the receipt of RailTel's EMD/BG from the Customer and or on receipt of Security Deposit Performance Bank Guarantee as applicable (clause no. 3.7) from bidder whichever is later.
- 4.5.6 Forfeiture of EOI EMD or EOI EMD and or Penal action as per EMD Declaration:
- a) The EOI EMD may be forfeited and or penal action shall be initiated if bidder withdraws his offer or modifies the terms and conditions of the offer during validity period.
  - b) In case of non-submission of SD/PBG (as per clause no. 3.7) lead to forfeiture of EOI EMD, EMD (balance proportionate EMD) if applicable and or suitable action as prescribed in the EMD Declaration shall be initiated as applicable

#### **4.6 Security Deposit / Performance Bank Guarantee (PBG)**

- 4.6.1 In case the bidder is successful, the PBG of requisite amount proportionate to the agreed scope of the work will have to be submitted to RailTel. If required PBG amount is less than Rs. 5 Lakh, then PBG shall be paid in online cash transfer/DD by successful bidder within fifteen days of issue of LOI.
- 4.6.2 As per work share arrangements agreed between RailTel and bidder the PBG will be proportionately decided and submitted by the selected bidder/s

#### **4.7 Last date & time for Submission of EOI response**

EOI response must be submitted to RailTel at the email address specified in the preamble not later than the specified date and time mentioned in the preamble.

#### **4.8 Modification and/or Withdrawal of EOI response**

EOI response once submitted will be treated, as final and no modification will be permitted except with the consent of the RailTel.

No bidder shall be allowed to withdraw the response after the last date and time for submission.

The successful Bidder will not be allowed to withdraw or back out from the response commitments. In case of withdrawal or back out by the successful Bidder, the Earnest Money Deposit shall be forfeited, and all interests/claims of such Bidder shall be deemed as foreclosed.



#### 4.9 Details of Financial bid for the above referred tender

Bidder meeting eligibility criteria with lowest quoted price/revenue share will be selected for execution of work if RailTel is awarded the work.

#### 4.10 Clarification of EOI Response

To assist in the examination, evaluation and comparison of bids the purchaser may, at its discretion, ask the Bidder for clarification/additional documents. The response should be in writing and no change in the price or substance of the EOI response shall be sought, offered or permitted.

#### 4.11 Other terms and conditions

- 1) In case of any discrepancy, terms and conditions mentioned in the end customer work order to RailTel shall prevail
- 2) Bidder shall be responsible for the scope of work its selected for. Any penalty against the non-performance/SLA shall be borne by the bidder.
- 3) Successful bidder has to adhere to the execution timelines mentioned in the end customer work order
- 4) RailTel shall sign definitive agreement with bidder/consortium in case RailTel's commercials are successful and RailTel is awarded the work.
- 5) Variation in Quantity: Quantity may vary by +/- (increased or decreased) by 50%.

#### 5.1. Eligibility Criteria for Bidding Business Partner of RailTel: For Scope of work (A): Infrastructure/Equipment Provider:

SN	Particulars	Criteria for Tender Package
		(Mandatory Compliance & Document Submission)
i)	Sole Bidder/Lead member of consortium should be empaneled partner of RailTel.	<ol style="list-style-type: none"><li>1. Certificate of Incorporation/ Registration Certificate</li><li>2. GST Registration</li><li>3. PAN Card</li><li>4. Valid letter of empanelment issued by RailTel (for lead bidder in case of consortium)</li></ol>
ii)	Sole Bidder/(combined in case of) Consortium should have cumulative turnover of INR 20 Crores from the operations during three consecutive financial years 2021-22, 2022-23, 2023-24/ 2022-23, 2023-24, 24-25	<p>Certificate from the Statutory Auditor or Chartered Accountant on Turn Over and Positive Net worth (CA certificate with UDIN)/ Audited Balance Sheets and Profit &amp; Loss statement for last three years i.e. , 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25</p> <p>In case of audited balance sheets and P&amp;L statement not available for FY 24-25, provisional balance sheet to be submitted.</p>
iii)	Sole Bidder/(combined in case of) Consortium should also have a positive net worth & be profitable in each of the last 3 financial years (i. e. 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25)	<p>Certificate from the Statutory Auditor or Chartered Accountant on Turn Over and Positive Net worth (CA/SA certificate with UDIN)/ Audited Balance Sheets and Profit &amp; Loss statement for last three years i.e. 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25</p>

		In case of audited balance sheets and P&L statement not available for FY. provisional balance sheet to be submitted.
iv)	<p>Bidder/any member of consortium should have experience of executing at least ten training projects for minority communities through relevant central government Ministry</p> <p>One work order should be of minimum value 6 Crore.</p> <p>Or Two work orders each of value minimum 4 Crores</p> <p>Or Three work orders each of value minimum 3 Crores</p> <p>*Eligible projects: Similar work means work/project related to Skilling/Training/Vocational training etc.</p>	<p>Documentary proof to be submitted:</p> <p>Copies of work order /completion certificate /certificate from customer/Copy of invoice to customer or Go-live certificate of the respective project/ CA Certificate for services/supply/ Payments received against the project along with Customer's purchase orders/ work orders etc.</p> <p>For ongoing project, CA certificate with UDIN with details of payment received along with % of work completion to be submitted.</p>
v)	Bidder/consortium in combined should have an experience of executing skilling/training/Vocational training to minimum 18000 minority candidates through relevant central government scheme.	<p>Documentary proof to be submitted :Copies of work order /completion certificate /certificate from customer/Copy of invoice to customer or Go-live certificate of the respective project/ CA Certificate for services/supply/ Payments received against the project along with Customer's purchase orders/ work orders etc.</p> <p>For ongoing project, CA certificate with UDIN with details of payment received along with % of work completion to be submitted.</p>

