

**ANDHRA PRADESH LEGISLATURE SECRETARIAT
VELAGAPUDI, GUNTUR DISTRICT
ANDHRA PRADESH
INDIA**

REQUEST FOR PROPOSAL (RFP)

For

SELECTION OF SYSTEM INTEGRATOR

For

**IMPLEMENTATION OF NATIONAL E-VIDHAN APPLICATION IN
ANDHRA PRADESH LEGISLATIVE COUNCIL AND LEGISLATIVE
ASSEMBLY**

Request for Proposal (RFP)

for

Selection of System Integrator

for

Implementing of National e-Vidhan Application

Issue of RFP Document – 13/11/2025

ISSUED BY:

**Andhra Pradesh Legislature Secretariat,
Velagapudi, Guntur District.
Andhra Pradesh,
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REQUEST FOR PROPOSAL

Andhra Pradesh Legislature Secretariat, Velagapudi

“Request for Proposal (RFP) for Selection of System Integrator for Implementing National e-Vidhan Application (NeVA).”

The Andhra Pradesh Legislature Secretariat invites proposals from qualified, experienced, reputable, competent and eligible professional firms/agencies with a proven track record in undertaking similar projects. The proposal is for the **selection of a System Integrator to implement the National e-Vidhan Application in Andhra Pradesh Legislative Assembly and Legislative Council.**

1. The detailed RFP (along with the formats and templates) can be downloaded from **<https://apeprocurement.gov.in/>** from 13.11.2025 onwards. The downloaded RFP shall be considered valid for participation in the bidding process subject to the submission of required EMD through Bank Guarantee(BG)/Demand Draft in favour of **"D D O, Andhra Pradesh Legislature Secretariat"** payable at Velagapudi and the bid must be submitted physically in the office of Secretary-General, Andhra Pradesh Legislature Secretariat at Room No.145, A.P Legislature Secretariat Complex, Velagapudi, Amaravati – 522 238 latest **by 24.11.2025 till 12:00 Hrs.** failing which the bid will be summarily rejected.
2. Bidders/Agencies are strongly advised to thoroughly review this RFP before submitting their proposals in response to the RFP notice. By submitting a proposal, it will be assumed that the bidder has carefully studied and examined the document, fully understanding its terms, conditions, and implications.
3. The RFP submitted by telegram/fax/e-mail etc. shall not be considered. No correspondence on the subject will be entertained in this regard.

PRASANNA KUMAR SURYADEVARA

Secretary-General

Andhra Pradesh Legislature Secretariat

Velagapudi, Guntur District

Andhra Pradesh

DISCLAIMERS

All information provided in this Request for Proposal (RFP) is given in good faith and with the best of intentions. It does not constitute an agreement, nor an offer or invitation to enter into any agreement with any party.

While reasonable care has been taken in preparing this RFP document, interested bidders should verify that the document is complete in all respects. The information in this document is not intended to be exhaustive. Bidders are encouraged to make their own inquiries and assumptions as necessary. Any discrepancies should be reported to the designated office immediately. If no such intimation is received by the specified date, it will be assumed that the RFP document is complete and the firms submitting bids are satisfied with its completeness.

The Andhra Pradesh Legislature Secretariat reserves the right to reject any or all applications submitted in response to this RFP document at any stage, without providing any reasons. The Secretariat also reserves the right to withhold or withdraw the process at any stage, notifying all bidders who have submitted their proposals in response to the RFP. Additionally, the Secretariat has the right to change, modify, or amend any or all provisions of this RFP document at any time before the submission of bids, without assigning any reason. Any such changes will be communicated to the bidders by posting them on the Andhra Pradesh Legislature's website.

Neither the Andhra Pradesh Legislature Secretariat nor any of its employees, agents, or representatives shall be liable for any loss, expense, or damage incurred or suffered by any prospective bidder, or any other person, arising out of or in connection with this RFP. This includes, but is not limited to, any liability arising from the accuracy, adequacy, or completeness of the information contained in this RFP or any other information provided in connection with the selection process; the award or non-award of the assignment; or the conduct of the RFP process as a whole.

All information contained in or shared pursuant to this RFP is confidential and proprietary to the Andhra Pradesh Legislature Secretariat. Such information shall not be disclosed, used, or reproduced by anyone for any purpose other than preparing a response to this RFP, and shall not be disclosed to any third party without the prior written consent of the Secretariat.

Abbreviations

1.	ADF	Automatic Document Feeder
2.	AOA	Articles of Association
3.	APLS	Andhra Pradesh Legislature Secretariat
4.	BOM	Bill of Materials
5.	BPR	Business Process Re-engineering
6.	CA	Chartered Accountant
7.	CFMS	Comprehensive Financial Management System
8.	DD	Demand Draft
9.	DDR	Double Data Rate
10.	EMD	Earnest Money Deposit
11.	FAT	Final Acceptance Test
12.	GSTIN	Goods and Service Tax Identification Number
13.	IA	Implementation Agency
14.	ICT	Information and Communication Technology
15.	ITES	Information Technology Enabled Services
16.	LOA	Letter of Acceptance
17.	LAN	Local Area Network
18.	LOI	Letter of Intent
19.	MoA	Memorandum of Association
20.	MoU	Memorandum of Understanding
21.	MMP	Mission Mode Project
22.	MSA	Master Service Agreement
23.	NDA	Non-Disclosure Agreement
24.	NeVA	National e-Vidhan Application
25.	NSK	NeVA Seva Kendra
26.	NIT	Notice Inviting Tender
27.	OEM	Original Equipment Manufacturer
28.	PAN	Permanent Account Number
29.	PBG	Performance Bank Guarantee
30.	PDF	Portable Document Format
31.	PIB	Public Investment Board
32.	POC	Proof of Concept
33.	PoE	Power over Ethernet
34.	PUC	Public Sector Undertaking
35.	RFP	Request For Proposal
36.	SBD	Standard Bidding Document
37.	SI	System Integrator
38.	SIA	System Integration Associate

39.	SLA	Service Level Agreement
40.	SLD	Single Line Diagram
41.	SP	Service Provider
42.	SPMU	State Project Management Unit
43.	SSD	Solid State Drive
44.	SSLA	Support Service Level Agreement
45.	TEC	Tender Evaluation Committee
46.	WAN	Wide Area Network

Fact Sheet

Sl.No.	Particulars	Details
1.	RFP Issue Date	13/11/2025
2.	Selection method	Tender will be awarded to the lowest Bidder among those whose bids are technically qualified
3.	RFP issued by	Andhra Pradesh Legislature Secretariat
4.	Availability of RFP	RFP can be downloaded from https://apeprocurement.gov.in/
5.	Total Project Cost	Rs.23,58,20,600/- (Rs.14,20,21,600/- for Legislative Assembly and Rs. 9,37,99,000/- for Legislative Council)
6.	Project Duration	Three Years
7.	EMD	Earnest Money Deposit of 5,00,000/- (Rupees Five lakhs only). Demand Draft/BG in favour of "D D O, Andhra Pradesh Legislature Secretariat", payable at Velagapudi, from any of the nationalized banks.
8.	Performance Bank Guarantee (PBG)/ Performance Security	5% of total project cost as Bank Guarantee to be submitted by the bidders.
9.	For correspondence and clarification	Secretary-General Andhra Pradesh Legislature Secretariat Velagapudi, Guntur District, Andhra Pradesh, INDIA. PIN- 522 238 Tel.No. 0863 2449256 Email:- sgaplegislature@gmail.com
10.	Issue of RFP Document	13/11/2025
11.	Last date for receiving pre-bid queries	17/11/2025
12.	Pre-bid meeting (Offline)	11:00 Hrs. on 18/11/2025
13.	Legislature response for pre-bid queries	19/11/2025
14.	Last date for download of RFP	12:00 Hrs. on 21/11/2025
15.	Last date for submission of bid	15:00 Hrs. on 24/11/2025
16.	Last date for Hard copy submission	12.00 Noon. on 25/11/2025
17.	Opening of technical bid	13:00 Hrs. on 25/11/2025
18.	Technical presentation / demo /proof ofconcept	17:00 Hrs onwards on 25/11/2025
19.	Opening of financial bid	15.00 Hrs. on 28/11/2025
20.	Venue of bid opening	Andhra Pradesh Legislature Secretariat Velagapudi, Guntur District, Andhra Pradesh.
21.	Address for Communication	Secretary-General Andhra Pradesh Legislature Secretariat, Velagapudi, Guntur District, Andhra Pradesh, INDIA. PIN- 522 238
22.	Email id for Communication	sgaplegislature@gmail.com

INVITATION TO REQUEST FOR PROPOSAL (RFP)

Andhra Pradesh Legislature Secretariat intends to implement National e-Vidhan Application (NeVA) for the automation of transaction of their businesses. The Andhra Pradesh Legislature Secretariat and the Govt. of Andhra Pradesh have entered into a tripartite MOU with the Ministry of Parliamentary Affairs, Govt. of India for implementing National e-Vidhan Application (NeVA) for digitizing the functions and to make the Andhra Pradesh Legislature Secretariat paperless.

Through this RFP, the Andhra Pradesh Legislature Secretariat (APLS) is desirous of engaging eligible IT System Integrator Firms, having previous experience in implementing similar e-Governance projects or similar system integration projects for implementing National e- Vidhan Application (NeVA) in Andhra Pradesh Legislative Assembly and Legislative Council and handholding the stakeholders towards successful implementation. The scope of work broadly, shall be the following:

- a. Carryout system study of the overall requirement
- b. Carryout implementation of National eVidhan Application (NeVA) software.
- c. Supply, installation, commissioning of required hardware as per the bill of materials (BOM) and provide 3 years warranty support for all the hardware from the date of commissioning of the project.
- d. Carrying-out all necessary electrical & civil works.
- e. Carryout training program for all stakeholders of the Andhra Pradesh Legislature Secretariat on the usage of the system.
- f. Supply of manpower for management and operational support for 36 months.
- g. Setup NeVA Seva Kendra

The Andhra Pradesh Legislature Secretariat invites proposals from all eligible IT Firms having relevant experience in implementing e-Governance Solutions or similar system integration projects, especially in Legislature automation.

Submission of technical bid is mandatory for this RFP. Prospective bidders for implementation of NeVA project in Andhra Pradesh Legislative Assembly and Legislative Council need to submit their detailed technical bid in the prescribed format for the aforesaid work. Bidders are advised to contact Andhra Pradesh Legislature Secretariat for updates/amendments, if any.

While every effort has been made to provide comprehensive and accurate information about requirements and specifications, bidders must form their own conclusions about the solution needed to meet the requirements. The requirements of the RFP shall prevail over any information provided in the bid document. However, all information supplied by the successful bidder will be treated as contractually binding on the bidder. This RFP supersedes and replaces any previous public documentation and communications, and bidders should place no reliance on such previous communications. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of Andhra Pradesh Legislature Secretariat.

The Andhra Pradesh Legislature Secretariat may cancel this bid process at any time prior to a formal written contract being executed by or on behalf of Andhra Pradesh Legislature Secretariat. This RFP document is non-transferable.

NATIONAL E-VIDHAN APPLICATION (NeVA)

BRIEF OF A.P. LEGISLATURE

Andhra Pradesh Legislature is bicameral, with the Legislative Assembly and Legislative Council, functioning from Velagapudi, Amaravati.

The Legislative Assembly consists of 175 members. The Legislative Assembly's main functions include law making, overseeing of administration, passing the budget and holding the Executive to account.

Andhra Pradesh Legislative Council consists of 58 Members. The Legislative Council has functions similar to that of the Legislative Assembly.

NATIONAL E-VIDHAN APPLICATION (NeVA)

National e-Vidhan Application (NeVA), a Mission Mode Project is a scheme to digitize and make the functioning of State Legislatures paperless. For this project, the Ministry of Parliamentary Affairs is the Nodal Ministry. This project is in line with the "GoGreen" initiative of the Government of India. The Speaker of the Andhra Pradesh Legislative Assembly is the Executing Authority for NeVA Project in Andhra Pradesh.

NeVA is a work-flow automation system deployed on NIC Cloud, 'MeghRaj' which helps the Chair of the House to conduct the proceedings of the House smoothly, Hon'ble Members to carry out their duties in the House efficiently and to conduct Legislative Business of the House in a paperless manner.

NeVA is a device neutral, and member centric application created to equip them to handle diverse House Businesses smartly by putting entire information regarding member contact details, rules of procedure, list of business, notices, bulletins, bills, starred/unstarred questions and answers, papers laid, committee reports etc. in their hand held devices/ tablets and equip all Legislatures/ Departments to handle it efficiently.

The application hosts a secure page for each Member of the House for submitting questions & other notes. The aim of the project is to bring all the Legislatures of the country together, on to one platform, thereby creating a massive data repository without having the complexity of multiple applications. NeVA has made information on the conduct of business in Legislatures accessible anytime, anywhere to everyone.

AIM OF NeVA PROJECT

Andhra Pradesh Legislature Secretariat aims to implement National e-Vidhan Application and thereby automating all essential business processes in the Assembly and Council. It also aims to assist the Members of the Andhra Pradesh Legislature Secretariat to use the latest ICT tools for preparing themselves for participation in the legislative debates more effectively. This is also aimed at providing tools in the hands of members to be in contact with the people of their Legislative Constituencies.

This will provide a platform for the citizens to submit their grievances and demands to their respective elected representatives in order to resolve the problems quickly.

OBJECTIVES OF THE NeVA MISSION MODE PROJECT

The objectives of the National e-Vidhan Application (NeVA) MMP are to ensure the following:

- The backend computerization of all the branches of the State Legislature Secretariats in order to ensure electronic delivery of information / data to the Members of the State Legislature and to interact with various State Government Departments.
- Efficient delivery of services with improved service levels by undertaking extensive Business Process Reengineering (BPR) of identified services and their processes.
- Capacity building and training for the Members of the State Legislature, officials of the State Legislature Secretariat and other officials of the State Government Departments by setting up NeVA Seva Kendra (NSK) and e-Learning Center in the State Legislature complex.
- Setting up of NeVA Seva Kendra (NSK) for e-Facilitation, in all the State Legislatures to assist the Members.
- Development of generic, multitenancy National e-Vidhan Application (NeVA) product for implementation in the National Data Centre Cloud (Meghraj).
- Delivery of public services (information dissemination) through the public portals to ensure reliability, efficiency, transparency and accountability of the Members of the State Legislature and other State Government functionaries.
- Reducing the number of visits of citizens to their elected representatives to get their grievances redressed.
- To provide e-interaction and efficient communication between the citizens and their public representative.
- To enhance the perception and the image of the Members of the State Legislature.
- Electronic delivery of all the papers to be laid in the House in e- Book format through the display devices installed near the seats of the Members.
- Faster communication with the citizens for redressal of their grievances.
- Improvement in efficiency of the employees and reduction in workload.
- Access to various Legislative databases across the States'/UTs' Legislatures of the country for comparative data analysis.

- Post project evaluation and feedback mechanism for further improvements of the system.
- Better monitoring mechanism.
- Bring transparency in the delivery system.
- Faster processing of files and information resulting in efficient working of States'/UTs' Legislature Secretariats and State Government Departments.

SCOPE OF THE NeVA PROJECT

The National e-Vidhan Application MMP envisages centralized architecture at the National level with common application software for each of the identified services for all the State Legislatures. The application software is hosted on the National Cloud (Meghraj). Legislatures' integration across States would be enabled through mandatory adherence to technical specifications and e-Governance standards.

A mission Mode Project under the Prime Minister's Digital India Program aims to achieve the following goals:

- Installation of Tablet devices for paper laying in the House.
- Business process reengineering for making the process e- enabled.
- Providing ICT Infrastructure in all the branches of State Legislatures.
- To set up robust Network Infrastructure facilities with backup for high-speed LAN/WAN network, secured Wi-Fi network, Audio/Video telephony and other Network service for the use of Members of State Legislatures, with Bandwidth provided by this Secretariat.