## 5.2 Eligibility criteria For Scope of work (B): Mobilization, Publicity and Logistics Provider:

i)	Sole Bidder/Lead member of consortium should be empaneled partner of RailTel	<ol style="list-style-type: none"> <li>1. Certificate of Incorporation/ Registration Certificate</li> <li>2. GST Registration</li> <li>3. PAN Card</li> <li>4. Valid letter of empanelment issued by RailTel (for lead bidder in case of consortium)</li> </ol>
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ii)	Sole Bidder/(combined in case of) Consortium should have cumulative turnover of INR 5 Crores from the operations during three consecutive financial years 2021-22, 2022-23, 2023-24/ 2022-23, 2023-24, 24-25	Certificate from the Statutory Auditor or Chartered Accountant on Turn Over and Positive Net worth (CA certificate with UDIN)/ Audited Balance Sheets and Profit & Loss statement for last three years i.e. , 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25 In case of audited balance sheets and P&L statement not available for FY 24-25, provisional balance sheet to be submitted.
iii)	Sole Bidder/(combined in case of) Consortium should also have a positive net worth & be profitable in each of the last 3 financial years (i. e. 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25)	Certificate from the Statutory Auditor or Chartered Accountant on Turn Over and Positive Net worth (CA/SA certificate with UDIN)/ Audited Balance Sheets and Profit & Loss statement for last three years i.e. 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25 In case of audited balance sheets and P&L statement not available for FY. provisional balance sheet to be submitted.
iv)	<p>Bidder/any member of consortium should have an experience of executing training for at least one government project for minority communities</p> <p>One work order should be of minimum value 2 Crore.</p> <p>Or Two work orders each of value minimum 1.5 Crores</p> <p>Or Three work orders each of value minimum 1 Crores</p> <p>*Eligible projects: Similar work means work/project related to Skilling/Training/Vocational training etc.</p>	<p>Documentary proof to be submitted :Copies of work order /completion certificate /certificate from customer/Copy of invoice to customer or Go-live certificate of the respective project/ CA Certificate for services/supply/ Payments received against the project along with Customer's purchase orders/ work orders etc.</p> <p>For ongoing project, CA certificate with UDIN with details of payment received along with % of work completion to be submitted.</p>
v)	Bidder/consortium in combined should have an experience of executing skilling/training/Vocational training to minimum 400 minority candidates through relevant central government ministry.	Documentary proof to be submitted :Copies of work order /completion certificate /certificate from customer/Copy of invoice to customer or Go-live certificate of the respective project/ CA Certificate for services/supply/ Payments received against the project along with Customer's purchase orders/ work orders etc.

		For ongoing project, CA certificate with UDIN with details of payment received along with % of work completion to be submitted.
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### 5.3. Eligibility criteria For Scope of work (C):

#### Faculty, Support staff, Coordination and Placement provider

i)	Sole Bidder/Lead member of consortium should be empaneled partner of RailTel.	<ol style="list-style-type: none"> <li>1. Certificate of Incorporation/ Registration Certificate</li> <li>2. GST Registration</li> <li>3. PAN Card</li> <li>4. Valid letter of empanelment issued by RailTel/BA application onboarding document proof</li> </ol>
ii)	Sole Bidder/(combined in case of) Consortium should have cumulative turnover of INR 5 Crores from the operations during three consecutive financial years 2021-22, 2022-23, 2023-24/ 2022-23, 2023-24, 24-25	<p>Certificate from the Statutory Auditor or Chartered Accountant on Turn Over and Positive Net worth (CA certificate with UDIN)/ Audited Balance Sheets and Profit &amp; Loss statement for last three years i.e. , 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25</p> <p>In case of audited balance sheets and P&amp;L statement not available for FY 24-25, provisional balance sheet to be submitted..</p>
iii)	Sole Bidder/(combined in case of) Consortium should also have a positive net worth & be profitable in each of the last 3 financial years (i. e. 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25)	<p>Certificate from the Statutory Auditor or Chartered Accountant on Turn Over and Positive Net worth (CA/SA certificate with UDIN)/ Audited Balance Sheets and Profit &amp; Loss statement for last three years i.e. 2021-22, 2022-23, 2023-24/2022-23, 2023-24, 24-25</p> <p>In case of audited balance sheets and P&amp;L statement not available for FY. provisional balance sheet to be submitted.</p>
iv)	<p>Bidder/any member of consortium should have an experience of executing training for at least one government project for minority communities</p> <p>One work order should be of minimum value 2 Crore.</p> <p>Or Two work orders each of value minimum 1.5 Crores</p> <p>Or</p> <p>Three work orders each of value minimum</p>	<p>Documentary proof to be submitted :Copies of work order /completion certificate /certificate from customer/Copy of invoice to customer or Go-live certificate of the respective project/ CA Certificate for services/supply/ Payments received against the project along with Customer's purchase orders/</p> <p>work orders etc.</p> <p>For ongoing project, CA certificate with UDIN with details of payment received along with %</p>

	1 Crores  *Eligible projects: Similar work means work/project related to Skilling/Training/Vocational training etc.	of work completion to be submitted.
v)	Bidder/consortium in combined should have an experience of executing skilling/training/Vocational training to minimum 1000 minority candidates through relevant central government ministry.	Documentary proof to be submitted :Copies of work order /completion certificate /certificate from customer/Copy of invoice to customer or Go-live certificate of the respective project/ CA Certificate for services/supply/ Payments received against the project along with Customer's purchase orders/ work orders etc.  For ongoing project, CA certificate with UDIN with details of payment received along with % of work completion to be submitted.
VI	Bidder/consortium in combined should have tie up with minimum 10 companies for placements	Documentary proof/undertaking to be submitted.
vii)	Bidder/consortium in combined should have an experience running at least 50 SSC certified faculty	Documentary proof/undertaking to be submitted.
VIII	Bidder/Consortium in combined should have : 1. ESI and EPFO registration 2. Labor License (LIN)certificate 3. Shops and Commercial establishment certificate	Documentary proof to be submitted.

	<b>Annexures: to be submitted by all bidders</b>	
1)	<b>Annexure 1</b>	<b>Covering Letter:</b> Self-certification duly signed by authorized signatory on company letter head.
2)	<b>Annexure 2</b>	The Partner should agree to abide by all the technical, commercial & financial conditions of the EOI. Self-certification duly signed by authorized signatory on company letter head.

3)	<b>Annexure 3</b>	An undertaking signed by the Authorized Signatory of the company letter head. The Bidder should not have been blacklisted/debarred by any Governmental/Non-Governmental Organization in India as on bid submission date for last three years. All consortium members to submit the same.
4)	<b>Annexure-4</b>	Format for Affidavit to be uploaded by sole bidder along with the tender documents.
5)	<b>Annexure-5</b>	Non-disclosure agreement with RailTel.
6)	<b>Annexure-VIII Power of Attorney</b>	<p>In case of Sole bidder: Power of Attorney/ Board Resolution in favour of one of its employees who will sign the Bid Documents.</p> <p>In case of consortium:</p> <ol style="list-style-type: none"> <li>1) Consortium Agreement on non judicial stamp paper of Rs. 100 and duly notarized</li> <li>2) Power of Attorney/Board resolution of consortium members authorizing <ol style="list-style-type: none"> <li>a) Execution of consortium agreement and</li> <li>b) Appointing the authorized signatory for this purpose on non judicial stamp paper of Rs. 100 and duly notarized.</li> </ol> </li> <li>3) Power of Attorney by all the members of consortium in favor of the lead member</li> <li>4) The consortium agreement must be submitted clearly identifying the "Lead Partner". This authorization shall be evidenced by submitting with the bid a Authorization letter/Board Resolution signed by legally authorized signatories of all the partners</li> </ol>
8	Bidder shall undertake that	<p>1) It is a mandatory requirement that the bidder shall provide formally certified skilled workforce or commitment to the effect that they would ensure that all their workers would be skilled through Recognition of Prior Learning (RPL) within two months from the date of commencement of work under the project, at the cost of the bidder. This is in compliance to Ministry of Skill Development and Entrepreneurship (MSDE) D.O dated 12.09.2022. The bidder shall provide undertaking to this effect.</p> <p>2) LABOUR LAWS (wherever applicable): The bidder shall comply with all applicable Indian Labour laws, Payment of Minimum Wages Act, Workman's Compensation Act, EPF/ESI provisions and any such statutory provisions. In case the bidder is found to be not complying to</p>

		any of the relevant statutory requirement, action as deemed fit may be initiated by RailTel at its sole discretion
D	<b>Financial Quote:</b>	As per Annexure-VII Price Bid Format (Financial Bid) with password protected PDF.

## 6. Bidder's Profile

The bidder shall provide the information in the below table:

SN	ITEM	Details
1.	Full name of bidder's firm	
2.	Full address, telephone numbers, fax numbers, and email address of the primary office of the organization / main / head / corporate office	
3.	Name, designation and full address of the Chief Executive Officer of the bidder's organization as a whole, including contact numbers and email Address	
4.	Full address, telephone and fax numbers, and email addresses of the office of the organization dealing with this tender	
5.	Name, designation and full address of the person dealing with the tender to whom all reference shall be made regarding the tender enquiry. His/her telephone, mobile, Fax and email address	
6.	Bank Details (Bank Branch Name, IFSC Code, Account number)	
7.	GST Registration number	

## 7. Evaluation Criteria

- 7.1 The Bidders will be evaluated on the basis of the Eligibility Criteria as mentioned at para 5. The bidders who qualify for these criteria would be eligible to enter the next stage of financial bid opening. The price bid of the bidder fulfilling these eligibility criteria's would be opened and the bidder with highest percentage discount would be declared as L1 bidder and will be considered for awarding the work for the defined scope of work.
- 7.2 RailTel reserves the right to accept or reject the response against this EOI, without assigning any reasons. The decision of RailTel is final and binding on the participants. The RailTel evaluation committee will determine whether the proposal/ information is complete in all respects and the decision of the evaluation committee shall be final. RailTel may at its discretion assign lead factor to the Business associate/OEM as per RailTel policy for shortlisting partner against this EOI.
- 7.3 All General requirement mentioned in the Technical Specifications are required to be complied as per Annexure-8. The solution proposed should be robust and scalable.

## **8. Payment terms**

- 8.1 RailTel shall make payment to selected bidder after receiving payment from end Customer for the agreed scope of work on back-to -back-basis. In case of any penalty or deduction made by customer for the portion of work to be done by bidder, same shall be passed on to Bidder.
- 8.2 Selected bidder shall support RailTel to submit invoices to end customer on time by providing completion certificates for its scope of work.
- 8.3 Bidder/selected partner understands that if he so selected will be treated as Bidder and not vendor in any manner. It is categorically agreed without any doubt that provision related to MSME shall not be applicable to the selected partner and payment terms shall be governed in accordance with the definitive agreement entered into with bidder.
- 8.4 RailTel shall raise the invoices to end customer as per project milestones. Successful bidder has to ensure that project milestones are met so that invoicing can be done in time bound manner.
- 8.5 In case of change in rate due to change in Taxes/Duties the rate shall be applicable on pro-rata basis based on actual nos. of applicable days.

## **9. SLA**

The selected bidder will be required to adhere to the SLA matrix as defined in the end Customer organization tender for his scope of work and the SLA breach penalty will be applicable proportionately on the selected bidder, as specified in the end Customer organization tender. The SLA scoring and penalty deduction mechanism for in-scope of work area shall be followed as specified in the tender of end customer. Any deduction by Customer from RailTel payments on account of SLA breach which is attributable to Partner will be passed on to the Partner proportionately based on its scope of work.

## **10. Variation in Contract**

+/- 50 % variation in quantity/value may be operated during the period of validity of agreement with the approval of competent authority with similar terms and procedure as specified in the agreement with customer or EOI.

## **11. Penalty**

Any penalty or deduction (LD) from customer shall be passed on to selected bidder on a proportionate basis.

## **12. Billing Authority**

Bill passing authority is JGM/GB/CO and Bill payment authority is GM/Finance/CO.

## **13. Limitation of Liability towards RailTel**

The SELECTED BIDDER liability under the contract shall be determined as per the Law in force for the time being. The SELECTED BIDDER shall be liable to RailTel for loss or damage occurred or caused or likely to occur on account of any act of omission on the part of the SELECTED BIDDER and its employees (direct or indirect), including loss caused to RailTel on account of defect in goods or deficiency in services on the part of SELECTED BIDDER or his agents or any person / persons claiming through under said SELECTED BIDDER, However, such liability of the SELECTED BIDDER shall not exceed the total value of the contract.

This limit shall not apply to damages for bodily injury (including death) and damage to real estate property and tangible personal property for which the SELECTED BIDDER is legally liable.



#### **14. Insurance**

The SELECTED BIDDER agrees to take insurances to cover all the elements of the project under this EOI including but not limited to Manpower, Hardware, Software.

#### **15. Restrictions on 'Transfer of Agreement'**

The SELECTED BIDDER shall not assign or transfer its right in any manner whatsoever under the contract/ agreement to a third party or enter into any agreement for sub-contracting and/or partnership relating to any subject matter of the contract / agreement to any third party either in whole or in any part i.e. no sub-contracting / partnership / third party interest shall be created.

#### **16. Suspension, Revocation or Termination of Contract / Agreement**

16.1. RailTel reserves the right to suspend the operation of the contract / agreement, at any time, due to change in its own license conditions or upon directions from the competent government authorities, in such a situation, RailTel shall not be responsible for any damage or loss caused or arisen out of aforesaid action. Further, the suspension of the contract / agreement will not be a cause or ground for extension of the period of the contract / agreement and suspension period will be taken as period spent. During this period, no charges for the use of the facility of the SELECTED BIDDER shall be payable by RailTel.