- Standardization of procedure to receive all the information in electronic format from all the State Government Departments.
- Setting up of NeVA Seva Kendra (NSK) and e-Facilitation Centre in each State Legislature.
- Setting up of NeVA Seva Kendra (NSK) for e-Learning for up to 25 Members in each State Legislatures.
- Setting up of Media Centre for Accredited Journalists.
- Setting up of State Project Monitoring Unit (SPMU) at each State Legislature.
- To deploy necessary Hardware/access devices in both the Houses of Legislature for electronic delivery of services such as electronic laying of all the Assembly papers on the table of the House in e-book format.
- To provide standard electronic platform to all the State's Ministries/Departments for electronic information interchange with the Legislature Secretariats.
- To make all the applications user friendly and device independent in order to increase their usage by the various stakeholders.
- To make mobile friendly public portals (multilingual/bilingual) for all the State Legislatures.
- To increase the use of SMS/Email and Social media platforms for better communication with the different stakeholders.

While implementing NeVA, as part of the current project for which this RFP is being brought out, the selected System Integrator should deliver the above as part of NeVA Project.

Stakeholders of Andhra Pradesh Legislative Assembly:

S.N.	Description	Symbol	Qty.
1	Number of Hon'ble Members of Legislative Assembly	#Members	175
2	Number of Employees of Assembly Secretariat who will use computers.	#Employees	200
3	Number of Branches of Assembly Secretariat	# Branches	19
4	Number of State Accredited Media Persons	#Media	25 (Approx.)

Stakeholders of Andhra Pradesh Legislative Council:

S.N.	Description	Symbol	Qty.
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1	Number of Hon'ble Members of Legislative Council	#Members	58
2	Number of Employees of Council Secretariat who will use computers.	#Employees	100
3	Number of Branches of Council Secretariat	# Branches	19
4	Number of State Accredited Media Persons	#Media	10 (Approx.)

AREAS OF AUTOMATION UNDER E-VIDHAN MMP

AREAS OF AUTOMATION UNDER E-VIDHAN MMP

Keeping in view the aim & objective of the project, on implementation of NeVA the following services would be delivered through digital mode:

1. Digital House
2. Business Controlling
3. Reporters Branch
4. Synopsis Branch
5. Editorial Branch
6. Table Office
7. Question Branch
8. Members Secured Portal
9. Bills Management
10. Legislation
11. Committees
12. Members' Amenities
13. Members' Salaries & Allowances
14. Constituency Management
15. Procurement & Store
16. Digital Archives
17. Library
18. Government Assurances
19. Mobile App
20. E-office implementation
21. Public portal
22. Users Management
23. Centralized Pass cell
24. Media desk

ELIGIBILITY CRITERIA

ELIGIBILITY CRITERIA

Eligibility criteria shall be used for assessing the suitability of bidders based on pre-qualification

criteria laid down in this RFP. Therefore, the bidders are required to submit their bid in a specified format furnishing all the required information and supporting documents. The pre-qualification bid must not contain any pricing information. A bid may be rejected at pre-qualification stage itself and not considered for technical evaluation if it fails to satisfy the prequalification criteria specified in this RFP.

Sr. No.	Eligibility Criteria	Shall be Submitted as Documentary Proof
i.	The bidder should be an Indian Registered Company under Companies Act 1956 or 2013. Copy of Certificate of Incorporation or any other relevant document, as applicable, should be submitted along with a copy of proof of address of the bidder.	Certificate of Incorporation, Memorandum & Articles of Association
ii.	The bidder should have a valid PAN and GST Registration	Copy of PAN Card and GST Registration certificate
iii.	The bidder should not have been debarred/banned/restricted/ blacklisted by any Union Govt. /State Govt. /PSU in India or abroad as on date of submission of the Bid.	No conviction certificate (as per format provided in the Annexure 4) on its company letter head.
iv.	<p>The bidder shall fulfill the following financial criteria: -</p> <p>The average Annual Financial Turnover during the last 3 financial years 2022-23, 2023-24 & 2024-25 should be at least Rs. 15.00 Crores.</p> <p>Note: Turnover refers to the standalone of the company and not the group turnover of its subsidiaries / group companies etc.</p> <p>Net Worth of the Company/firm during the last audited financial year 2024-2025 should be positive. The bidder should have reported profit During the last three Financial Years 2022-23, 2023-24 & 2024-25.</p>	Annual Report (containing duly audited IT Returns and Profit & Loss Account) for the last three financial years. In case audited Balance sheet and Profit & Loss Account for FY 2024-25 is not available, the bidder can submit provisional Balance sheet and Profit & Loss Account for the FY 2024- 25, duly certified by CA.
v.	The Bidder should have experience of having successfully completed similar works. "Similar work" implies any Assembly/Parliament automation projects or software/hardware implementation projects which includes "System Study, Supply, development, implementation of a Software/Hardware with support" for any Govt. entity like Central Govt/State Govt/PSUs etc.	The bidder should submit supporting documents i.e., work order/ work completion certificate/agreement/ proof of running satisfactory services from the client.

vi.	The bidder should have at least 50 technical resources on roles with technical experience.	Undertaking from the Bidder on letterhead.
vii.	The bidder should submit an undertaking that they are not insolvent, in receivership, bankrupt or being wound up, not have had their business activities suspended and not be the subject of Legal proceedings for any of the foregoing.	Undertaking from bidder on Letter Head.
viii.	The Bidder should submit Authorized distributor letter from OEM/Manufacturers Authorization form ("MAF") for each of the product	Authorized OEM/Authorized distributor

Note:

- a) The bidder has to mandatorily provide necessary supporting documents as proof of eligibility as mentioned above.
- b) All necessary documents mentioned elsewhere in the tender document must be submitted to prove their eligibility. If the required documents are not submitted along with the bid, the bids liable to be rejected.
- c) The bidder should give an undertaking on the company's letter head that all the documents/certificates/information submitted by them against this RFP are genuine. In case any of the documents/certificates/information submitted by the bidder is found to be false or forged, Andhra Pradesh Legislature Secretariat shall immediately reject the bid of such bidder(s) or cancel/terminate the contract and forfeit EMD submitted by the bidder and debar them from participation in future RFPs/tenders of Andhra Pradesh Legislature Secretariat for two years.
- d) A statement showing Clause-by-Clause compliance with all Terms & Conditions of all the Sections of this RFP, duly Signed and Stamped on the Letter Head of their Organization to be submitted by the bidder.

BANK GUARANTEE (BG)/EARNEST MONEY DEPOSIT (EMD)

Bidders are required to submit Bank Guarantee/ Earnest Money Deposit (EMD) of Rs. 5,00,000/- (Rupees Five Lakhs only) along with their bids. The EMD shall be submitted through a Demand Draft/Bank Guarantee drawn in favor of "D.D.O, Andhra Pradesh Legislature Secretariat", payable at Velagapudi, from any nationalized bank.

The BG/EMD must remain valid for at least 45 days beyond the final bid validity period. If the bid validity is extended, the validity of the BG/EMD must also be extended accordingly. No interest shall be payable on the EMD by the Tendering Authority.

The BG/EMD is intended to safeguard the Andhra Pradesh Legislature Secretariat against any risk arising from the bidder's conduct that may result in the forfeiture of the EMD, as outlined in the relevant provisions. The EMDs of all unsuccessful bidders will be returned, without interest, at the earliest after the expiry of the bid validity period and no later than the 30th day following the award of the contract. The EMD of the successful bidder will be returned, without interest, upon submission of the Security Deposit in the form of a Performance Bank Guarantee, as specified in the Fact Sheet.

The EMD may be forfeited:

If a bidder withdraws the proposal or modifies any of its terms after the opening of the proposal and during the bid validity period or any extended period thereof.

- i. If a bidder withdraws the proposal or modifies any of its terms after the opening of the proposal and during the bid validity period or any extended period thereof.
- ii. If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid;
- iii. The bidder fails or refuses to execute the contract, if required; or
- iv. The bidder fails or refuses to furnish the Performance Security, in accordance with the instructions to bidders.

IMPORTANT INSTRUCTIONS REGARDING PERFORMANCE GUARANTEE

The successful bidder shall furnish a Bank Guarantee amounting to 5.0% of the tendered value (excluding the O&M cost on the quoted value), in favour of "D D O, Andhra Pradesh Legislature Secretariat", payable at Velagapudi, from any nationalized bank, as a Performance Guarantee. This Bank Guarantee must be submitted within 15 working days from the date of issuance of the Letter of Acceptance, upon completion of all formalities.

The bidder must submit bank guarantee bond on letter of Acceptance on Non Judicial stamp paper of Rs.100/-. This shall be released after successful completion of the term of the Contract Period.

5% of the Performance Bank Guarantee shall be released upon successful completion of the three (3) years project period. The Performance Guarantee shall include a claim period of six months from the date of its expiry.

The Bank Guarantee will be released to the bidding firm upon issue of Certificate of Satisfaction by the Secretary-General, A.P. Legislature Secretariat, Velagapudi.

The Bank Guarantee shall be invoked by Secretary-General, Andhra Pradesh Legislature Secretariat, Velagapudi in case of deficiency in services provided by the companies.

CLARIFICATION OF QUERIES

Tendering Authority shall provide each bidder with an opportunity to seek clarifications regarding any aspect of the RFP and the project. All prospective bidders shall share their queries related to the

RFP and the project to the email-id given below on or before 17/11/2025.
sgaplegislature@gmail.com

The Tendering Authority will not be entertaining any further queries after the due date.

Response to Queries and Issue of Corrigendum

Andhra Pradesh Legislature Secretariat shall make endeavors to provide timely response to all the queries. However, Andhra Pradesh Legislature Secretariat makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does it undertake to answer all the queries that have been posed by the bidders.

The Andhra Pradesh Legislature Secretariat reserves the right to modify the RFP document by issuing a corrigendum at any time prior to the last date for receipt of bids, whether on its own initiative or in response to a clarification requested by a prospective bidder.

However, in case of any such amendment of the RFP or for any other reason, the bid submission date may be extended by Andhra Pradesh Legislature Secretariat at its sole discretion.

All clarifications and / or any other corrigendum notification issued by Andhra Pradesh Legislature Secretariat subsequent to the issuance of this RFP shall be published.

VALIDITY PERIOD OF BID

Bid shall remain valid for 120 days after the date of bid opening. The bid valid for a shorter period shall be rejected as non-responsive.

In exceptional circumstances, Andhra Pradesh Legislature Secretariat may request the bidder for an extension to the period of bid validity. The bid security shall also be suitably extended by the bidder.

POWER OF ATTORNEY

The bidder needs to submit **Power of Attorney** on stamp paper as per law in India or copy of the Board resolution authorizing the signatory to act on behalf of the bidder with offline documents to be submitted with bid. The format of Power of Attorney is as given in Annexure 3 of this RFP.

SUBMISSION OF FORGED DOCUMENTS

Bidders should note that Andhra Pradesh Legislature Secretariat may verify authenticity of all the documents/certificate/information submitted by them against the RFP. In case at any stage of this process, if it is established that bidder has submitted forged documents/certificates/information towards fulfillment of any of the RFP/contract conditions, Andhra Pradesh Legislature Secretariat shall immediately reject the bid of such bidder(s) or cancel/terminate the contract and forfeit EMD / Performance Security submitted by the bidder and debar them from participation in future tenders of Andhra Pradesh Legislature Secretariat for two years.

CONTACT ADDRESS

The Secretary-General,
Andhra Pradesh Legislature Secretariat
Velagapudi, Guntur District
Andhra Pradesh, INDIA
Telephone : 0863-2449256
Email: sgaplegislature@gmail.com
Website: <https://www.aplegislature.org>

INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

DEFINITIONS

The following terms shall have meanings, in this document, as indicated:

- i. **“RFP”** shall mean Request for proposal for “Selection of System Integrator for Implementing National e-Vidhan Application (NeVA) in Andhra Pradesh Legislature Secretariat”.
- ii. **“Bid”** means the offer submitted by the Bidder in response to this RFP.
- iii. **“Project”** means the work of “Implementing National e-Vidhan Application (NeVA) at Andhra Pradesh Legislature Secretariat” as per provisions of this RFP Document.
- iv. **“Bidder”** means the firm offering the solution(s), services and / or materials specified in the RFP,
- v. **“System Integrator”** means a company that specializes in bringing together component sub-systems into a whole and ensuring that those subsystems function together, a practice known as system integration.
- vi. The **“System Integrator (SI) / Successful Bidder”** means the company with whom the order has been placed for providing Services as specified in the contract and shall be deemed to include the Implementation Agency's successors,

representatives (approved by the Andhra Pradesh Legislature Secretariat), heirs, executors, administrators and permitted assigns, as the case may be, unless excluded by the terms of the contract.

vii. **“SI / Implementation Agency’s Representative”** means the person or the persons appointed by the SI from time to time to act on its behalf for overall co-ordination, supervision and project management. This definition shall also include any and/or all of the employees of SI, their authorized agents and representatives and other personnel employed or engaged either directly or indirectly by the SI for the purposes of the Contract.

viii. **“Business Day”** means any day that is not a Sunday or a public holiday (as per the official holidays observed by the Andhra Pradesh Legislature Secretariat).

SUBMISSION OF BID

- a. Bidder shall submit their response to the RFP in strict compliance to all the instructions stated in the RFP. The bid response should consist of the following details:
 - i. About the organization
 - ii. EMD as Bank Guarantee/DD of any Scheduled Bank
 - iii. PAN/GST Registration/IT Returns/Profit and Loss Account
 - iv. Reference for Similar Projects as per Annexure 1
 - v. Checklist and Documentary Proofs meeting the eligibility criteria.
 - vi. Detailed documentation supporting the technical qualification criteria.
 - vii. Solution to be offered to meet the requirements of the scope of the project.
 - viii. All other documents specified in the RFP including respective annexures.

The bidder is requested to submit the technical proposal offline (i.e., physically) to the Secretary-General, Andhra Pradesh Legislature Secretariat, Velagapudi, Guntur District. Andhra Pradesh, on or before the due date & time of submission in a Sealed Envelope. The envelope shall bear RFP No., RFP Name & Description and the words ‘DO NOT OPEN BEFORE’ (mention due date & time). If the envelope is not marked as specified above, Andhra Pradesh Legislature Secretariat will not assume any responsibility for its misplacement, pre-mature opening etc.

- b. The bidder shall bear all the costs associated with the preparation and submission of its response to this RFP. Andhra Pradesh Legislature Secretariat will not in any case be responsible for these costs, regardless of the conduct or outcome of the RFP process.
- c. At any time prior to the last date for receipt of offer, Andhra Pradesh Legislature

Secretariat may for any reason, whether at its own initiatives or in response to a clarification requested by a prospective bidder, modify the RFP document and all formats including annexures by issuing clarification (s) and or amendment (s). In order to provide prospective bidders with reasonable time to take the amendment into account in preparing their offers, Andhra Pradesh Legislature Secretariat may, at its sole discretion, extend the last date for receipt of offers and/or make other changes in the requirements set out in the invitation for RFP.

- d. Andhra Pradesh Legislature Secretariat reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds of Andhra Pradesh Legislature Secretariat's action and to re-invite RFP at its sole discretion. The decision of Andhra Pradesh Legislature Secretariat is final and binding on the participants.

SELECTION PROCESS FOR BIDDER

SELECTION PROCESS FOR BIDDER

An expert evaluation committee under the leadership of Secretary-General to the Legislature Secretariat shall evaluate the bids received against the RFP. All decisions made by the evaluation committee jointly shall be final in all respects.

a. Pre-Bid meeting

The Secretary-General, Andhra Pradesh Legislature Secretariat will conduct a pre-bid meeting on a scheduled date as mentioned in fact sheet.

b. Bid opening process.

- The bids will be opened by the committee set up by the Andhra Pradesh Legislature Secretariat.
- The bids will be opened to check the Pre-Qualification Criteria.
- In the event of the specified date of bid opening being declared a holiday for Andhra Pradesh Legislature Secretariat, the bids shall be opened at the same time and location on the next working day or as specified by Andhra Pradesh Legislature Secretariat.
- During the session of bid opening, preliminary scrutiny of the bid documents will be made to determine whether they are complete, whether required bid security has been furnished, whether the documents have been properly signed, and whether the bids are generally in order. Bids not conforming to such preliminary requirements will be prima facie rejected at the discretion of Andhra Pradesh Legislature Secretariat.
- Only the bids completed in all respects will be considered for evaluation.
- The Technical Evaluation of only those bidders will be done who clear the Pre-qualification Criteria stated in the tender.

c. Preliminary Examination of Bids

The Andhra Pradesh Legislature Secretariat will examine the bids to determine whether they are complete, whether the documents have been properly signed, and the bids are generally in order. Any bids found to be non-responsive for any reason or not meeting any criteria specified in this tender, will be rejected by the Andhra Pradesh Legislature Secretariat and shall not be included for further consideration.

Initial bid scrutiny will be held, and the bids will be treated as non-responsive, if bids are:

- Not submitted in the format as specified in this tender document.
- Submitted without Power of Attorney/Copy of Board Resolution.
- Submitted without EMD/ Bank Guarantee and Tender Fees Receipts (If any);
- Found with suppression of details.
- Submitted with incomplete information, subjective, conditional offers and partial offers.
- Submitted without the documents required under this RFP.
- Non-compliant with any of the clauses mentioned in this RFP.
- With lesser validity period than prescribed in this RFP.

d. Clarification on Bids Submitted

During the bid evaluation (at any stage whether during pre-qualification, technical), Andhra Pradesh Legislature Secretariat may, at its discretion, ask the bidder for a clarification of its bid or seek additional documentations from the bidder in any manner and the decision of Andhra Pradesh Legislature Secretariat or RFP Evaluation Committee will be final. The request for clarification and the response shall be in writing, and no change in the substance of the bid shall be sought, offered, or permitted.

e. Evaluation Process

- The Andhra Pradesh Legislature Secretariat will constitute an evaluation committee to evaluate the bids.
- The evaluation committee shall evaluate the responses to the RFP and all supporting documents / documentary evidence. Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- The decision of the Evaluation Committee in the evaluation of responses to the

RFP shall be final. No correspondence will be entertained outside the process of discussion with the Committee.

- If required, the Evaluation Committee may call bidders for a technical presentation.
- The Evaluation Committee may ask for meetings with the bidders to seek clarification of their bids, at any time during the evaluation process.
- The Evaluation Committee reserves the right to reject any or all bids based on any deviations. Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

f. Pre-Qualification/Eligibility Criteria Evaluation

- The bid opening committee shall open Pre-Qualification and Technical Bid.
- If the response to “pre-qualification” is received as per requirements and prescribed format, then the Andhra Pradesh Legislature Secretariat shall evaluate the response to the Pre-Qualification/Eligibility requirements in accordance with the Pre-qualification/Eligibility requirements specified in this RFP. In case the bidder does not meet any one of the conditions, the bidder will be disqualified.
- A checklist has to be created by the bidder and be submitted along with the proposal with proper page-wise indexing of all supporting documents.

g. Technical Evaluation

The objective of the evaluation process is to select a reliable and experienced bidder(s), capable of executing the projects stated in the RFP, which best meets the identified requirements, all within a reasonable timeframe. The bids will be technically evaluated as per the criteria specified in Technical Bid evaluation criteria given in the below table. Andhra Pradesh Legislature Secretariat reserves the right to reject any or all proposals.

Sl No.	Technical Qualification Criteria	Points	Shall be submitted as Supporting Documents
1.	<p>The bidders should have experience in the IT/ITES field:</p> <ul style="list-style-type: none"> Up to 10 years to 15 Years experience – 05 Points. Above 15 Years and up to 20 Years – 10 Points. Above 20 Years experience –15 Points. 	15	Certificate of Incorporation, MOA & AOA to be submitted.
2.	<p>The average annual financial turnover of Bidders during the last three years 2022-2023, 2023-2024 & 2024-2025, should be atleast 15 crores from System Integration/ICT/ITES and implementation work.</p> <ul style="list-style-type: none"> 15 crores to 20 crores: 05 Points 20 crores to 25 Crores: 10 Points Above 25 Crores: 15 Points 	15	Audited Balance Sheet or Turnover Certificate from a certified Chartered Accountant/Statutory Auditor.
3.	<p>Bidders having previous experience in successfully developing and implementing software solution to automate the process in working of the Legislative House, including various House Committees, it's Secretariat and managing constituencies for any Legislative Assembly/ Legislative Council anywhere in India.</p>	05	Copy of work completion letter from the client to be enclosed by bidder.
4.	<p>Bidders should have System Integration experience in supply, installation and commissioning of Hardware equipment/ providing technical manpower support services in any of turnkey projects for any Central Government /State Government/ PSU's.</p>	10	Copy of work order/agreement and work completion/ letter of go-live from the client to be enclosed by the bidder.
5.	<p>The bidders must have valid certification as on tender floating date:</p> <ul style="list-style-type: none"> ISO 9001:2015 or latest: 05 Points ISO 27001:2022 or latest: 05 Points CMMI Level 3 or above: 05 Points 	15	Copy of the valid certification to be enclosed by the bidder.

6.	The bidders should have technical personnel with more than 100 personnel on their payroll, out of which at least 50 technical resources on roles with relevant technical experience as on RFP submission date.	10	Copy of letter to be enclosed from the signing authority in the company letter head.
7.	Technical documentation & presentation on the proposed plan and strategy for executing the requirements stated in the RFP should also be included in Technical Solution.	30	Bidders shall give technical write-up on their project execution plan and strategy. The technical committee shall invite selected bidders for the technical presentation.
	Total	100	

- Technical Evaluation will be done only for those bidders who meet all Eligibility Criteria stated in the RFP.
- A detailed evaluation of the bids shall be carried out in order to determine whether the bidders are competent enough and whether the technical aspects are substantially responsive to the requirements set forth in the RFP Document.
- The bidders' technical solutions proposed in the bid document will be evaluated as per the requirements specified in the RFP and technical evaluation framework as mentioned in the RFP. If requested by the technical evaluation committee, the shortlisted bidders shall give a detailed technical presentation before the technical committee on their technical propositions in response to the RFP.
- The bidders are required to submit all required documentation in support of the evaluation criteria specified as required for technical evaluation.

All supporting documents submitted in support of eligibility and technical evaluation should comply with the following: -

- i. Copies of supporting documents to be submitted should be of good quality; however Andhra Pradesh Legislature Secretariat may request additional legible copies as and when required.
- ii. Supporting documents should clearly indicate the value of the completed project and scope of work/ services should be clearly highlighted.
- iii. Completion certificate should clearly indicate the value and duration of the project.
- iv. Incomplete order copies submitted by the bidder will not be considered for evaluation.

Bids failing to comply with any of the above clauses will be summarily rejected.

- Andhra Pradesh Legislature Secretariat may seek oral / written clarifications from the bidders. The primary function of clarifications in the evaluation process is to clarify ambiguities and uncertainties arising out of the evaluation of the bid documents. Oral / written clarifications provide the opportunity for the Andhra Pradesh Legislature Secretariat to state its requirements clearly and for the bidder to

more clearly state its proposal. Andhra Pradesh Legislature Secretariat and the evaluation committee may seek input from their professional, technical experts in the evaluation process. However, the bidder will not be allowed to modify or amend their proposals during the course of these clarifications.

- Only bidders who score a technical score of 60 or more points shall be qualified for the financial bid opening.

h. Financial bid evaluation criteria

a. The financial proposal of technically qualified bidders will be opened on the prescribed date intimated by the Andhra Pradesh Legislature Secretariat.

b. If a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.

c. The bidder with lowest financial bid (L1) will be awarded the contract.

d. Selected bidders shall be awarded with the work order and shall be invited to execute the MSA (Master Service Agreement)/Contract.

Results of the Bid opening shall be published by Andhra Pradesh Legislature Secretariat. Andhra Pradesh Legislature Secretariat's decision in this regard shall be final and binding and no further discussion/interface will be held with the bidders whose bids are disqualified / rejected. Evaluation of technical proposals by Andhra Pradesh Legislature Secretariat shall not be questioned by any of the bidders. Andhra Pradesh Legislature Secretariat may ask bidder(s) for additional information to verify claims made in technical bid documentation from the bidder on the already submitted technical proposal at any point of time before opening of the bids.

SERVICE LEVEL AGREEMENT

SERVICE LEVEL AGREEMENT

The purpose of this Service Level Agreement (hereinafter referred to as SLA) is to clearly define the levels of service which shall be expected from the successful bidder (hereinafter referred to as SI) towards the SIA during the implementation and its subsequent support for the project period of 3 years.

DEFINITIONS:

For the purpose of this SLA, the definitions and terms as specified in the contract along with the following terms shall have the meanings set forth below:

a. **“Incident”** refers to any event / abnormalities in the functioning of the Hardware installed/deployed for the NeVA.

b. **“Support”** shall mean the 24x7 support which shall handle all Incidents within a maximum of 12 hours from the time it has been raised by the Andhra Pradesh State Legislature Secretariat Implementing agency..

c. **“Response time”** is defined as the time between receipt of the incidence and a support start time for working on the incidence.

d. **“Resolution Time”** shall mean the time taken (after the incident has been reported to the SB), in resolving (diagnosing, troubleshooting and fixing) or escalating (to the second level or to respective Vendors. The resolution time shall vary based on the severity of the incident. The severity parameters have been defined below:

The severity would be as follows:

i. **Critical:** In case there is a major power failure because of UPS malfunction thereby bringing the functionality of NeVA to a standstill and in case more than forty percent of hardware supplied becomes non-functional; it shall be considered as a Critical incident.

ii. **Medium:** Any other incidents other than as specified as critical shall be considered medium.

e. **“Uptime”:** shall mean the time period for the specified services / components with the specified technical service standards are available to the SSLA.

f. **“Downtime”:** shall mean the time period for which the specified services / components with specified technical and service standards are not available to the user department and excludes downtime owing to Force Majeure & Reasons beyond control of Bidder.

PLANNED DOWNTIME:

Planned downtime shall mean any time when NeVA and hardware services installed for NeVA project are not unavailable because of Urgent Maintenance activities and any other scheduled maintenance or upgrade activities that may or may not be periodic. The planned downtime must be notified to the Secretary-General and the nodal Officer for NeVA at least 48 hours in advance. Urgent Maintenance activities are maintenance activities required by the hardware and software (if any) patches updates. The downtime in any case should not exceed more than two hours.

SERVICE LEVELS:

This SLA document provides for minimum level of services required as per contractual obligations based on performance indicators and measurements thereof. The SB shall ensure provisioning of all required services, while monitoring the performance of the same to effectively comply with the performance levels mentioned below. The services provided by the successful bidder shall be reviewed by the SIA, which will:

Regularly check performance of the successful bidder against this SLA.

- Discuss escalated problems, new issues and matters still outstanding for resolution.
- Review statistics related to rectification of outstanding faults and agreed changes
- Obtain suggestions for changes to improve the service levels.

The SLAs have been logically segregated in the following categories:

Implementation Service levels

1. Support Service Levels

The targets shown in the following tables are mapped with the requirements specified for, it is the responsibility of the SB to maintain the same SLAs with the OEM for their support and maintenance which can be extended to the SIA.

IMPLEMENTATION SERVICE LEVELS OF IT COMPONENTS:

Sl. No	Service Category	Target	Penalty
1.	Team Mobilization and preparation of Project Plan, Kick Off meeting etc	15 working days from the date of signing of the SLA	After 15 working days, if the Team is not deployed by the SB> Letter of Warning If implementation service level still not adhered to, for every subsequent Week, Penalty of Rs. 50,000/- per week.
2.	Delivery of items	Within eight (8) weeks from the date of signing	Penalty of Rs.50,000/- per week

		of the contract	
3.	Installation and Commissioning	Within Twelve (12) weeks from the date of signing of the contract.	Penalty of Rs.50,000/- per week
4.	Basic training and hand holding in UPS and other hardware operation to officials/employees and elected representatives.	Duration of Two (2) weeks and within Fourteen (14) weeks from the date of signing of the contract.	Penalty of Rs.10,000/- per week
5.	Final Acceptance Test (FAT).	Shall be upon successful delivery and installation of all hardware as per Bill of material.	

CONDITIONS FOR FINAL ACCEPTENCE TEST (FAT):

- i. Submission of signed delivery challans /receipt.
- ii. All the documents, manuals & CDs need to be made available to the SIA
- iii. Licenses, Service Support documents will be checked and cleared by the SIA
- iv. Authorisation letter from OEMs or Authorization from distributor
- v. Inventory record

SUPPORT SERVICES LEVELS OF IT COMPONENTS:

Type of Incident	Response Time	Resolution Time	Penalty
Critical	1 Hour	T = 4 hours	No penalty
		T1 = T + 12 hours	Rs.5,000/- for every unresolved call.
		T2= T1 + 12 hours	Rs.5,000/- for every unresolved call.
		>T2	Rs.10,000/- for every unresolved call
Medium	6 Hours	T= 12 hours from the time of response logged time	No penalty
	T1= T+12 hours	Rs.1,000/- for every unresolved call.	T1= T+12 hours
	T2= T1 + 12 hours	Rs.2,500/- for every unresolved call.	T2= T1 + 12 hours
	>T2	Rs.4,000/- for every unresolved call per day	>T2

Support Services include the following:

- Call log maintenance
- SMS, Telephonic & Mail support should be provided to the SIA.
- Escalation Matrix needs to be maintained.

- Any call logs and its associated resolution should be stored in knowledge management database for future reference.
- SB will be responsible for end-to-end handling of calls. It includes coordinating with different vendors, tracking each incident / call till resolution through tickets generation and information to callers through emails and phone, providing feedback to callers through email and phone.
- Analyze the incident / call statistics and provide monthly reports including but not limited to:
 - a. Type of incidents / calls logged
 - b. Incidents / calls resolved
 - c. Incidents / calls open

The objective is to measure the accuracy with which SB addresses SIA complaints. SIA would like to ensure that no more than 5% of complaints are incorrectly captured.

SLA COMPLINACE REVIEW PROCESS:

- The successful bidder has to submit all the reports pertaining to SLA Review process within 2 weeks after the end of the quarter.
- All the reports must be made available to SIA, as and when the report is generated or as and when asked by the competent authority.
- In case the issue is still unresolved, the arbitration procedures described in the Terms & Conditions section will be applicable.
- SLA may be revised after every 1 year with mutually acceptable terms between SI and the A.P. Legislature Secretariat.

PENALTY:

Commencement of activities for system integration for implementation of NeVA is Andhra Pradesh Legislative Assembly and Andhra Pradesh Legislative Council and ongoing performance and service levels shall be as per timelines and parameters stipulated by the Andhra Pradesh Legislature Secretariat in this contract, failing which the Andhra Pradesh Legislature Secretariat may at its discretion impose penalties on the Successful Bidder as defined in the Service Level Agreement of this RFP document.

- The total deduction should not exceed 20% of the total project cost as discovered through the tender.
- Two consecutive quarterly deductions of more than 20% of the applicable fee on account of any reasons will be deemed to be an event of default and termination.
- It is the right of the Andhra Pradesh State Legislature Secretariat to bring any external resource at any time for SLA review.
- No Carry forward of any penalties of SLA calculations can be done from any of the preceding quarters.

GUARANTEE/WARRANTY:

1. The successful bidder hereby declares that the systems sold to the Andhra Pradesh State

Legislature Secretariat under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and particulars contained/ mentioned in the contract and agreed upon.

2. The successful bidder hereby guarantees that the said system would continue to conform to the description and quality for a period of 36 months (3 years) for all equipment from the date of commissioning.

If any deviation or deterioration in description and quality, workmanship and performance as per the agreed specifications is noticed or discovered during the period of warranty, the Andhra Pradesh State Legislature Secretariat shall be entitled to reject the said item, systems or such portion thereof as may be discovered or noticed.