16.2. RailTel may, without prejudice to any other remedy available for the breach of any conditions of agreements, by a written notice of Three (03) month issued to the SELECTED BIDDER, terminate/or suspend the contract / agreement under any of the following circumstances:

- a) The SELECTED BIDDER failing to perform any obligation(s) under the contract / agreement.
- b) The SELECTED BIDDER failing to rectify, within the time prescribed, any defect as may be pointed out by RailTel.
- c) Non adherence to Service Level Agreements (SLA) which RailTel has committed to RAILTEL CUSTOMER for the pertinent tender.
- d) The SELECTED BIDDER going into liquidation or ordered to be wound up by competent authority.
- e) If the SELECTED BIDDER is wound up or goes into liquidation, it shall immediately (and not more than a week) inform about occurrence of such event to RailTel in writing. In that case, the written notice can be modified by RailTel as deemed fit under the circumstances. RailTel may either decide to issue a termination notice or to continue the agreement by suitable modifying the conditions, as it feels fit under the circumstances.
- f) It shall be the responsibility of the SELECTED BIDDER to maintain the agreed Quality of Service, even during the period when the notice for surrender/termination of contract / agreement is pending and if the Quality of Performance of Solution is not maintained, during the said notice period, it shall be treated as material breach liable for termination at risk and consequent of which SELECTED BIDDER's PBG related to contract / agreement along with PBG related to the Empanelment Agreement with RailTel shall be forfeited, without any further notice.
- g) Breach of non-fulfillment of contract / agreement conditions may come to the notice of RailTel through complaints or as a result of the regular monitoring. Wherever considered appropriate RailTel may conduct an inquiry either suo-moto or on complaint to determine whether there has been any breach in compliance of the terms and conditions of the agreement by the successful bidder or not.

The SELECTED BIDDER shall extend all reasonable facilities and shall endeavor to remove the hindrance of every type upon such inquiry. In case of default by the SELECTED BIDDER in successful implementation and thereafter maintenance of services / works as per the conditions mentioned in this EOI document, the PBG(s) of SELECTED BIDDER available with RailTel will be forfeited.

#### **17. Dispute Settlement**

17.1. In case of any dispute concerning the contract / agreement, both the SELECTED BIDDER and RailTel shall try to settle the same amicably through mutual discussion / negotiations. Any unsettled dispute shall be settled in terms of Indian Act of Arbitration and Conciliation 1996 or any amendment thereof. Place of Arbitration shall be New Delhi.

17.2. The arbitral tribunal shall consist of the Sole Arbitrator. The arbitrator shall be appointed by the

Chairman & Managing Director (CMD) of RailTel Corporation of India Ltd.

17.3 All arbitration proceedings shall be conducted in English.

## **18. Governing Laws**

The contract shall be interpreted in accordance with the laws of India. The courts at New Delhi shall have exclusive jurisdiction to entertain and try all matters arising out of this contract.

## **19. Statutory Compliance**

19.1. During the tenure of this Contract nothing shall be done by SELECTED BIDDER in contravention of any law, act and/ or rules/regulations, there under or any amendment thereof and shall keep RailTel indemnified in this regard.

19.2. The Bidder shall comply and ensure strict compliance by his/her employees and agents of all applicable Central, State, Municipal and Local laws and Regulations and undertake to indemnify RailTel, from and against all levies, damages, penalties and payments whatsoever as may be imposed by reason of any breach or violation of any law, rule, including but not limited to the claims against RailTel or its Customer under Employees Compensation Act, 1923, The Employees Provident Fund and Miscellaneous Provisions Act, 1952, The Contract Labour (Abolition and Regulation) Act 1970, Factories Act, 1948, Minimum Wages Act and Regulations, Shop and Establishment Act and Labour Laws which would be amended/modified or any new act if it comes in force whatsoever, and all actions claim and demand arising there from and/or related thereto.

## **20. Intellectual Property Rights**

20.1. Each party i.e. RailTel and SELECTED BIDDER, acknowledges and agree that the other party retains exclusive ownership and rights in its trade secrets, inventions, copyrights, and other intellectual property and any hardware provided by such party in relation to this contract / agreement.

20.2. Neither party shall remove or misuse or modify any copyright, trade mark or any other proprietary right of the other party which is known by virtue of this EOI and subsequent contract in any circumstances.

## **21. Severability**

In the event any provision of this EOI and subsequent contract with SELECTED BIDDER is held invalid or not enforceable by a court of competent jurisdiction, such provision shall be considered separately and such determination shall not invalidate the other provisions of the contract and Annexure/s which will be in full force and effect.

## **22. Force Majeure**

22.1. If during the contract period, the performance in whole or in part, by other party, of any obligation under this is prevented or delayed by reason beyond the control of the parties including war, hostility, acts of the public enemy, civic commotion, sabotage, Act of State or direction from Statutory Authority, explosion, epidemic, quarantine restriction, strikes and lockouts (as are not limited to the establishments and facilities of the parties), fire, floods, earthquakes, natural calamities or any act of GOD (hereinafter referred to as EVENT) , provided notice of happenings of any such event is given by the affected party to the other, within twenty one (21) days from the date of occurrence thereof, neither party shall have any such claims for damages against the other, in respect of such non-performance or delay in performance. Provided service under this contract shall be resumed as soon as practicable, after such EVENT comes to an end or ceases to exist.

22.2. In the event of a Force Majeure, the affected party will be excused from performance during the existence of the force Majeure. When a Force Majeure occurs, the affected party after notifying the other party will attempt to mitigate the effect of the Force Majeure as much as possible. If such delaying cause shall continue for more than sixty (60) days from the date of the notice stated above, the party injured by the

inability of the other to perform shall have the right, upon written notice of thirty (30) days to the other party, to terminate this contract. Neither party shall be liable for any breach, claims, and damages against the other, in respect of non-performance or delay in performance as a result of Force Majeure leading to such termination.

### **23. Indemnity**

23.1. The SELECTED BIDDER agrees to indemnify and hold harmless RailTel, its officers, employees and agents (each an "Indemnified Party") promptly upon demand at any time and from time to time, from and against any and all losses, claims, damages, liabilities, costs (including reasonable attorney's fees and disbursements) and expenses (collectively, "Losses") to which the Indemnified party may become subject, in so far as such losses directly arise out of, in any way relate to, or result from:

- a) Any mis-statement or any breach of any representation or warranty made by SELECTED BIDDER; or
- b) The failure by the SELECTED BIDDER to fulfill any covenant or condition contained in this contract by any employee or agent of the Bidder. Against all losses or damages arising from claims by third Parties that any Deliverables (or the access, use or other rights thereto), created by SELECTED BIDDER pursuant to this contract, or any equipment, software, information, methods of operation or other intellectual property created by SELECTED BIDDER pursuant to this contract, or the SLAs (i) infringes a copyright, trade mark, trade design enforceable in India, (ii) infringes a patent issues in India, or (iii) constitutes misappropriation or unlawful disclosure or used of another Party's trade secrets under the laws of India (collectively, "Infringement Claims"); or
- c) Any compensation / claim or proceeding by ECT or any third party against RailTel arising out of any act, deed or omission by the SELECTED BIDDER or
- d) Claim filed by a workman or employee engaged by the SELECTED BIDDER for carrying out work related to this agreement. For the avoidance of doubt, indemnification of Losses pursuant to this section shall be made in an amount or amounts sufficient to restore each of the Indemnified Party to the financial position it would have been in had the losses not occurred.