3. On such rejection, the concerned equipment, systems or portions thereof will be at the successful bidder's risk and all the provision herein contained related to rejection of said equipment etc. shall apply. The successful bidder shall replace the said equipment, systems or portions thereof within a period of 24 hours. In such an event the remaining warranty period shall apply to the equipment, systems or portions thereof so replaced from the date of replacement.

4. Successful bidder shall replace the defective equipment, systems or portions thereof at the exact location or place of installation of the said item free of cost.

5. Any equipment, systems or portions thereof that has been replaced by the successful bidder in terms of this warranty shall be returned to the supplier and shall become the property of the supplier.

6. The warranty period of 36 months will cover the entire Systems deployed at the site of installation including all perishable and consumable items and equipment.

7. Repair or Replacement of items (after the date of acceptance by the department), which become defective due to reasons like theft, accidents, unauthorized attempts by persons other than the purchaser or its authorized representatives to repair the equipment shall not be covered under warranty and, if required, shall be carried out by the supplier, on chargeable basis.

8. The successful bidder shall ensure that one engineer having full knowledge of the systems deployed would be available round the clock (24X7) to attend the technical and/or operational problems.

9. No payment will be made by the SIA towards maintenance, repair, and replacement etc. of the entire System during the warranty period, except 3rd party damage cases.

POST WARRANTY SERVICES AND MAINTENANCE:

Successful bidder shall carry out comprehensive annual maintenance and operation of the system designed for a period of three years and which shall include maintenance work including all required labour, tools, equipment, facilities, material (including temporary materials), adequate consumables and spares to perform Preventive Maintenance and Repair Maintenance on all hardware and software.

SERVICE LEVEL AGREEMENT FOR CIVIL AND ELECTRICAL COMPONENTS:

The SLA for the civil and electrical works incorporated in this document shall be as under:

Implementation Service levels:

Sl. No.	Service Category	Target	Penalty
1.	Team Mobilization and preparation of Project Plan, Kick Off meeting etc	15 working days from the date of signing of the SLA	After 15 working days, if the Team is not deployed by the SB> Letter of Warning If implementation service level still not adhered to, for every subsequent Week, Penalty of Rs. 50,000/- per week.
2.	Execution of all civil and electrical works and its delivery before installation and commissioning of hardware as specified	Within 16 weeks from the date of signing the contract.	Penalty of Rs.50,000/- per week

Support Service levels:

The successful bidder should ensure that the civil and electrical work executed is long-lasting and is done aesthetically as per the estimate prepared. Any wear and tear during the project period should be fixed by the successful bidder at his own cost and risk. Failure to do shall attract a penalty of Rs.2, 000/- per item per week.

POWER TO RELAX SLA PENALTY:

However, in event of any unforeseen conditions like Force Majeure/ acts of GOD or under circumstances which are beyond human control and which restricts the successful bidder to perform their contractual obligations, penalties as mentioned in the Service Level Agreement can be waived off after due consideration by SIA and Andhra Pradesh State Legislature Secretariat project monitoring unit.

GENERAL CONDITIONS OF THE CONTRACT

DEFINITIONS:

In this Contract, the following terms shall be interpreted as indicated:

1. **“State’s Representative”** shall mean the person appointed by the Andhra Pradesh Legislature Secretariat from time to time to act on its behalf at the site for overall coordination, supervision and project management at site.
2. **“Business Day”** means any day that is not a Sunday or a public holiday (as per the official holidays observed by the Andhra Pradesh Legislature Secretariat.
3. The **“System Integrator (SI) / Successful Bidder”** means the company with whom the order has been placed for providing Services as specified in the contract and shall be deemed to include the Implementation Agency's successors, representatives (approved by the Andhra Pradesh Legislature Secretariat), heirs, executors, administrators and permitted assigns, as the case may be,

unless excluded by the terms of the contract.

4. **“SI / Implementation Agency’s Representative”** means the person or the persons appointed by the SI from time to time to act on its behalf for overall co-ordination, supervision and project management. This definition shall also include any and/or all of the employees of SI, their authorized agents and representatives and other personnel employed or engaged either directly or indirectly by the SI for the purposes of the Contract.

5. **“Appointment of System Integrator”** means System Integrator who has been appointed to execute the task as mentioned in the scope of work.

6. **“Confidential Information”** means any information disclosed to or by any Party to this Contract and includes any information in relation to the Parties, a third party or any Information with regard to any taxpayer, or any other person who is covered within the ambit of any commercial taxes legislation including any such information that may come to the knowledge of the Parties hereto / SI’s Team by virtue of this Contract that By its nature or by the circumstances in which it is disclosed is confidential; or

7. Is designated by the disclosing Party as confidential or identified in terms connoting its confidentiality; but does not include information which is or becomes public knowledge other than by a breach of this Contract

8. **“Document”** means any embodiment of any text or image however recorded and includes any data, text, images, sound, voice, codes or and databases or microfilm or computer-generated micro fiche

9. **“Effective Date”** means the date on which the Contract is signed and executed by the parties hereto. If the Contract is executed in parts, then the date on which the last of such Contracts is executed shall be construed to be the Effective Date

10. **“Intellectual Property Rights”** means any patent, copyright, trademark, trade name, design, trade secret, permit, service marks, brands, propriety information, knowledge, technology, licenses, databases, computer programs, software, know how or other form of intellectual property right, title, benefits or interest whether arising before or after the execution of this Contract and the right to ownership and registration of these rights

11. **“Kick Off Meeting”** means a meeting convened by the State to discuss and finalize the work execution plan and procedures with Implementation Agency

12. **“Parties”** means the Andhra Pradesh Legislature Secretariat and the Successful Bidder and “Party” means either of the Parties

13. **“Service”** means facilities/services to be provided as per the requirements specified in this tender document and any other incidental services, such as installation, implementation, support and provision of technical assistance and other such obligations of the SI covered under the Contract

14. **“The Contract Price/Value”** means the price payable to the SI under the Contract for the full and proper performance of its contractual obligations.

INTERPRETATION

In this Contract, unless a contrary intention is evident:

1. The 'clause' headings are meant for convenient reference only and do not form part of this Contract;
2. Unless otherwise specified a reference to a clause number is a reference to all of its sub- clauses;
- 3 Unless otherwise specified a reference to a clause, sub-clause or section is a reference to a clause, sub-clause or section of this Contract including any amendments or modifications to the same from time to time;
4. A word in the singular includes the plural and a word in the plural includes the singular;
5. A word importing a gender includes any other gender;
6. A reference to a person includes a partnership and a body corporate;
7. A reference to legislation includes legislation repealing, replacing or amending that legislation;
8. Where a word or phrase is given a particular meaning, it includes the appropriate grammatical forms of that word or phrase which have corresponding meanings.
9. In the event of an inconsistency between the terms of the Contract and the Tender, the terms of the contract shall prevail.

REPRESENTATIONS & WARRANTIES

In order to induce Andhra Pradesh Legislature Secretariat to enter into the Contract, the Successful Bidder hereby represents and warrants as of the date hereof, whose representations and warranties shall survive the term and termination of the contract for each of the following:

1. That the Successful Bidder has the requisite experience in executing the work specified of this RFP document and the financial wherewithal, the power and the authority that would be required to successfully provide the services sought by Andhra Pradesh Legislature Secretariat for the purposes of the Contract.
2. That the Successful Bidder is not involved in any major litigation or legal proceedings, pending, existing and potential or threatened that may have an impact of affecting or compromising the performance or delivery of services under the Contract.
3. That the representations and warranties made by the Successful Bidder in the contract are and shall continue to remain true and fulfil all the requirements as are necessary for Executing the obligations and responsibilities as laid down in the Contract and unless the Andhra Pradesh Legislature Secretariat specifies to the contrary, the SI shall be bound by all the terms of the contract through the term of the contract.
4. That the Successful Bidder has the professional skills, personnel and resources/authorizations that are necessary for providing all such services as are necessary to fulfil the scope of work stipulated in the Contract.

5. That there shall not be any privilege, claim or assertion made by a third party with respect to right or interest in ownership, mortgage or disposal of any asset, property, movable or immovable as mentioned in any Intellectual Property Rights licenses and permits.
6. That the Successful Bidder shall use such assets of Andhra Pradesh Legislature Secretariat as the Andhra Pradesh Legislature Secretariat may permit for the sole purpose of execution of its obligations under the terms of the Contract. The Successful Bidder shall however have no claim to any right, title, lien or other interest in any such property and any possession of property for any duration whatsoever shall not create any right in equity or otherwise merely by fact of such use or possession during or after the term hereof.
7. That the Successful Bidder shall procure all the necessary permissions and adequate approvals and licenses for use of various software and any copyrighted process/product free from all claims, titles, interests and liens thereon and shall keep the Andhra Pradesh Legislature Secretariat indemnified in relation thereto.
8. That the execution of the Services and the Scope of work herein are and shall be in accordance and in compliance with all applicable laws.
9. That neither the execution and delivery by the Successful Bidder of the Contract nor the Implementation Agency's compliance with or performance of the terms and provisions of the Contract (i) will contravene any provision of any Applicable Law or any order, writ, injunction or decree of any court or Governmental Authority binding on the Implementation Agency, (ii) will conflict or be inconsistent with or result in any breach of any or the terms, covenants, conditions or provisions of, or constitute a default under any Contract, Contract or instrument to which the Successful Bidder is a party or by which it or any of its property or assets is bound or to which it may be subject or (iii) will violate any provision of the Memorandum and Articles of Association of the Implementation Agency. That the Successful Bidder certifies that all registrations, recordings, filings and notarizations of the Contract and all payments of any tax or duty, including without limitation stamp duty, registration charges or similar amounts which are required to be affected or made by the Successful Bidder which is necessary to ensure the legality, validity, enforceability or admissibility in evidence of the Contract have been made.
10. That the Successful Bidder owns, has license to use or otherwise has the right to use, free of any pending or threatened liens or other security or other interests all its Intellectual Property Rights, which are required or desirable for performance of its services under this contract and regarding the same the Successful Bidder does not, so far as the Successful Bidder is aware, in carrying on its business and operations, infringe any Intellectual Property Rights of any person. So far as the Successful Bidder is aware, none of the Intellectual Property Rights, owned or enjoyed by the Successful Bidder or which the Successful Bidder is licensed to use, which are material in the context of Implementation Agency's business and operations for the performance of this contract are being infringed nor, so far as the Successful Bidder is aware, is there any infringement or threatened infringement of those Intellectual Property Rights licensed or provided to the Successful Bidder by any person. All Intellectual Property Rights (owned by the Successful Bidder or which the Successful Bidder is licensed to use) required by the Successful Bidder for the performance of the contract are valid and subsisting. All actions (including registration, payment of all registration and renewal fees) required to maintain the same in full force and effect have been taken thereon and shall keep the Successful Bidder indemnified in relation thereto.

11. That time is the essence of the Contract and hence the Successful Bidder shall at all times maintain sufficient manpower, resources, and facilities, to provide the Services in a workmanlike manner on a timely basis.
12. That its security measures, policies and procedures are adequate to protect and maintain the confidentiality of the Confidential Information.
13. That in providing the Services or deliverables or materials, neither Successful Bidder nor its agent, nor any of its employees, shall utilize information which may be considered confidential information of or proprietary to any prior employer or any other person or entity.

SCOPE OF CONTRACT

The Successful Bidder has to abide all the work as specified in the Scope of Work of this RFP.

DURATION OF THE CONTRACT

The Contract shall remain valid for a period of 3 years from the date of Final acceptance test.

SUCCESSFUL BIDDER'S OBLIGATIONS:

1. The Successful Bidder would be required to carry out the task as detailed in the scope of work and strict adherence to the terms of this SLA, Scope of work and the Terms and Conditions of this Contract.
2. In addition to the aforementioned, the Successful Bidder shall perform the services specified by the Andhra Pradesh Legislature Secretariat and make available the necessary equipment / facilities / services as may be necessary and other 'Scope of work' requirements as specified in the tender and changes thereof
3. The Successful Bidder shall ensure that their team is competent, professional and possesses the requisite qualifications and experience appropriate to the task they are required to perform under this Contract. The Successful Bidder shall ensure that the Services are performed through the efforts of their Team, in accordance with the terms hereof and to the satisfaction of the Andhra Pradesh Legislature Secretariat. Nothing in this Contract relieves the Successful Bidder from its liabilities or obligations under this Contract to provide the Services in accordance with the Andhra Pradesh Legislature Secretariat directions and requirements and as Stated in this Contract to the extent accepted by the Andhra Pradesh Legislature Secretariat and the Successful Bidder shall be liable for any non-performance, non-compliance, breach or other loss and damage resulting either directly or indirectly by or on account of its Team.
4. The Successful bidder's representative shall have all the powers requisite for the performance of services under this contract. The Successful bidder's Representative shall liaise with the Andhra Pradesh Legislature Secretariat's Representative for the proper coordination and timely completion of the works and on any other matters pertaining to the works. He will extend full co-operation to Andhra Pradesh Legislature Secretariat's representative in the manner required by them. He shall also have complete charge of the Successful bidder's personnel engaged in the performance of the works and to ensure internal discipline, compliance of rules, regulations and safety practice. He shall also co-ordinate and co-operate with the

Other Service Providers/Vendors of the Andhra Pradesh Legislature Secretariat working at the Site/offsite for activities related to planning, execution of scope of work and providing services under this contract.

Reporting Progress:

1. Successful Bidder shall monitor progress of all the activities specified in the contract and submit free of cost monthly progress report about various aspect of the work to the Andhra Pradesh Legislature Secretariat. The Andhra Pradesh Legislature Secretariat on mutual agreement between both parties may change the periodicity of such reports. The report shall be submitted in soft copy as well. Formats for such reporting shall be discussed at the Kick-Off meeting.
2. The Successful Bidder shall reply to the written notice giving details of the measures he proposes to take to expedite the progress so as to complete the works by the prescribed time. The Successful Bidder shall not be entitled to any additional payment for taking such steps. If at any time it shall appear to the Andhra Pradesh Legislature Secretariat or Andhra Pradesh Legislature Secretariat's Representative that the actual progress of work does not conform to the approved programme, the Successful Bidder shall produce at the request of the Andhra Pradesh Legislature Secretariat's Representative a revised programme showing the modification to the approved programme necessary to ensure completion of the works within the time for completion or steps initiated to ensure compliance/improvement to the stipulated requirements

SUCCESSFUL BIDDER'S TEAM

1. The Successful Bidder shall supply to the Andhra Pradesh Legislature Secretariat, 5 (five) days after the signing of the contract or effective date of commencement of works/services or kick-off meeting whichever is earlier, an organization chart showing the proposed organization/manpower to be established by the Successful Bidder for execution of the work/facilities including the identities and Curriculum-Vitae of the key personnel to be deployed. The Successful Bidder shall promptly inform the Andhra Pradesh Legislature Secretariat in writing of any revision or alteration of such organization charts
2. The Successful Bidder shall be responsible for the deployment, transportation, accommodation and other requirements of all its employees required for the execution of the work and for all costs/charges in connection thereof
3. The Successful Bidder shall provide and deploy manpower on the site for carrying out the work, only those manpower resources who are skilled and experienced in their Respective trades and who are competent to execute or manage/supervise the work in a proper and timely manner
4. The Andhra Pradesh Legislature Secretariat's Representative may at any time object to and require the Successful Bidder to remove forthwith from the site a supervisor or any other authorized representative or employee of the Successful Bidder or any person(s) deployed by Successful Bidder, if in the opinion of the Andhra Pradesh Legislature Secretariat's Representative the person in question has mis-conducted himself or his deployment is otherwise considered undesirable by the Andhra Pradesh Legislature Secretariat's Representative the SI shall forthwith remove and shall not again deploy the person in question of the work site without the written consent of the Andhra Pradesh Legislature Secretariat's Representative
5. The Andhra Pradesh Legislature Secretariat's Representative may at any time request the Successful Bidder to remove from the work / Site the Implementation Agency's supervisor or any

other authorized representative including any employee of the Successful Bidder or any person(s) deployed by Successful Bidder for professional incompetence or negligence or for being deployed for work for which he is not suited. The Successful Bidder shall consider the representative's request and may accede to or disregard it. The Andhra Pradesh Legislature Secretariat's Representative having made a request as aforesaid in the case of any person which the SI has disregarded, may in the case of the same person at any time but on a different occasion and for a different instance of one of the reasons referred to above in this Clause object to and require the Successful Bidder to remove that person from deployment on the work which the Successful Bidder shall then forthwith do and shall not again deploy any person so objected to on the work or on the sort of work in question (as the case may be) without the written consent of the Andhra Pradesh Legislature Secretariat's Representative.

6. The Andhra Pradesh Legislature Secretariat's Representative shall Andhra Pradesh Legislature Secretariat to the Successful Bidder in writing his reasons for any request or requirement pursuant to this clause

7. The Successful Bidder shall maintain backup personnel and shall promptly provide replacement of every person removed pursuant to this section with an equally competent substitute from the pool of backup personnel

8. In case of change in its team composition owing to attrition the Successful Bidder shall ensure a reasonable amount of time-overlap in activities to ensure proper knowledge transfer and handover/takeover of documents and other relevant materials between the outgoing and the new member. The exiting team member shall be replaced with an equally competent substitute from the pool of backup personnel

STATUTORY REQUIREMENTS

1. During the tenure of this Contract nothing shall be done by the Successful Bidder in contravention of any law, act and/ or rules/regulations, there under or any amendment thereof governing inter-alia customs, stowaways, foreign exchange etc. and shall keep Andhra Pradesh Legislature Secretariat indemnified in this regard

2. The Successful Bidder and their personnel/representative shall not alter / change / replace any hardware component proprietary to the Andhra Pradesh Legislature Secretariat and/or under warranty or AMC of third party without prior consent of the Andhra Pradesh Legislature Secretariat.

3. The Successful Bidder and their personnel/representative shall not, without consent of the Andhra Pradesh Legislature Secretariat, install any hardware or software not purchased / owned by the Andhra Pradesh Legislature Secretariat.

CONTRACT ADMINISTRATION

1. Either party may appoint any individual / organization as their authorized representative through a written notice to the other party. Each representative shall have the authority to:

2. Exercise all of the powers and functions of his/her Party under this Contract other than the power to amend this Contract and ensure the proper administration and performance of the terms hereof and

3. Bind his or her Party in relation to any matter arising out of or in connection with this Contract

4. The Successful Bidder shall be bound by all undertakings and representations made by the authorized representative of the Successful Bidder and any covenants stipulated hereunder with respect to this Contract for and on their behalf
5. For the purpose of execution or performance of the obligations under this Contract the Andhra Pradesh Legislature Secretariat's Representative would act as an interface with the nominated representative of the Successful Bidder. The Successful Bidder shall comply with any instructions that are given by the Andhra Pradesh Legislature Secretariat's Representative during the course of this Contract in relation to the performance of its obligations under the terms of this Contract and the Tender
6. A Committee comprising representatives from the Andhra Pradesh Legislature Secretariat and the Successful Bidder shall meet on a quarterly basis to discuss any issues/ bottlenecks being encountered. The Successful Bidder shall draw the minutes of these meetings and circulate to the Andhra Pradesh Legislature Secretariat.

RIGHT OF MONITORING, INSPECTION AND PERIODIC AUDIT

1. The Andhra Pradesh Legislature Secretariat reserves the right to inspect by itself or through a Third-Party agency and monitor/assess the progress / performance/ maintenance of the hardware system installed at any time during the course of the Contract, after providing due notice to the Successful Bidder. The Andhra Pradesh Legislature Secretariat may demand any document, data, material or any other information which it may require to enable it to assess the progress of the project.
2. The Andhra Pradesh Legislature Secretariat shall also have the right to conduct, either itself or through another Third Party as it may deem fit, an audit to monitor the performance by the Third Party of its obligations/functions in accordance with the standards committed to or required by the Andhra Pradesh Legislature. The Successful Bidder undertakes to cooperate with and provide to the Andhra Pradesh Legislature / any other Successful Bidder appointed by the Andhra Pradesh Legislature Secretariat, all documents and other details as may be required by them for this purpose. Any deviations or contravention identified as a result of such audit/assessment would need to be rectified by the Successful Bidder failing which the Andhra Pradesh Legislature may without prejudice to any other rights that it may have issue a notice of default.

ANDHRA PRADESH LEGISLATURE SECRETARIAT'S OBLIGATIONS

1. The Andhra Pradesh Legislature Secretariat's Representative shall interface with the Successful Bidder to provide the required information, clarifications, and to resolve any issues as may arise during the execution of the Contract. Andhra Pradesh Legislature Secretariat shall provide adequate cooperation in providing details assisting with coordinating and obtaining of approvals from various governmental agencies, in cases, where the intervention of the Andhra Pradesh Legislature Secretariat is proper and necessary
2. Andhra Pradesh Legislature Secretariat shall ensure that timely approval is provided to the Successful Bidder, where deemed necessary, which shall include diagrams/plans and all specifications related to equipment/material required to be provided as part of the Scope of Work
3. The Andhra Pradesh Legislature Secretariat shall approve all such documents as per the above Clause.

4. Appoint an official who shall act as a single point of contact to ensure smooth coordination with SSLA in all matters pertaining to NeVA.
5. Provide space for setting up NeVA E- Seva Kendra.
6. Ensure proper coordination with SIA and National Informatics Centre (NIC) for NeVA implementation. • Timely release of funds for project execution.
7. Monitor, access and supervise project execution through Andhra Pradesh Legislature Secretariat Project Monitoring Unit.

8. Mode of Payment:

The Andhra Pradesh Legislature Secretariat, on successful delivery of items and services as per the bill of material, completion of Final acceptance test (FAT) and upon satisfactory performance of Successful Bidder, during operation and maintenance period, shall release the payment of the Successful Bidder through CFMS only.

Payment schedule:

Sl. No.	Description	Payment
1.	Upon successful delivery of items specified in the Bill of Materials (BoM) at site in good condition on (pro rata basis)	70%
2.	On completion of installation on pro-rata basis	20%
3.	Upon successful completion of Final Acceptance Test (FAT) and handing over	10%

INFORMATION SECURITY POLICY

1. The Successful Bidder shall not carry and/or transmit any material, information, layouts, diagrams, storage media or any other goods/material in physical or electronic form, which are proprietary to or owned by the Andhra Pradesh Secretariat, out of Assembly premises without prior written permission from the Andhra Pradesh Legislature Secretariat.
2. The Successful Bidder shall adhere to the Information Security policy developed by the Andhra Pradesh Legislature Secretariat.
3. Successful Bidder acknowledges that Andhra Pradesh Legislature Secretariat business data and other Andhra Pradesh Legislature Secretariat's proprietary information or materials, whether developed by Andhra Pradesh Legislature Secretariat or being used by Andhra Pradesh Legislature Secretariat pursuant to a license agreement with a third party (the foregoing collectively referred to herein as "proprietary information") are confidential and proprietary to Andhra Pradesh Legislature Secretariat and Successful Bidder agrees to use reasonable care to safeguard the proprietary information and to prevent the unauthorized use or disclosure thereof, which care shall not be less than that used by Successful Bidder to protect its own proprietary information. Successful Bidder recognizes that the goodwill of Andhra Pradesh Legislature Secretariat depends, among other things, upon SI keeping such proprietary information confidential and that unauthorized disclosure of the same by Successful Bidder could damage Andhra Pradesh Legislature and that by reason of Successful Bidder's duties hereunder. Successful Bidder may come into possession of such proprietary information even though SI does not take any direct part in or furnish the services performed for the creation of said proprietary information and shall limit access thereto to

employees with a need to such access to perform the services required by this agreement. Successful Bidder shall use such information only for the purpose of performing the said services

4. Successful Bidder shall, upon termination of this agreement for any reason or upon demand by Andhra Pradesh Legislature Secretariat, whichever is earliest return any and all information provided to Successful Bidder by Andhra Pradesh Legislature Secretariat including any copies or reproductions, both hard copy and electronic

OWNERSHIP OF EQUIPMENT

The Andhra Pradesh Legislature Secretariat shall own all the equipment, Licenses and any solution supplied by the Successful Bidder arising out of or in connection with this Contract.

RISK MANAGEMENT

Successful Bidder shall at his own expense adopt suitable Risk Management methodology to mitigate all risks assumed by the Successful Bidder under this Contract. Andhra Pradesh Legislature Secretariat will have no liability on this account

INDEMNITY

The Successful Bidder shall execute and furnish to the Andhra Pradesh Legislature Secretariat a Deed of Indemnity in favour of the Andhra Pradesh Legislature Secretariat in a form and manner acceptable to the Andhra Pradesh Legislature Secretariat, indemnifying the Andhra Pradesh Legislature Secretariat from and against any costs, loss, damages, expense, claims including those from third parties or liabilities of any kind howsoever suffered, arising or incurred inter alia during and after the Contract period out of:

1. Any negligence or wrongful act or omission by the Successful Bidder / or any third party in connection with or incidental to this Contract; or
2. A breach of any of the terms of this Contract by the Successful bidder's or its team, the indemnity shall be to the extent of 100% in favour of the Andhra Pradesh Legislature Secretariat.

CONFIDENTIALITY

1. The Successful Bidder shall not use any Information, name or the logo of the Andhra Pradesh Legislature Secretariat except for the purposes of providing the Service as specified under this contract;
2. The Successful Bidder may only disclose Information with the prior written consent of the Andhra Pradesh Legislature Secretariat to a member of the Successful Bidder's Team ("Authorized Person") if the Authorized Person is obliged to use it only for the performance of obligations under this contract. The Successful Bidder shall do everything reasonably possible to preserve the confidentiality of the Information including execution of a confidentiality agreement to the satisfaction of the Andhra Pradesh Legislature Secretariat.
3. The Successful Bidder shall sign a Non-Disclosure Agreement (NDA) with the Andhra Pradesh Legislature Secretariat. The Implementation Agency, its antecedents shall be bound by the NDA.

The Successful Bidder will be held responsible for any breach of the NDA by its antecedents or delegates

4. The Successful Bidder shall notify the Andhra Pradesh Legislature Secretariat promptly if it is aware of any disclosure of the Information otherwise than as permitted by this Contract or with the authority of the Andhra Pradesh Legislature.

5. The Successful Bidder shall be liable to fully recompense the Andhra Pradesh Legislature Secretariat for any loss of revenue arising from breach of confidentiality. The Andhra Pradesh Legislature Secretariat reserves the right to adopt legal proceedings, civil or criminal, against the SI in relation to a dispute arising out of breach of obligation by the SI under this clause

6. The Successful Bidder shall not take away or remove in whatever manner any information on any media like but not limited to Digital Drives, CDs, DVDs, email etc from the Andhra Pradesh Legislature Secretariat without the specific written permission of Andhra Pradesh Legislature Secretariat. Successful Bidder, if required, shall take specific permission for each such event

7. The Successful Bidder shall not use any information which might have come to its knowledge in whatever manner during the discharge of its obligation under the contract for any purpose except strictly for discharging his obligation under the contract and no more

TERM AND EXTENSION OF THE CONTRACT

The term of this Contract shall be for a period as indicated in the contract and contract shall come to an end on expiry of such period except when its term is extended by Andhra Pradesh Legislature.

The Andhra Pradesh Legislature Secretariat shall reserve the sole right to grant any extension to the term mentioned above on mutual agreement including fresh negotiations on terms and conditions.

PRICES

Prices quoted must be firm and shall not be subject to any upward revision on any account whatsoever throughout the period of contract for the scope of the Contract subject to Change Order provisions.

CHANGE ORDERS/ALTERATION/VARIATION:

The Successful Bidder agrees that the hardware System solution requirements of this RFP are minimum requirements and are in no way exhaustive and guaranteed by the Andhra Pradesh Legislature Secretariat. It shall be the responsibility of the Successful Bidder to meet all the requirements upward revisions and/or additions of quantities, specifications, sizes given in Specifications etc. required to be made during commissioning of hardware System solution shall not constitute a change order and shall be carried out without a change order and shall be carried out without any time and cost effect to Andhra Pradesh Legislature Secretariat. Any upward revision and/or additions consequent to errors, omissions, ambiguities, discrepancies in the specification which the Successful Bidder had not brought out to the Andhra Pradesh Legislature Secretariat notice in his tender shall not constitute a change order and such upward revisions and/or addition shall be carried out by SI without any time and cost effect to Andhra Pradesh Legislature Secretariat.

CHANGE ORDER

The change order will be initiated only in case-

(i) The Andhra Pradesh Legislature Secretariat directs in writing the Successful Bidder to include any addition to the Scope of Work covered under this Contract or delete any part of the scope of the work under the Contract

(ii) Successful Bidder requests to delete any part of the work which will not adversely affect the operational capabilities of the facilities and if the deletions proposed are agreed to by the Andhra Pradesh Legislature Secretariat and for which cost and time benefits shall be passed on to the Andhra Pradesh Legislature Secretariat.

(iii) Andhra Pradesh Legislature directs in writing the Successful Bidder to incorporate changes or additions to the Design Criteria requirements already covered in the Contract.

(iv) Any change order comprising an alteration which involves change in the cost of the works (which sort of alteration is hereinafter called a "Variation") shall be the Subject of an amendment to the Contract by way of an increase or decrease in the Contract Price and adjustment of the implementation schedule, if any

Procedures for Change Order

1. During detailed Engineering and subsequently if the Successful Bidder observes that any new requirement which other than that required for meeting the design criteria is not specific or intended by the Contract has been stipulated by the Andhra Pradesh Legislature Secretariat, while Approving the specifications, calculations, purchase requisitions, other documents etc. he would verbally discuss the matter with Andhra Pradesh Legislature's Representative

2. In case such requirement arises from the side of the Successful Bidder, he would also verbally discuss the matter with Andhra Pradesh Legislature's Representative giving reasons thereof

3. In either of the two cases as explained in the above two Clauses, the representatives of both the parties will discuss on the new requirement for better understanding and to mutually decide whether such requirement constitutes a change order or not

4. If it is mutually agreed that such Requirement constitutes a "Change Order" then a joint memorandum will be prepared and signed by the Successful Bidder and Andhra Pradesh Legislature Secretariat to confirm a "Change Order" and basic ideas of necessary agreed arrangement

5. Upon completion of the study referred to above Clause, the results of this study along with all relevant details including the estimated time and cost effect thereof with supporting documents would be submitted to the Andhra Pradesh Legislature Secretariat to enable the Andhra Pradesh Legislature to give a final decision whether Successful Bidder shall proceed with the change order or not in the best interest of the works. The estimated cost and time impact indicated by Successful Bidder shall be considered as a ceiling limit and shall be provisionally considered for taking a decision to implement change order. The time impact applicable to the Contract shall be mutually agreed, subsequently, on the basis of the detailed calculations supported with all relevant back up documents. In case Successful Bidder fails to submit all necessary substantiation/calculations and back up documents, the decision of the Andhra Pradesh Legislature Secretariat regarding time and cost impact shall be final and binding on the Successful Bidder

6. If Andhra Pradesh Legislature Secretariat accepts the implementation of the change order under Clause mentioned above in writing, which would be considered as change order then Successful Bidder shall commence to proceed with the relevant work stipulated in the change order pending

final agreement between the parties with regard to adjustment of the Contract Price and the Construction Schedule.

Conditions for extra work/change order:

The provisions of the Contract shall apply to extra work performed as if the Extra work / Change order has been included in the original Scope of work. However, the Contract Price shall increase / decrease and the Time Schedule shall be adjusted on account of the Extra work / Change orders as may be mutually agreed. The Successful Bidder's obligations with respect to such work remain in accordance with the Contract.