23.2. Any payment made under this contract to an indemnity or claim for breach of any provision of this contract shall include applicable taxes.

### **24. Confidentiality cum Non-disclosure**

24.1. The Receiving Party agrees that it will not disclose to third party/parties any information belonging to the Disclosing Party which is provided to it by the Disclosing Party before, during and after the execution of this contract. All such information belonging to the Disclosing Party and provided to the Receiving Party shall be considered Confidential Information. Confidential Information includes prices, quotations, negotiated issues made before the execution of the contract, design and other related information. All information provided by Disclosing Party to the Receiving Party shall be considered confidential even if it is not conspicuously marked as confidential.

2.2. Notwithstanding the foregoing, neither Party shall have any obligations regarding non-use or non-disclosure of any confidential information which:

- a) Is already known to the receiving Party at the time of disclosure;
- b) Is or becomes part of the public domain without violation of the terms hereof;
- c) Is shown by conclusive documentary evidence to have been developed independently by the Receiving Party without violation of the terms hereof;
- d) Is received from a third party without similar restrictions and without violation of this or a similar contract.

24.3. The terms and conditions of this contract, and all annexes, attachments and amendments hereto and thereto shall be considered Confidential Information. No news release, public announcement, advertisement or publicity concerning this contract and/or its contents herein shall be made by either Party without the prior written approval of the other Party unless such disclosure or public announcement is required by applicable law.

24.4. Notwithstanding the above, information may be transmitted to governmental, judicial, regulatory

authorities, if so, required by law. In such an event, the Disclosing Party shall inform the other party about the same within 30 (thirty) Days of such disclosure.

24.5. This Confidentiality and Non-disclosure clause shall survive even after the expiry or termination of this contract.

**Annexure I: Format for COVERING LETTER (to be submitted by sole bidder/lead partner in case of consortium)**

COVERING LETTER (To be on company letter head)

To,

RailTel Corporation of India Ltd.  
Plate-A, 6th Floor, Office Tower-2,  
NBCC Building, East Kidwai Nagar, New Delhi-110023

Dear Sir,

SUB: Participation in the EoI process

Having examined the Invitation for EoI document bearing the reference number \_\_\_\_\_ released by your esteemed organization, we, undersigned, hereby acknowledge the receipt of the same and offer to participate in conformity with the said Invitation for EoI document.

If our application is accepted, we undertake to abide by all the terms and conditions mentioned in the said Invitation for EoI document.

We hereby declare that all the information and supporting documents furnished as a part of our response to the said Invitation for EoI document, are true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us, our EoI is liable to be rejected.

Authorized Signatory

Name

Designation

**Annexure II: Format for Self-Certificate & Undertaking (to be submitted by sole bidder/lead partner in case of consortium)**

Self-Certificate (To be on company letter head)

EoI Reference No:

Date:

To,

RailTel Corporation of India Ltd. Plate-A,  
6th Floor, Office Tower-2,  
NBCC Building, East Kidwai Nagar, New Delhi-110023

Dear Sir,

**Sub: Self Certificate for Tender, Technical & other compliances**

- 1) Having examined the Technical specifications mentioned in this EOI, we hereby confirm that we meet all specification.
- 2) We\_\_\_\_\_agree to abide by all the technical, commercial & financial conditions of the end customer work for which EOI is submitted (except pricing, termination & risk purchase rights of the RailTel). We understand and agree that RailTel shall release the payment to selected partner the receipt of corresponding payment from end customer by RailTel. Further we understand that in case selected partner fails to execute assigned portion of work, then the same shall be executed by RailTel through third party or departmentally at the risk and cost of selected sole partner
- 3) We agree to abide by all the technical, commercial & financial conditions of the end customer's work for the agreed scope of work for which this EOI is submitted.
- 4) We hereby certify that any services, equipment and materials to be supplied are produced in eligible source country complying with OM/F. No. 6/18/2019 dated 23rd July 2020 issued by DoE, MoF.
- 5) We hereby undertake to work with RailTel as per end customer's terms and conditions. We confirm to submit all the supporting documents constituting/ in compliance with the Criteria as required by end customer's and other terms and conditions like technical certificates, OEM compliance documents.
- 6) We understand and agree that RailTel is intending to select a bidder who is willing to accept all terms & conditions of end customer organization's work for the agreed scope of work. RailTel will strategies to retain scope of work where RailTel has competence.
- 7) We hereby agree to submit that in case of being selected by RailTel as bidder for the proposed project (for which EOI is submitted), we will submit all the forms, appendix, relevant documents etc. to

RailTel that is required and desired by end Customer.

- 8) We hereby undertake to sign Non-Disclosure Agreement with RailTel on a non-judicial stamp paper of Rs. 100/- in the prescribed Format.
- 9) We undertake that we will not submit directly or indirectly out bids and techno-commercial solution/association with any other organization once selected in this EOI.

Authorized

SignatoryName &

Designation

**Annexure III: Undertaking for not Being Blacklisted/Debarred  
(to be submitted by sole bidder/all consortium members)**

<On Company letter head>

To,

RailTel Corporation of India Ltd  
Plate-A, 6th Floor, Office Tower-2,  
NBCC Building, East Kidwai Nagar, New Delhi-110023 Subject:

**Undertaking for not Being Blacklisted/Debarred**

We, Company Name, having its registered office at Address

hereby declares that that the Company has not been blacklisted/debarred by any

Governmental/ Non-Governmental organization in India for past 3 Years as on bid submission date.