SUSPENSION OF WORK

The Successful Bidder shall, if ordered in writing by the Andhra Pradesh Legislature's Representative, temporarily suspend the works or any part thereof for such a period and such a time as ordered. The Successful Bidder shall not be entitled to claim compensation for any loss or damage sustained by him by reason of temporary suspension of the Works as aforesaid. An extension of time for completion corresponding with the delay caused by any such suspension of the works as aforesaid shall be granted to the Successful Bidder, if request for same is made and that the suspension was not consequent to any default or failure on the part of the Successful Bidder.

COMPLETION OF CONTRACT

Unless terminated earlier, the Contract shall terminate on the completion of term as specified in the Contract.

EVENTS OF DEFAULT BY THE IMPLEMENTATION AGENCY

1. The failure on the part of the Successful Bidder to perform any of its obligations or comply with any of the terms of this Contract shall constitute an Event of Default on the part of the Successful Bidder. The events of default as mentioned above may include, but not limited to, inter alia, the following also:
2. The Successful Bidder has failed to perform any instructions or directives issued by the Andhra Pradesh Legislature Secretariat which it deems proper and necessary to execute the scope of work under the Contract; or
3. The Successful Bidder has failed to adhere to any of the key performance indicators as laid down in the Key Performance Measures / Contract or if the Successful Bidder has fallen short of matching such standards/targets as the Andhra Pradesh Legislature Secretariat may have designated with respect to any task necessary for the execution of the scope of work under this Contract. The above-mentioned failure on the part of the SI may be in terms of failure to adhere to timelines, specifications, requirements or any other criteria as defined by the Andhra Pradesh Legislature; or
4. The Successful Bidder has failed to remedy a failure to perform its obligations in accordance with the specifications issued by the Andhra Pradesh Legislature Secretariat despite being served with a default notice which laid down the specific deviance on the part of the Successful Bidder to comply with any stipulations or standards as laid down by the Andhra Pradesh Legislature; or
5. Successful Bidder's Team has failed to conform with any of the Service / Facility Specifications / Standards as set out in the Scope of Work of this Document or has failed to adhere to any amended

direction, modification or clarification as issued by Andhra Pradesh Legislature Secretariat during the term of this Contract and which Andhra Pradesh Legislature Secretariat deems proper and necessary for the execution of the Scope of Work under this Contract; or

6. The Successful Bidder has failed to demonstrate or sustain any representation or warranty made by it in this Contract with respect to any of the terms of this Contract; or

7. There is a proceeding for bankruptcy, insolvency, winding up or there is an appointment of receiver, liquidator, assignee, or similar official against or in relation to the SI; or Successful Bidder's Team has failed to comply with or is in breach or contravention of any applicable laws.

8. Where there has been an occurrence of such defaults inter alia as stated above, Andhra Pradesh Legislature Secretariat shall issue a notice of default to the Successful Bidder, setting out specific defaults / deviances / omissions and providing a notice of Sixty (60) days to enable such defaulting party to remedy the default committed.

CONSEQUENCES IN EVENT OF DEFAULT

1. For cases where permissible time is not indicated in the contract, Andhra Pradesh Legislature Secretariat will decide, at its discretion, the quantum of reasonable time to cure the default.

2. Andhra Pradesh Legislature Secretariat may impose any such obligations and conditions and issue any clarifications as may be necessary to inter-alia ensure smooth continuation of Services and the project which the Successful Bidder shall be obliged to comply with. This may include unilateral re- determination of the consideration payable to the Successful Bidder hereunder. The Successful Bidder shall, in addition, take all available steps to minimize loss resulting from such event of default.

3. The Andhra Pradesh Legislature Secretariat may by a written notice of suspension to the Successful Bidder, suspend all payments to the Successful Bidder under the Contract provided that such notice of suspension:

4. Shall specify the nature of the failure, and

5. Shall request the Successful Bidder to remedy such failure within a specified period from the date of receipt of such notice of suspension by the Successful Bidder.

6. The Andhra Pradesh Legislature Secretariat reserves the right to terminate the contract with 30 days' notice

TERMINATION OF CONTRACT

The Andhra Pradesh Legislature Secretariat may terminate this Contract in whole or in part by giving the Successful Bidder prior written notice indicating its intention to terminate the Contract under the following circumstances:

1. Where it comes to the Andhra Pradesh Legislature's attention that the Successful Bidder's Team is in a position of actual conflict of interest with the interests of the Andhra Pradesh Legislature Secretariat in relation to any of terms of this Contract

2. Where the Successful Bidder's ability to survive as an independent corporate entity is threatened or is lost owing to any reason whatsoever including inter alia the filing of any bankruptcy proceedings against the Successful Bidder, any failure by the Successful Bidder to pay any of its dues to its creditors, the institution of any winding up proceedings against the Successful Bidder or the

happening of any such events that are adverse to the financial viability of the SI. In the event of the happening of any events of the above nature, the Andhra Pradesh Legislature Secretariat shall reserve the right to take any steps as are necessary to ensure the effective transition of the project to a successor Implementation Agency/service provider, and to ensure business continuity.

3. Termination for Default: The Andhra Pradesh Legislature Secretariat may, at any time, terminate the Contract by giving 30 days written notice to the Successful Bidder without compensation to the Successful Bidder in the Event of Default on the part of the Successful Bidder which may include failure on the part of the Successful Bidder to respect any of its commitments with regard to any part of its obligations under this Contract.

4. Termination for Insolvency: The Andhra Pradesh Legislature Secretariat may at any time terminate the Contract by giving written notice to the Successful Bidder without compensation to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Andhra Pradesh Legislature.

5. Termination for Convenience: The Andhra Pradesh Legislature Secretariat may by prior written notice sent to the Successful Bidder at least 3 months in advance terminate the Contract in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for the Andhra Pradesh Legislature's convenience, the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective.

CONSEQUENCES OF TERMINATION

1. In the event of termination of this contract, due to any cause whatsoever, except where termination is for Andhra Pradesh Legislature's convenience, the Successful Bidder shall be blacklisted and the contract will stand cancelled effective from the date of termination of this contract

2. Nothing herein shall restrict the right of the Andhra Pradesh Legislature Secretariat to invoke the Bank Guarantee and other performance Guarantees furnished hereunder, enforce the Deed of Indemnity and pursue such other rights and/or remedies that may be available to the Andhra Pradesh Legislature Secretariat under law.

The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of this Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

FORCE MAJEURE

1. Force Majeure shall not include any events caused due to acts/omissions of such Party or result from a breach/contravention of any of the terms of the Contract. It shall also not include any default on the part of a Party due to its negligence or failure to implement the stipulated/proposed precautions, as were required to be taken under the Contract

2. The failure or occurrence of a delay in performance of any of the obligations of either party shall constitute a Force Majeure event only where such failure or delay could not have reasonably been foreseen or where despite the presence of adequate and stipulated safeguards the failure to perform obligations has occurred. In such an event, the affected party shall inform the other party in writing within five days of the occurrence of such event. The Andhra Pradesh Legislature Secretariat will

make the payments due for Services rendered till the occurrence of Force Majeure. However, any failure or lapse on the part of the Successful Bidder in performing any obligation as is necessary and proper to negate the damage due to projected force majeure events or to mitigate the damage that may be caused due to the abovementioned events or the failure to provide adequate disaster management/recovery or any failure in setting up a contingency mechanism would not constitute force majeure, as set out above

3. In case of a Force Majeure, all Parties will endeavour to agree on an alternate mode of performance in order to ensure the continuity of service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure.

DISPUTE RESOLUTION

4. The Andhra Pradesh Legislature Secretariat and the Successful Bidder shall make every effort to resolve amicably by direct informal negotiations any disagreement or disputes arising between them under or in connection with the Contract

5. If, after Thirty (30) days from the commencement of such direct informal negotiations, the Andhra Pradesh Legislature Secretariat and the Successful Bidder have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanism specified in the below clauses

6. In the case of a dispute or difference arising between the Andhra Pradesh Legislature Secretariat and the Successful Bidder relating to any matter arising out of or connected with this Contract, such dispute or difference shall be referred to the award of two Arbitrators. One Arbitrator to be nominated by the Andhra Pradesh Legislature Secretariat and the other to be nominated by the Successful Bidder or in case of the said Arbitrators not agreeing then to the award of an Umpire to be appointed by the Arbitrators in writing before proceeding with the reference and in case the Arbitrators cannot agree to the Umpire he may be nominated by the Secretary, Indian Council of Arbitration. The award of the Arbitrators in the event of their not agreeing of the Umpire appointed by them or by the Secretary, Indian Council of Arbitration, shall be final and binding on the parties

7. The Arbitration and Conciliation Act 1996, the rules there under and any statutory modification or re-enactments thereof, shall apply to the arbitration proceedings

8. The venue of arbitration shall be The High Court of Andhra Pradesh at Amaravati, Guntur Dist., A.P will have the sole and exclusive territorial jurisdiction over any dispute or difference in connection with this tender.

9. The Andhra Pradesh Legislature Secretariat may terminate this contract by giving a written notice of termination of minimum 30 days to the Successful Bidder.

CONTINUANCE OF THE CONTRACT

Notwithstanding the fact that settlement of dispute(s) (if any) under arbitration may be pending, the parties hereto shall continue to be governed by and perform the work in accordance with the provisions under the Scope of Work to ensure continuity of operations

CONFLICT OF INTEREST

The Successful Bidder shall disclose to the Andhra Pradesh Legislature Secretariat in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Successful Bidder's Team) in the course of performing the Services as soon as practically possible after it

becomes aware of that conflict.

SEVERANCE

In the event any provision of this Contract is held to be invalid or unenforceable under the applicable law, the remaining provisions of this Contract shall remain in full force and effect.

GOVERNING LANGUAGE

The Agreement shall be written in English language. Language of the Agreement shall govern its interpretation. All correspondence and other documents pertaining to the Contract that are exchanged by parties shall be written in English language only.

“NO CLAIM” CERTIFICATE

The Successful Bidder shall not be entitled to make any claim, whatsoever against Andhra Pradesh Legislature Secretariat under or by virtue of or arising out of this contract, nor shall the Andhra Pradesh Legislature entertain or consider any such claim, if made by the Successful Bidder after he shall have signed a “No claim” certificate in favour of the Andhra Pradesh Legislature Secretariat in such forms as shall be required by the Andhra Pradesh Legislature Secretariat after the works are finally accepted.

PUBLICITY

The Successful Bidder shall not make or permit to be made a public announcement or media release about any aspect of this Contract unless the Andhra Pradesh Legislature Secretariat first gives the Successful Bidder its written consent.

GENERAL RELATIONSHIP BETWEEN THE PARTIES

1. Nothing in this Contract constitutes any fiduciary relationship between the Andhra Pradesh Legislature Secretariat and Successful Bidder's Team or any relationship of employer employee, principal and agent, or partnership, between the Andhra Pradesh Legislature Secretariat and Successful Bidder
2. No Party has any authority to bind the other Party in any manner whatsoever except as agreed under the terms of this Contract
3. The Andhra Pradesh Legislature Secretariat has no obligations to the Successful Bidder's Team except as agreed under the terms of this Contract

No Assignment

The Successful Bidder shall not transfer any interest, right, benefit or obligation under this Contract without the prior written consent of the Andhra Pradesh Legislature Secretariat

Survival

The provisions of the clauses of this Contract in relation to documents, data, processes, property, Intellectual Property Rights, indemnity, publicity and confidentiality and ownership survive the expiry or termination of this Contract and in relation to confidentiality, the obligations continue to apply unless the Andhra Pradesh Legislature Secretariat notifies the Successful Bidder of its release

from those obligations

Entire Contract

The terms and conditions, Scope of Work, SLA etc. laid down in the RFP, Tender annexure and any attachments/annexes thereto shall be read in consonance with and form an integral part of this Contract. This Contract supersedes any prior Contract, understanding or representation of the Parties on the subject matter.

Governing Law

This Contract shall be governed in accordance with the laws of India

Jurisdiction of Courts

The High Court of Andhra Pradesh at Amaravati, Guntur Dist., A.P will have the sole and exclusive territorial jurisdiction over any dispute or difference in connection with this tender.

Compliance with Laws

The Successful Bidder shall comply with the laws in force in India in the course of performing this Contract

Notices

A “notice” means:

- a. a notice; or
- b. consent, approval or other communication required to be in writing under this Contract.

All notices, requests or consents provided for or permitted to be given under this Contract shall be in writing and shall be deemed effectively given when personally delivered or mailed by pre-paid certified/registered mail, return receipt requested, addressed as follows and shall be deemed received 7 days after mailing or on the date of delivery if personally delivered whichever is earlier:

Waiver

1. Any waiver of any provision of this Contract is ineffective unless it is in writing and signed by the Party waiving its rights
2. A waiver by either Party in respect of a breach of a provision of this Contract by the other Party is not a waiver in respect of any other breach of that or any other provision
3. The failure of either Party to enforce at any time any of the provisions of this Contract shall not be interpreted as a waiver of such provision

MODIFICATION

Any modification of this Contract shall be in writing and signed by an authorized representative of each Party.

APPLICATION

These General Conditions shall apply to the extent that provisions in other parts of the Contract do not supersede them.

IT ACT 2000

Besides the terms and conditions stated in this document, the contract shall also be governed by the overall acts and guidelines as mentioned in IT Act 2000, and any other guideline issued by Andhra Pradesh from time to time.

TERMS AND CONDITIONS

TERMS AND CONDITIONS

1. The agency shall prepare and submit three sets of hard copies and one digital/soft copy in AutoCAD format of the complete layout plan and Single Line Diagram (SLD) showing all audio/video conferencing equipment. These drawings must be submitted for approval by the Andhra Pradesh Legislature Secretariat prior to the commencement of work. Approval of the drawings by the Andhra Pradesh Legislature Secretariat, however, does not absolve the agency of the responsibility to supply equipment/materials as per the agreement in case of any discrepancy between the approved drawings and the terms of the agreement.
2. The agency are strongly advised to visit the site of the proposed work to familiarize themselves

with the site conditions, scope of work, specifications, and any special conditions outlined in the tender documents. Submission of a tender shall be deemed to imply that the agency has fully acquainted themselves with all relevant conditions and requirements. No claims whatsoever shall be entertained on the grounds of lack of knowledge or misunderstanding of the site conditions, specifications, or special terms.

3. The audio-video system shall operate without echo, humming noise, or ghost images, ensuring clear and uninterrupted performance.

4. The rates quoted by the agency shall be taken as net and nothing extra shall be paid on any account i.e. royalty, cartage, applicable tax and stacking at required places etc.

5. All incidental charges, including but not limited to cartage, storage, wastage, and safe custody of materials, shall be borne solely by the agency.

6. Any damage caused to personnel, machinery, or buildings during the execution of the work shall be the sole responsibility of the agency. Such damage must be promptly rectified or compensated by the agency at its own cost, to the complete satisfaction of the Andhra Pradesh Legislature Secretariat.

7. All materials to be used for the work shall be approved by the Andhra Pradesh Legislature Secretariat prior to execution.

8. All debris must be removed from the site of work without delay.

9. The work shall be carried out as per layout/drawing issued by the department.

10. The work shall be carried out in close coordination with all other agencies involved in the building project. Failure to do so will entitle the department to have the work executed either departmentally or through any other agency, at the risk and cost of the agency, in accordance with the terms and conditions of the agreement.

11. "All hidden work shall be carried out in the presence of the Andhra Pradesh Legislature Secretariat or its authorized representative."

12. The Department shall provide suitable and lockable storage accommodation to the agency free of charge. However, the responsibility for the watch, ward, and safe custody of the stores shall remain with the agency until the Department takes final possession of the installation.

13. The units shall be designed to allow easy repositioning of microphones according to site requirements, ensuring adaptability to any future layout changes or functional needs of the Andhra Pradesh Legislative Assembly and Andhra Pradesh Legislative Council without necessitating major modifications to the system.