Date and Place

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

Bidder's Company Seal:



**Annexure IV: Format of Affidavit (to be submitted by sole Bidder/ all consortium partners)**

**FORMAT FOR AFFIDAVIT TO BE UPLOADED BY SOLE PARTNER) ALONGWITH THE EOI DOCUMENTS**

(To be executed in presence of Public notary on non-judicial stamp paper of the value of Rs. 100/-.The paper has to be in the name of the bidder) \*\*

I..... (Name and designation)\*\* appointed as the attorney/authorized signatory of the bidder (including its constituents),

M/s \_\_\_\_\_(hereinafter called the Bidder) for the purpose of the EOI documents for the work of \_\_\_\_\_ as per the EOI No. \_\_\_\_\_ of (RailTel Corporation of India Ltd.), do hereby solemnly affirm and state on the behalf of the Bidder including its constituents as under:

1. I/we the empaneled partner of RailTel, am/are signing this document after carefully reading the contents.
2. I/we the empaneled partner also accept all the conditions of the EOI and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the EOI documents from RailTel website [www.railtelindia.com](http://www.railtelindia.com). I/we have verified the content of the document from the website and there is no addition, no deletion or no alternation to be content of the EOI document. In case of any discrepancy noticed at any stage i.e. evaluation of EOI, execution of work or final payment of the contract, the master copy available with the RailTel Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/we also understand that my/our offer will be evaluated based on the documents/credentialssubmitted along with the offer and same shall be binding upon me/us.
6. I/we declare that the information and documents submitted along with the EOI by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/we undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of EOI, it shall lead to forfeiture of the EOI EMD besides banning of business for five years on entire RailTel. Further, I/we (insert name of the Bidder)\*\* \_\_\_\_\_ and all my/our constituents understand that my/our constituents understand that my/our offer shall be summarily rejected.
8. I/we also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD/SD and Performance guarantee besides any other action provided in the contract including banning of business for five years on entire RailTel.

DEPONENT  
SEAL AND SIGNATURE  
OF THE BA

VERIFICATION

I/We above named EOI do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

DEPONENT

Dated:  
SEAL AND SIGNATURE  
OF THE BA

Place:

\*\*The contents in Italics are only for guidance purpose. Details as appropriate, are to be filled insuitably by the empaneled partner. Attestation before Magistrate/Notary Public.

**Annexure-V: Non-Disclosure Agreement (NDA) Format (to be submitted by sole bidder/all members in case of consortium)**

**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this “**Agreement**”) is made and entered into on this \_\_\_\_ day of \_\_\_\_, 2023 (the “**Effective Date**”) at \_\_\_\_\_.

By and between

**RailTel Corporation of India Limited, (CIN: L64202DL2000GOI107905)**, a Public Sector Undertaking under Ministry of Railways, Govt. of India, having its registered and corporate office at Plate-A, 6th Floor, Office Block, Tower -2, East Kidwai Nagar, New Delhi-110023, (hereinafter referred to as '**RailTel**'), which expression shall unless repugnant to the context or meaning thereof, deem to mean and include its successors and its permitted assignees of the ONE PART,

And

\_\_\_\_\_) (CIN: \_\_\_\_\_), a company duly incorporated under the provisions of Companies Act, \_\_\_\_\_, having its registered office at \_\_\_\_\_, (hereinafter referred to as '**\_\_\_\_\_**'), which expression shall unless repugnant to the context or meaning thereof, deem to mean and include its successors and its permitted assignees of OTHER PART

RailTel and \_\_\_\_\_ shall be individually referred to as “Party” and jointly as “Parties”

WHEREAS, RailTel and \_\_\_\_\_, each possesses confidential and proprietary information related to its business activities, including, but not limited to, that information designated as confidential or proprietary under Section 2 of this Agreement, as well as technical and non-technical information, patents, copyrights, trade secrets, know-how, financial data, design details and specifications, engineering, business and marketing strategies and plans, forecasts or plans, pricing strategies, formulas, procurement requirements, vendor and customer lists, inventions, techniques, sketches, drawings, models, processes, apparatus, equipment, algorithms, software programs, software source documents, product designs and the like, and third party confidential information (collectively, the “**Information**”);

WHEREAS, the Parties have initiated discussions regarding a possible business relationship for \_\_\_\_\_.

WHEREAS, each Party accordingly desires to disclose certain Information (each Party, in such disclosing capacity, the “**Disclosing Party**”) to the other Party (each Party, in such receiving capacity, the “**Receiving Party**”) subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the receipt of certain Information, and the mutual promises made in this Agreement, the Parties, intending to be legally bound, hereby agree as follows:

**1. Permitted Use.**

(a) Receiving Party shall:

(i) hold all Information received from Disclosing Party in confidence;

(ii) use such Information for the purpose of evaluating the possibility of entering into a commercial arrangement between the Parties concerning such Information; and

(iii) restrict disclosure of such Information to those of Receiving Party’s officers, directors, employees, affiliates, advisors, agents and consultants (collectively, the “**Representatives**”) who the Receiving Party, in its reasonable discretion, deems need to know such Information, and are bound by the terms and

conditions of (1) this Agreement, or (2) an agreement with terms and conditions substantially similar to those set forth in this Agreement.

(b) The restrictions on Receiving Party's use and disclosure of Information as set forth above shall not apply to any Information that Receiving Party can demonstrate:

(i) is wholly and independently developed by Receiving Party without the use of Information of Disclosing Party;

(ii) at the time of disclosure to Receiving Party, was either (A) in the public domain, or (B) known to Receiving Party;

(iii) is approved for release by written authorization of Disclosing Party; or

(iv) is disclosed in response to a valid order of a court or other governmental body in the India or any political subdivision thereof, but only to the extent of, and for the purposes set forth in, such order; provided, however, that Receiving Party shall first and immediately notify Disclosing Party in writing of the order and permit Disclosing Party to seek an appropriate protective order.

(c) Both parties further agree to exercise the same degree of care that it exercises to protect its own Confidential Information of a like nature from unauthorized disclosure, but in no event shall a less than reasonable degree of care be exercised by either party.

## **2. Designation.**

(a) Information shall be deemed confidential and proprietary and subject to the restrictions of this Agreement if, when provided in:

(i) written or other tangible form, such Information is clearly marked as proprietary or confidential when disclosed to Receiving Party; or

(ii) oral or other intangible form, such Information is identified as confidential or proprietary at the time of disclosure.

**3. Cooperation.** Receiving Party will immediately give notice to Disclosing Party of any unauthorized use or disclosure of the Information of Disclosing Party.

**4. Ownership of Information.** All Information remains the property of Disclosing Party and no license or other rights to such Information is granted or implied hereby. Notwithstanding the foregoing, Disclosing Party understands that Receiving Party may currently or in the future be developing information internally, or receiving information from other parties that may be similar to Information of the Disclosing Party. Notwithstanding anything to the contrary, nothing in this Agreement will be construed as a representation or inference that Receiving Party will not develop products, or have products developed for it, that, without violation of this Agreement, compete with the products or systems contemplated by Disclosing Party's Information.

**5. No Obligation.** Neither this Agreement nor the disclosure or receipt of Information hereunder shall be construed as creating any obligation of a Party to furnish Information to the other Party or to enter into any agreement, venture or relationship with the other Party.

## **6. Return or Destruction of Information.**

(a) All Information shall remain the sole property of Disclosing Party and all materials containing any such Information (including all copies made by Receiving Party) and its Representatives shall be returned or destroyed by Receiving Party immediately upon the earlier of:

(i) termination of this Agreement;

(ii) expiration of this Agreement; or

(iii) Receiving Party's determination that it no longer has a need for such Information.

(b) Upon request of Disclosing Party, Receiving Party shall certify in writing that all Information received by Receiving Party (including all copies thereof) and all materials containing such Information (including all copies thereof) have been destroyed.

7. **Injunctive Relief:** Without prejudice to any other rights or remedies that a party may have, each party acknowledges and agrees that damages alone may not be an adequate remedy for any breach of this Agreement, and that a party shall be entitled to seek the remedies of injunction, specific performance and/or any other equitable relief for any threatened or actual breach of this Agreement

8. **Notice.**

(a) Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated:

(i) by personal delivery, when delivered personally;

(ii) by overnight courier, upon written verification of receipt; or

(iii) by certified or registered mail with return receipt requested, upon verification of receipt.

(b) Notice shall be sent to the following addresses or such other address as either Party specifies in writing.

**RailTel Corporation of India limited:**

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_:

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

9. **Term, Termination and Survivability.**

(a) Unless terminated earlier in accordance with the provisions of this agreement, this Agreement shall be in full force and effect for a period of \_\_\_\_\_ years from the effective date hereof.

(b) Each party reserves the right in its sole and absolute discretion to terminate this Agreement by giving the other party not less than 30 days' written notice of such termination.

(c) Notwithstanding the foregoing clause 9(a) and 9 (b) , Receiving Party agrees that its obligations, shall:

(i) In respect to Information provided to it during the Term of this agreement, shall survive and continue even after the expiry of the term or termination of this agreement; and

(ii) not apply to any materials or information disclosed to it thereafter.

10. **Governing Law and Jurisdiction.** This Agreement shall be governed in all respects solely and exclusively by the laws of India without regard to its conflicts of law principles. The Parties hereto expressly consent and submit themselves to the jurisdiction of the courts of New Delhi.

**11. Counterparts.** This agreement is executed in duplicate, each of which shall be deemed to be the original and both when taken together shall be deemed to form a single agreement

**12. No Definitive Transaction.** The Parties hereto understand and agree that no contract or agreement with respect to any aspect of a potential transaction between the Parties shall be deemed to exist unless and until a definitive written agreement providing for such aspect of the transaction has been executed by a duly authorized representative of each Party and duly delivered to the other Party (a "***Final Agreement***"), and the Parties hereby waive, in advance, any claims in connection with a possible transaction unless and until the Parties have entered into a Final Agreement.

**13. Settlement of Disputes:**

- a) The parties shall, at the first instance, attempt to resolve through good faith negotiation and consultation, any difference, conflict or question arising between the parties hereto relating to or concerning or arising out of or in connection with this agreement, and such negotiation or consultation shall begin promptly after a Party has delivered to another Party a written request for such consultation.
- b) In the event of any dispute, difference, conflict or question arising between the parties hereto, relating to or concerning or arising out of or in connection with this agreement, is not settled through good faith negotiation or consultation, the same shall be referred to arbitration by a sole arbitrator.
- c) The sole arbitrator shall be appointed by CMD/RailTel out of the panel of independent arbitrators maintained by RailTel, having expertise in their respective domains. The seat and the venue of arbitration shall be New Delhi. The arbitration proceedings shall be in accordance with the provision of the Arbitration and Conciliation Act 1996 and any other statutory amendments or modifications thereof. The decision of arbitrator shall be final and binding on both parties. The arbitration proceedings shall be conducted in English Language. The fees and cost of arbitration shall be borne equally between the parties.

**14. CONFIDENTIALITY OF NEGOTIATIONS**

Without the Disclosing Party's prior written consent, the Receiving Party shall not disclose to any Person who is not a Representative of the Receiving Party the fact that Confidential Information has been made available to the Receiving Party or that it has inspected any portion of the Confidential Information or that discussions between the Parties may be taking place.

**15. REPRESENTATION**

The Receiving Party acknowledges that the Disclosing Party makes no representation or warranty as to the accuracy or completeness of any of the Confidential Information furnished by or on its behalf. Nothing in this clause operates to limit or exclude any liability for fraudulent misrepresentation.

**16. ASSIGNMENT**

Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned, in whole or in part, by operation of law or otherwise by any of the Parties without the prior written consent of each of the other Parties. Any purported assignment without such consent shall be void. Subject to the preceding sentences, this Agreement will be binding upon, inure to the benefit of, and be enforceable by, the Parties and their respective successors and assigns.

**17. EMPLOYEES AND OTHERS**

Each Party shall advise its Representatives, contractors, subcontractors and licensees, and shall require its Affiliates to advise their Representatives, contractors, subcontractors and licensees, of the obligations of confidentiality and non-use under this Agreement, and shall be responsible for ensuring compliance by its and its Affiliates' Representatives, contractors, subcontractors and licensees with such obligations. In addition, each Party shall require all persons and entities who are not employees of a Party and who are provided access to the Confidential Information, to execute confidentiality or non-disclosure

agreements containing provisions no less stringent than those set forth in this Agreement. Each Party shall promptly notify the other Party in writing upon learning of any unauthorized disclosure or use of the Confidential Information by such persons or entities.

## 18. NO LICENSE

Nothing in this Agreement is intended to grant any rights to under any patent, copyright, or other intellectual property right of the Disclosing Party, nor will this Agreement grant the Receiving Party any rights in or to the Confidential Information of the Disclosing Party, except as expressly set forth in this Agreement.

## 19. RELATIONSHIP BETWEEN PARTIES:

Nothing in this Agreement or in any matter or any arrangement contemplated by it is intended to constitute a partnership, association, joint venture, fiduciary relationship or other cooperative entity between the parties for any purpose whatsoever. Neither party has any power or authority to bind the other party or impose any obligations on it and neither party shall purport to do so or hold itself out as capable of doing so.

## 20. UNPUBLISHED PRICE SENSITIVE INFORMATION (UPSI)

\_\_\_\_\_ agrees and acknowledges that \_\_\_\_\_, its Partners, employees, representatives etc., by virtue of being associated with RailTel and being in frequent communication with RailTel and its employees, shall be deemed to be "Connected Persons" within the meaning of SEBI (Prohibition of Insider Trading) Regulations, 2015 and shall be bound by the said regulations while dealing with any confidential and/ or price sensitive information of RailTel. \_\_\_\_\_ shall always and at all times comply with the obligations and restrictions contained in the said regulations. In terms of the said regulations, \_\_\_\_\_ shall abide by the restriction on communication, providing or allowing access to any Unpublished Price Sensitive Information (UPSI) relating to RailTel as well as restriction on trading of its stock while holding such Unpublished Price Sensitive Information relating to RailTel.