14. The agency shall arrange for the required power and water supply at the site for the purposes of installation, testing, and commissioning. The agency shall exercise due diligence and take all necessary precautions to ensure the safety of all electrical installations and related equipment throughout the execution of the work.

15. All electrical works, including neutral earthing, body earthing, and control and instrumentation wiring required for any Electrical and Mechanical (E&M) equipment, shall be carried out in accordance with good engineering practices and applicable standards.

16. Within the timeframe specified, the agency shall submit a comprehensive list of the makes and model numbers of all items intended for supply, for prior approval by the Department. It shall be the sole responsibility of the agency to ensure that all proposed makes and models are duly approved by the Department before placing any procurement orders.

17. The agency shall, upon request from the Department, provide copies of challans, cash memos, receipts, certificates, and other relevant vouchers to verify the quantity and quality of materials procured. These documents shall include:

- Name of the manufacturer
- Product identification details
- Manufacturer's instructions and warnings
- Date of manufacture
- Test certificates for each consignment
- Shelf life (if applicable)

These records are required for the Department to ensure that materials are sourced from approved suppliers and meet the specified quality standards, as directed by the Andhra Pradesh Legislature Secretariat.

A daily record of material receipts shall be maintained at the work site and will be monitored by the Department. No additional payment will be made for compliance with this requirement.

18. "The agency or his authorized representative shall be required to sign the site order book whenever instructed and shall be bound to carry out the instructions recorded therein."

19. No claim for idle labour shall be entertained.

20. "Any accidental liabilities shall be the responsibility of the agency."

21. The work shall be deemed completed only when all installations have been handed over to the department and all defects have been rectified to the full satisfaction of the Andhra Pradesh Legislature Secretariat.

22. The agency shall submit an undertaking from the Original Equipment Manufacturer (OEM) of the supplied material, confirming that the OEM will provide technical support and supply spare parts for the material for a minimum period of three (3) years from the date of installation.

23. The defect liability period shall be uniformly three years (36 months) for all devices/systems, commencing from the date of completion of work in all respects.

24. The agency should open an office of it nearer to the Andhra Pradesh Legislature Secretariat.

25. The lowest tenderer shall submit along with the performance guarantee after the acceptance of

tender, an undertaking from the OEM regarding:-

a) Authorization Certificate

b) The OEM shall unconditionally support the lowest tenderer technically throughout the execution of contract as well as for Guarantee period/ Maintenance/ Comprehensive Maintenance Contract i.e. three –Years

c) OEM shall declare availability of the spares required whenever needed for healthy functioning of the equipment for at least three years from the date of supply of equipment.

**BILL OF MATERIAL FOR
ANDHRA PRADESH**

LEGISLATIVE ASSEMBLY

Bill of Material for Andhra Pradesh Legislative Assembly:

Sl. No.	ITEMS	DESCRIPTION/MINIMUM SPECIFICATION	QTY.	REMARKS
1A.	Supply, Installation, Testing & Commissioning (S/I/T/C) of Switches for LAN Nodes (cat6) with necessary cables	Laying of LAN cables (cat6) ,PVC pipes, casing, capping, I/o outlet, with face plate and both side RJ45 patch chords to all Members seats. Structured cabling pathways using ducts/trays Cable management boxes under desks and also other necessary works related to the implementation of NeVA. Make: LEGRAND/R&M or equivalent	260	
2A.	Supply, Installation, Testing & Commissioning of Holding Tablet devices (in House)	13" iPad Air (M3), Wi-Fi model (with A.P. Legislature Secretariat name engraved) or equivalent. OS: iPad OS,	200	

	<p>with Articulating stands with lock</p>	<p>Liquid Retina Display Capacity: 128GB Storage, M3 Processor Chip: 8- Core CPU, 9- Core GPU Camera: 12MP, front camera, Rear Camera Charging: USB-C Hub compatible with Apple 13" iPad Air (M3) tablets with MicroSD, USB, USB type C, HDMI, USB 3.0, fast charging, fast data transfer, plug and play, Charger Power adaptor. Connectivity: 1Gbps RJ-45 port, Battery: Lithium Ion, 36.59 watt hour rechargeable up to 10 hours of surfing Microphones: Dual microphones for calls, video and audio recording Landscape stereo speakers Stands: Articulating stands to be fixed on each table in the Assembly House (up-down-left-right movement) with the feature to lockdown the Table Device Warranty: 3 Years onsite warranty including battery.</p>		
3A.	<p>Supply, Installation, Testing & Commissioning of All-in-one Personal Computers: make be specified</p>	<p>13th Generation, i5 Intel Processor or equivalent 23.8" LED Screen 16GB RAM DDR4 Hard disk 512 GB SSD Wireless key board with backlit keys Wireless Mouse, Micro Phone and Webcam built in Ports:2 USB 2.0 Type-A;2 USB Type-A 5Gbps signaling rate;1 USB Type-C 5Gbps signaling rate, Connectivity: 1Gbps RJ-45 port, Dual 2 W Speakers Windows 11 Warranty: 3 Years OEM onsite comprehensive Required Certified of all Computer System- Safety, Energy, Environment & ISO standards</p>	214	

4A.	Supply, Installation, Testing & Commissioning of All-in-one Personal Computers: Make be specified	14 th Generation, i9 Intel Processor or equivalent (GB Z790 UD DDR5) 23.8" LED Screen RAM:32GB DDR5 HDD: 4T.B.SATA WD Ultra Star M.2: WD 1T.B. Nvme SN770 Graphic Card: RTX4060TI 8G.B. SMPS: 850W Cabinet- CM MB520 K/B & Mouse: Dell Combo DEEP COOL LED FAN: CM 360 ARGB COOLER Windows 11 Monitor Adobe premiere software Blackmajic deck link capturing card Warranty: 3 Years OEM onsite comprehensive Required Certified of all Computer System- Safety, Energy, Environment & ISO standards	02	
5A.	Supply, Installation, Testing & Commissioning of i Mac	Apple M2 Ultra Chip Apple Intelligence 24 Core CPU 76 Core GPU 128 G.B. Unified Memory 1T.B. Storage Warranty: 3 Years OEM onsite comprehensive Required Certified of all Computer System- Safety, Energy, Environment & ISO standards	01	
6A.	Supply, Installation, Testing & Commissioning of Laptops Make be specified	13 th Generation, Intel Core i7 or equivalent 15.6" FHD 16GB RAM DDR-IV 512GB SSD Wireless Mouse Backlit Key Pad Windows 11 Warranty: 3 Years OEM onsite comprehensive	03	

7A.	Supply, Installation, Testing & Commissioning of Plastic ID Card Printers with security features. Make be specified	Print Resolution: 300 dpi or Higher Flash Memory : 2 GB or Higher Image size: 1006 x 640 pixels or higher Calibration of ribbon : auto Connectivity: USB 2.0 and LAN Card Capacity : 100 or Higher Graphical Color: LCD Compatible with RFID Printing Warranty: 3 Years Plastic ID card: 3000 units	01	
8A.	Supply, Installation, Testing & Commissioning of Scanners color Make be specified	Flatbed Scanner with Automatic Document Feeder (ADF) Scanner Maximum Resolution: Flatbed 1200 dpi (Optical) 1200 x 1200 dpi (Hardware) ADF 600 dpi (Optical) 600 x 600 dpi (Hardware) Duplex Color Scanning Scan to text, image, PDF Word (DOC, DOCX), Excel (XLS, XLSX), CSV Scan Speed Scan up to 100 images (50 pages) per minute with a 100-page Color/Grayscale/Black & White, Two-sided, single-pass auto document feeder (ADF). Optimize document workflows. Scan directly to e-mail, network folders, or a PC via Ethernet or WiFi connection. Scan Sizes: 8.5X211 in Paper Capacity: ADF: 100 x Sheet Memory: 256 MB RAM Ethernet, USB & Wi-Fi Connectivity Warranty: 3 Years OEM onsite comprehensive	04	
9A.	Supply, Installation, Testing & Commissioning of Printers (Black&White) with ADF & Duplex Make be specified	A4/Legal Size Black and White Laser Multifunction Printer Print Copy, Scan, Duplex, ADF Print speed up to 21 ppm (black) USB, Ethernet networking Flatbed Scanner	10	

		250 sheet Input Tray Toner Reload facility Warranty: 3 Years OEM onsite comprehensive		
10A.	Supply, Installation, Testing & Commissioning of Printers (Color) with ADF & Duplex Make be specified	A4/Legal Size Color Multifunction Printer Print Copy, Scan, Duplex, ADF USB, Ethernet networking Print speed up to 40 ppm (A4) Flatbed Scanner resolution upto 1200 dpi Printing from Mobile devices Touch screen feature Wireless; Print from phone or tablet; Automatic document feeder (ADF); Two-sided printing; Two-sided scanning; Scan to email; Scan to PDF; Front USB flash drive port; Optional high-capacity trays; Touch screen; Jet Intelligence or equivalent 250 sheet Input Tray Warranty: 3 Years OEM onsite comprehensive	03	
11A.	Supply, Installation, Testing & Commissioning of UPS 500 VA	500 VA UPS with 15 Min backup	77	
12A.	Supply, Installation, Testing & Commissioning of UPS 2 KVA	2 KVA UPS with 30 Min backup	25	
13A.	Supply, Installation, Testing & Commissioning of UPS 5 KVA	5 KVA UPS with 30 Min backup	02	
14A.	Supply, Installation, Testing & Commissioning of UPS 10 KVA	10 KVA UPS with 30 Min backup	06	
15A.	Supply, Installation, Testing & Commissioning of LAN Nodes. No.of PC's+No.of Laptops+Wi-Fi access points	Passive Networking of Assembly building to Incorporate the LAN Nodes	247	
16A.	Supply, Installation, Testing & Commissioning	Supply and installation of Make HP Aruba	30	Aruba AP-555 Access Points

	<p>of Wi-Fi Access Points</p> <p>Wi-Fi access points-30</p> <p>Data points (cat6A)- 30</p>	<p>Model: AP-555</p> <p>Technical Specifications:</p> <p>Wireless Speed up to 5200Mbps, Supported Encryption WPA2 AES License – Wi- Fi Access Points Preferably HP555 with Air DNA – A License.</p> <p>Laying of LAN cables (cat6A),PVC pipes, casing, capping, I/o outlet, with face plate and both side RJ45 patch chords to all Members seats.</p> <p>Structured cabling pathways using ducts/trays</p> <p>Cable management boxes under desks and also other necessary works related to the implementation of NeVA.</p> <p>Warranty – Onsite OEM 3 Years.</p>		<p>along with Controller Licenses to connect to the Aruba Proposed 9240 Series Controller – 30 No's</p>
17A.	<p>Supply, Installation, Testing & Commissioning of WAN Link</p> <p>24 port fully manageable Poe+ Switch-03</p> <p>48 port fully manageable Switch with stack cable- 08</p> <p>Wireless controller-01</p> <p>Make: HP Aruba</p> <p>All network switches are connected with HP Aruba in this Secretariat</p>	<p>Firewall, Core Switches, Access Switches with RPS</p> <p>24 port fully manageable Poe+ Switch-03:</p> <p>Supply and installation of 24 port fully manageable 10G PoE+ Switch with and Stack cable, dual power supply, with fully LR/SR SFP modules</p> <p>48 port fully manageable Switch with stack cable- 08:</p> <p>Supply and installation of 48 port fully manageable Switch with stack cable, dual power supply, with fully LR/SR SFP modules</p> <p>Wireless controller-01:</p> <p>Supply and installation of HP Aruba controller with license</p>	01	<p>Aruba 6200M Series – 24 Port PoE Switches with support of Stacking – 3 No's</p> <p>Aruba 6200M Series –48 Port Switches with support of Stacking – 8 No's</p> <p>Aruba 9240 Series Wireless Controller with Access Point Licenses – 1 No's</p>
18A.	<p>Supply, Installation, Testing & Commissioning of VC Studio System</p> <p>(Polycom, Sony, Logitech or Equivalent level)</p> <p>Make be specified</p>	<p>Package – 4KePTZ USB based/ Powered plug & Play Camera/PTZ Cameras with remote control, USB & Bluetooth based Speaker phone with inbuilt microphone, Speaker Cables and Tripod.</p> <p>Video Resolution & Light Control – It Should support 4k 30 fps, 1080p 30fps, 720p, 30 fps. Light control –</p>	02	<p>Out of two (01 Fixed & 01 Portable)</p>

		<p>Brightness, Contrast, Saturation, Sharpness and white balance.</p> <p>Content Standards and Requirements- It Should automatically adjust the field of view up to 180, so that everyone is included in the conversation.</p> <p>OS Requirements: Windows7, iMac OS 10.9 or above. It should support whiteboard sharing feature to capture whiteboard content in real time.</p> <p>Certifications & compatibility – It should be Certified for use with Microsoft Teams, Zoom. It should be compatible with Cisco WebEx, Skype for Business. Google Meet and all leading video and audio Conferencing solutions.</p> <p>Speakerphone Specifications- Peak output power 10 watt</p> <p>Frequency range- music mode 150 Hz to 20 KHz</p> <p>Frequency range- Conference mode USB mode 150Hz to 29 KHz, BT mode 150 Hz to 7 KHz , Talk time up to 15 hours.</p> <p>Charging power & time – USB 5V/500 mA- Charging time 3 hours.</p> <p>Camera should be compatible with all standard tripod mounts.</p> <p>Warranty – The Complete VC solutions should be from the same OEM with 3 Years warranty from day one.</p> <p>13th Generation, Intel Core i7</p> <p>15.6” FHD</p> <p>16GB RAM DDR-IV</p> <p>512GB SSD</p> <p>Wireless Mouse</p> <p>Backlit Key Pad</p> <p>Windows 11</p> <p>Ms-Office Suit</p>		
19A.	Supply, Installation, Testing & Commissioning of Projector System	<p>Multimedia Projector (MMP) Technology LCD</p> <p>Native Resolution1920x1200</p>	05	

	(Epson, DELL, LG, Hitachi, Sony, Benq, Panasonic, or Equivalent level) Make be Specified	(WUXGA) Brightness (Lumens) 4500 Contrast Ratio (Minimum) (pixels)(X:1)3000000 Optical Zoom Yes Type of Light Source Laser LAN Connectivity Yes Portable : Yes Along with one Projector Screen (preferred should be a white board) Onsite OEM Warranty 3 Years.		
20A.	Supply, Installation, Testing & Commissioning of Digital Board (Interactive Digital Board) Make be specified	Display : 65" Resolution : 3,840×2,160 (UHD) Resolution (Android) : 3,840× 2,160 (UHD) Brightness (w/Glass) : (Typ.) 330, 330, 350 nit Touch Type : IR Multi Touch Point Max : 20 Points Input : HDMI (3), USB 3.0 (3), USB 2.0 (1) or higher, RGB (1), Audio (1), RS-232C (1), RJ45 (1) Output : HDMI Out (1), Audio (1), Touch USB (2)	01	
21A.	Supply, Installation, Testing & Commissioning of Display panels Make be specified	Active LED of Pixel Pitch 1.5625mm, pixel Configuration 3-in-1 (1 red 1 green 1 blue), pixel density 409,600 pixels/sq m, Brightness (maximum calibrated) 600 nits or higher (cd/sq m), Aspect ratio 16:9, contrast ratio (full field) 5000:1 @ 1 Lux ! 2000:1 @ 10 Lux, Viewing angle (degrees) – horizontal/vertical 160° Refresh rate > 3840 Hz, Scan rate 1/36, Color temperature. 1) Active LED Cabinet:- IE015A-16+1 buffer Nos 2) 4K Controller: SNOW JMU-1 no 3) Magnetic Jig – Installation kit- CY-LJ-NLS- 1 No 4) VG-LA-44 – wall mounting bracket – 1 set or equivalent Onsite OEM Warranty 3 Years.	10	