## 21. MISCELLANEOUS

This Agreement constitutes the entire understanding among the Parties as to the Information and supersedes all prior discussions between them relating thereto. No amendment or modification of this Agreement shall be valid or binding on the Parties unless made in writing and signed on behalf of each Party by its authorized representative. The failure or delay of any Party to enforce at any time any provision of this Agreement shall not constitute a waiver of such Party's right thereafter to enforce each and every provision of this Agreement. In the event that any of the terms, conditions or provisions of this Agreement are held to be illegal, unenforceable or invalid by any court of competent jurisdiction, the remaining terms, conditions or provisions hereof shall remain in full force and effect. The rights, remedies and obligations set forth herein are in addition to, and not in substitution of, any rights, remedies or obligations which may be granted or imposed under law or in equity.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date set forth above.

\_\_\_\_\_ :

**RailTel Corporation of India Limited:**

By \_\_\_\_\_  
Name:  
Title:

By \_\_\_\_\_  
Name:  
Title:

Witnesses

## Annexure-6: EMD (as PBG) Format

BG NO :  
ISSUANCE DATE : DD-MM-YYYY  
BG AMOUNT : Rs xxxxxxxx /-  
EXPIRY DATE : DD-MM-YYYY  
CLAIM EXPIRY DATE : DD-MM-YYYY

In consideration of the **RailTel Corporation of India Limited**, (CIN: L64202DL2000GOI107905) having its registered office at Plate-A, 6<sup>th</sup> Floor, Office Block Tower-2, East Kidwai Nagar, New Delhi - 110023 (Here in after called RailTel) having agreed to exempt **Partner Name (CIN: )** having its registered office at **Partner's address** (Here in after called "the said Contractor(s)") from the demand, under the terms and conditions of **EOI NO.** made between **RailTel Corporation of India Limited** and **Partner Name** for (here in after called "the said Agreement") of security deposit for the due fulfilment by the said contractor (s) of the terms and conditions contained in the said Agreement, or production of a Bank Guarantee for **Rs. /- (In Words)**.

We, **Bank Name** a banking company incorporated under the Companies Act, 1956 and carrying on Banking Business under The Banking Regulation Act, 1949 and having its Registered Office at **Bank's Address** and its Central office at **Bank's Corporate Office Address** (indicate the name of the Bank) here in after referred to as "the Bank") at the request of **Partner's Name** Contractor(s) do hereby undertake to pay the **RailTel** an amount not exceeding **Rs /- (In Words)** .. against any loss or damage caused to or suffered or would be caused to or suffered by the **RailTel** by reason of any breach by said Contractor(s) of any of the terms or conditions contained in the said Agreement.

We, **Bank Name** do here by undertake to pay the amounts due and payable under this Guarantee without any demur, merely on demand from the **RailTel** stating that the amount as claimed is due by way of loss or damage caused to or would be caused to or suffered by the **RailTel** by reason of breach by the said Contractor(s) of any terms and conditions contained in the said Agreement or by the Contractor(s) failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding **Rs. /- (In Words)**.

We, **Bank's Name** undertake to pay to the **RailTel** any money so demanded not with standing any dispute or disputes raised by the Contractor(s) / Supplier(s) in any suit or proceedings pending before any court or Tribunal relating thereto our liability under this present being, absolute and unequivocal. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the Contractor(s)/ Supplier(s) shall have no claim against us for making such payment.

We, **Bank's Name** further agree that the Guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the **RailTel** under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till **RailTel** certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharge this Guarantee. Unless a demand or claim under the Guarantee is made on us in writing on or before the **DD-MM-YYYY(Claim Expiry Date.)** We shall be discharged from all liability under this Guarantee thereafter.

We, **Bank's Name** further agree with the **RailTel** that the **RailTel** shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the Agreement or to extend time or to postpone for any time or from time to time any of the powers exercisable by the **RailTel** against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension to the said Contractor(s) or for any forbearance, act or omission on the part of **RailTel** or any indulgence by the **RailTel** to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision,



have effect of so relieving us.

This Guarantee will not be discharged due to the change in the Constitution of the bank or the Contractor(s) Supplier(s).

**Bank's Name** lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the **RailTel** in writing.

**Date : DD-MM-YYYY**

**Place :**

\*\*\*\*\*

## Annexure-VII: Financial Bid Format

SN	Item	Rate per candidate/hr (In INR)
<b>A</b>	Infrastructure/Equipment/ Logistics Provider	All Skill-Based Courses under Category I @49/Hr:
		All Skill-Based Courses under Category II @43/Hr:
		All Skill-Based Courses under Category III@ 35.1/Hr:
<b>B</b>	Mobilization and Publicity Provider	All Skill-Based Courses under Category I @49/Hr:
		All Skill-Based Courses under Category II @43/Hr:
		All Skill-Based Courses under Category III@ 35.1/Hr:
<b>C</b>	Faculty, Support staff, Coordination and Placement provider	All Skill-Based Courses under Category I @49/Hr:
		All Skill-Based Courses under Category II @43/Hr:
		All Skill-Based Courses under Category III@ 35.1/Hr:

### Note\*

- The bidder/s or any consortium member can quote for only one scope of work.
- Bidder with lowest rate per candidate awarded particular scope of work against which bid is submitted.
- Rate per candidate quoted shall be applicable throughout the contract irrespective of the value of work.

**Annexure-VIII**

**Format for Power of Attorney**

**POWER OF ATTORNEY**

[To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the company who is issuing the power of attorney.]

We, M/s. \_\_\_\_\_ (name of the firm or company with address of the registered office) hereby constitute, appoint and authorise Mr. or Ms. \_\_\_\_\_ (Name and residential address) who is presently employed with us and holding the position of \_\_\_\_\_, as our Attorney to do in our name and our behalf all or any of the acts, deeds or things necessary or incidental to our RFP for the Project \_\_\_\_\_ (name of the Project), including signing and submission of the RFP response, participating in the meetings, responding to queries, submission of information or documents and generally to represent us in all the dealings with Client or any other Government Agency or any person, in connection with the works until culmination of the process of bidding till the Project Agreement is entered into with \_\_\_\_\_ (Client) and thereafter till the expiry of the Project Agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this power of attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

(Add in the case of a Consortium)

Our firm is a Member or Lead bidder of the Consortium of \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 2023

(Signature and Name of authorized signatory)

\_\_\_\_\_

(Signature and Name in block letters of all the remaining partners of the firm Signatory for the Company)

Seal of firm Company

Witness 1:

Witness 2:

Notes:

- a. To be executed by all the members individually.

The Mode of execution of the power of attorney should be in accordance with the procedure, if any laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.