22A.	Supply, Installation, Testing & Commissioning of Digital Audio Recording Make be specified	Specifications: All in one Computer 13 th Generation, i5 Intel processor, 23.8" LED screen 16GB RAM DDR4 512 GB SSD Hard Disk Wireless Mouse Wireless Key Board with Backlit keys, webcam built in Ports & Software: 1XHDMI, 3XUSB 2.0, 1XUSB 3.0, IRJ-45, Dual 2W speakers, Windows 11 Audio Jack Line in & Line Out, Latest Ms-Office (Office Suit) Total Recorder software professions edition Warranty: 3 Years OEM onsite comprehensive required certified of all computer systems- safety, energy, environment & ISO standards Anti Virus S/W (3 year warranty)	02	
23A.	Supply, Installation, Testing & Commissioning of Video Streaming setup Make be specified	Specifications: Intel Xeon (E series) or 24 core processor i9, 14 th Generation, NVIDIA GPU – 12GB, DDR6. RAM DDR5 – 32GB (5600 MT/s) 2TB SSD, 5.2TB HDD, 6 Vmix Software (pro) Display Monitor (23.8 Inch) Make: Dell/HP Co. or equivalent Capture cord (SDI Deck link cord) Make: Black Magic Co., Windows s/w – 11 Pro Anti Virus s/w (3 year warranty)	02	
24A.	Supply, Installation, Testing & Commissioning of Office Suite	Latest Ms-Office Warranty: 3 Years	220	
25A.	Supply, Installation, Testing & Commissioning of e-sign/DSC cost with encrypted device		238	

26A.	Digital Archives (documents, PDF, Images, Audio, Video etc...) for long-term access and use, involving digitizing, organizing, storing, and managing these materials in a structured and accessible way. It includes considerations for metadata, access control, data integrity, and compliance.	All Assembly proceedings, Committee Reports, Resolutions, Bills, Acts...etc. should be digitized. Digitization of 4,00,000 A4 size pages and 6,000 Hours of video footage with quality enhancement in high resolution.		
27A.	Supply of Manpower for Management and operational support for a period of 3 years	Web Administrator -01 Data Base Administrator- 01 Senior Technical Support Professional – 06 Operation Manager -01 Operation Assistant -05 Network Operation Professional -05 Technical Trainers -03 Technical Support Professionals -08	30	
28A.	Supply, Installation, Testing & Commissioning of iPad for MLAs of Andhra Pradesh Legislature Secretariat.	13" iPad Air (M3), Wi-Fi/ Cellular model OS: iPad OS, Liquid Retina Display Capacity: 128GB Storage, M3 Processor Chip: 8- Core CPU, 9- Core GPU Camera: 12MP, front camera with A.P. Legislature Secretariat name engraved Charging: USB-C port with support for: Charging, Display port, USB3 Battery: Lithium Ion, 36.59 watt hour rechargeable up to 10 hours of surfing Microphones: Dual microphones for calls, video and audio recording Landscape stereo speakers Warranty: 3 Years onsite warranty including battery.	180	

29A.	Electrical Work/Air conditioning	Necessary electrical works to be undertaken for the commissioning of the NeVA such as new wiring for power supply Un-interrupted power supply (UPS) Sufficient sockets and ports at each work station/seat Earthing and surge protection systems Fire alarm systems and fireproof cable conduits etc...		
30A.	Civil Works	Necessary civil works to be undertaken for the commissioning of the NeVA such as creation of cable trenches for LAN, Electrical, and AV cabling. Flooring works to conceal cables. Refinishing of areas after civil modifications. Creation of control rooms, server rooms as per NeVA requirement.		
31A.	Publicity	To undertake the work of publicising NeVA related activities		

Note: items have been mentioned in Bill of Material as per the NeVA Project guidelines. However Andhra Pradesh Legislature Secretariat reserves the right to procure the items as per their requirement.

BILL OF MATERIAL FOR ANDHRA PRADESH LEGISLATIVE COUNCIL

Bill of Material for Andhra Pradesh Legislative Council:

Sl. No.	ITEMS	DESCRIPTION/MINIMUM SPECIFICATION	QTY	REMARKS
1C.	Supply, Installation, Testing & Commissioning (S/I/T/C) of Switches for LAN Nodes (cat6) with necessary cables	Laying of LAN cables (cat6) ,PVC pipes, casing, capping, I/o outlet, with face plate and both side RJ45 patch chords to all Members seats. Structured cabling pathways using ducts/trays Cable management boxes under desks and also other necessary works related to the implementation of NeVA. Make: LEGRAND/R&M or equivalent	180	

2C.	Supply, Installation, Testing & Commissioning of Holding Tablet devices (in House) with Articulating stands with lock	13" iPad Air (M3), Wi-Fi model (with Andhra Pradesh Legislature Secretariat name engraved) or equivalent OS: iPad OS, Liquid Retina Display Capacity: 128GB Storage, M3 Processor Chip: 8- Core CPU, 9- Core GPU Camera: 12MP, front camera, Rear Camera Charging: USB-C Hub compatible with Apple 13" iPad Air (M3) tablets with MicroSD, USB, USB type C, HDMI, USB 3.0, fast charging, fast data transfer, plug and play, Charger power adaptor Connectivity: 1Gbps RJ-45 port, Battery: Lithium Ion, 36.59 watt hour rechargeable up to 10 hours of surfing Microphones: Dual microphones for calls, video and audio recording Landscape stereo speakers Stands: Articulating stands to be fixed on each table in the Council House (up-down-left-right movement) with the feature to lockdown the Table Device Warranty: 3 Years onsite warranty including battery.	71	
3C.	Supply, Installation, Testing & Commissioning of All-in-one Personal Computers: Make be specified	13th Generation, i5 Intel Processor or equivalent 23.8" LED Screen 16GB RAM DDR4 Hard disk 512 GB SSD Wireless key board with backlit keys Wireless Mouse, Micro Phone and Webcam built in Ports:2 USB 2.0 Type-A;2 USB Type-A 5Gbps signaling rate;1 USB Type-C 5Gbps signaling rate, Connectivity: 1Gbps RJ-45 port, Dual 2 W Speakers Windows 11 Warranty: 3 Years OEM onsite comprehensive Required Certified of all Computer System- Safety, Energy, Environment & ISO standards	144	

4C.	Supply, Installation, Testing & Commissioning of All-in-one Personal Computers: Make be specified	14 th Generation, i9 Intel Processor or equivalent (GB Z790 UD DDR5) 23.8" LED Screen RAM:32GB DDR5 HDD: 4T.B.SATA WD Ultra Star M.2: WD 1T.B. Nvme SN770 Graphic Card: RTX4060TI 8G.B. SMPS: 850W Cabinet- CM MB520 K/B & Mouse: Dell Combo DEEP COOL LED FAN: CM 360 ARGB COOLER Windows 11 Monitor Adobe premiere software Blackmajic deck link capturing card Warranty: 3 Years OEM onsite comprehensive Required Certified of all Computer System- Safety, Energy, Environment & ISO standards	02	
5C.	Supply, Installation, Testing & Commissioning of i Mac	Apple M2 Ultra Chip Apple Intelligence 24 Core CPU 76 Core GPU 128 G.B. Unified Memory 1T.B. Storage Warranty: 3 Years OEM onsite comprehensive Required Certified of all Computer System- Safety, Energy, Environment & ISO standards	01	
6C.	Supply, Installation, Testing & Commissioning of Laptops Make be specified	13 th Generation, Intel Core i7 or equivalent 15.6" FHD 16GB RAM DDR-IV 512GB SSD Wireless Mouse Backlit Key Pad Windows 11 Warranty: 3 Years OEM onsite comprehensive	03	
7C.	Supply, Installation, Testing & Commissioning of Plastic ID Card Printers with security	Print Resolution: 300 dpi or Higher Flash Memory : 2 GB or Higher Image size: 1006 x 640 pixels or higher Calibration of ribbon : auto	01	

	features. Make be specified	Connectivity: USB 2.0 and LAN Card Capacity : 100 or Higher Graphical Color: LCD Compatible with RFID Printing Warranty: 3 Years Plastic ID card: 3000 units		
8C.	Supply, Installation, Testing & Commissioning of Scanners color Make be specified	Flatbed Scanner with Automatic Document Feeder (ADF) Scanner Maximum Resolution: Flatbed 1200 dpi (Optical) 1200 x 1200 dpi (Hardware) ADF 600 dpi (Optical) 600 x 600 dpi (Hardware) Duplex Color Scanning Scan to text, image, PDF Word (DOC, DOCX), Excel (XLS, XLSX), CSV Scan Speed Scan up to 100 images (50 pages) per minute with a 100-page Color/Grayscale/Black & White, Two-sided, single-pass auto document feeder (ADF). Optimize document workflows. Scan directly to e-mail, network folders, or a PC via Ethernet or WiFi connection. Scan Sizes: 8.5X211 in Paper Capacity: ADF: 100 x Sheet Memory: 256 MB RAM Ethernet, USB & Wi-Fi Connectivity Warranty: 3 Years OEM onsite comprehensive	02	
9C.	Supply, Installation, Testing & Commissioning of Printers (Black&White) with ADF & Duplex Make be specified	A4/Legal Size Black and White Laser Multifunction Printer Print Copy, Scan, Duplex, ADF Print speed up to 21 ppm (black) USB, Ethernet networking Flatbed Scanner 250 sheet Input Tray Toner Reload facility Warranty: 3 Years OEM onsite comprehensive	10	

10C.	Supply, Installation, Testing & Commissioning of Printers (Color) with ADF & Duplex Make be specified	A4/Legal Size Color Multifunction Printer Print Copy, Scan, Duplex, ADF USB, Ethernet networking Print speed up to 40 ppm (A4) Flatbed Scanner resolution upto 1200 dpi Printing from Mobile devices Touch screen feature Wireless; Print from phone or tablet; Automatic document feeder (ADF); Two-sided printing; Two-sided scanning; Scan to email; Scan to PDF; Front USB flash drive port; Optional high-capacity trays; Touch screen; Jet Intelligence or equivalent 250 sheet Input Tray Warranty: 3 Years OEM onsite comprehensive	03	
11C.	Supply, Installation, Testing & Commissioning of UPS 500 VA	500 VA UPS with 15 Min backup	61	
12C.	Supply, Installation, Testing & Commissioning of UPS 2 KVA	2 KVA UPS with 30 Min backup	25	
13C.	Supply, Installation, Testing & Commissioning of UPS 5 KVA	5 KVA UPS with 30 Min backup	02	
14C.	Supply, Installation, Testing & Commissioning of UPS 10 KVA	10 KVA UPS with 30 Min backup	06	
15C.	Supply, Installation, Testing & Commissioning of LAN Nodes. No.of PC's+No.of Laptops+Wi-Fi access points	Passive Networking of Assembly building to Incorporate the LAN Nodes	167	
16C.	Supply, Installation, Testing & Commissioning of Wi-Fi Access Points Wi-Fi access points-20 Data points (cat6A)- 20	Supply and installation of Make HP Aruba Model: AP-555 Technical Specifications: Wireless Speed up to 5200Mbps, Supported Encryption WPA2 AES	20	Aruba AP-555 Access Points along with Controller Licenses to connect to the Aruba

		<p>License – Wi- Fi Access Points Preferably HP555 with Air DNA – A License.</p> <p>Laying of LAN cables (cat6A) ,PVC pipes, casing, capping, I/o outlet, with face plate and both side RJ45 patch chords to all Members seats.</p> <p>Structured cabling pathways using ducts/trays</p> <p>Cable management boxes under desks and also other necessary works related to the implementation of NeVA.</p> <p>Warranty – Onsite OEM Warranty 3 Years.</p>		Proposed 9240 Series Controller – 30 No's
17C.	<p>Supply, Installation, Testing & Commissioning of WAN Link</p> <p>24 port fully manageable Poe+ Switch-02</p> <p>48 port fully manageable Switch with stack cable- 04</p> <p>Wireless controller-01</p> <p>Make: HP Aruba</p> <p>All network switches are connected with HP Aruba in this Secretariat</p>	<p>Firewall, Core Switches, Access Switches with RPS</p> <p>24 port fully manageable Poe+ Switch-02:</p> <p>Supply and installation of 24 port fully manageable 10G PoE+ Switch with and Stack cable, dual power supply, with fully LR/SR SFP modules</p> <p>48 port fully manageable Switch with stack cable- 04:</p> <p>Supply and installation of 48 port fully manageable Switch with stack cable, dual power supply, with fully LR/SR SFP modules</p> <p>Wireless controller-01:</p> <p>Supply and installation of HP Aruba controller with license</p>	01	<p>Aruba 6200M Series – 24 Port PoE Switches with support of Stacking – 2 No's</p> <p>Aruba 6200M Series –48 Port Switches with support of Stacking – 4 No's</p> <p>Aruba 9240 Series Wireless Controller with Access Point Licenses – 1 No's</p>
18C.	<p>Supply, Installation, Testing & Commissioning of VC Studio System</p> <p>(Polycom, Sony, Logitech or Equivalent level)</p> <p>Make be specified</p>	<p>Package – 4KePTZ USB based/ Powered plug & Play Camera/PTZ Cameras with remote control, USB & Bluetooth based Speaker phone with inbuilt microphone, Speaker Cables and Tripod.</p> <p>Video Resolution & Light Control – It Should support 4k 30 fps, 1080p 30fps, 720p, 30 fps. Light control – Brightness, Contrast, Saturation,</p>	02	Out of two (01 Fixed & 01 Portable)

		<p>Sharpness and white balance.</p> <p>Content Standards and Requirements- It Should automatically adjust the field of view up to 180, so that everyone is included in the conversation.</p> <p>OS Requirements: Windows7, iMac OS 10.9 or above. It should support whiteboard sharing feature to capture whiteboard content in real time.</p> <p>Certifications & compatibility – It should be Certified for use with Microsoft Teams, Zoom. It should be compatible with Cisco WebEx, Skype for Business. Google Meet and all leading video and audio Conferencing solutions.</p> <p>Speakerphone Specifications- Peak output power 10 watt</p> <p>Frequency range- music mode 150 Hz to 20 KHz</p> <p>Frequency range- Conference mode USB mode 150Hz to 29 KHz, BT mode 150 Hz to 7 KHz , Talk time up to 15 hours.</p> <p>Charging power & time – USB 5V/500 mA- Charging time 3 hours. Camera should be compatible with all standard tripod mounts.</p> <p>Warranty – The Complete VC solutions should be from the same OEM with 3 Years warranty from day one.</p> <p>13th Generation, Intel Core i7</p> <p>15.6” FHD</p> <p>16GB RAM DDR-IV</p> <p>512GB SSD</p> <p>Wireless Mouse</p> <p>Backlit Key Pad</p> <p>Windows 11</p> <p>Ms-Office Suit</p>		
19C.	<p>Supply, Installation, Testing & Commissioning of Projector System (Epson, DELL, LG, Hitachi, Sony, Benq, Panasonic, or Equivalent level)</p> <p>Make be specified</p>	<p>Multimedia Projector (MMP) Technology LCD</p> <p>Native Resolution1920x1200 (WUXGA)</p> <p>Brightness (Lumens) 4500 Contrast Ratio (Minimum) (pixels)(X:1)3000000</p> <p>Optical Zoom Yes</p> <p>Type of Light Source Laser LAN</p>	03	

		Connectivity Yes On Site OEM Warranty 3 years Portable : Yes Along with one Projector Screen (preferred should be a white board) On Site OEM Warranty (Year)3 years Make be specified_____		
20C.	Supply, Installation, Testing & Commissioning of Digital Board (Interactive Digital Board) Make be specified	Display : 65" Resolution : 3,840×2,160 (UHD) Resolution (Android) : 3,840× 2,160 (UHD) Brightness (w/Glass) : (Typ.) 330, 330, 350 nit Touch Type : IR Multi Touch Point Max : 20 Points Input : HDMI (3), USB 3.0 (3), USB 2.0 (1) or higher, RGB (1), Audio (1), RS-232C (1), RJ45 (1) Output : HDMI Out (1), Audio (1), Touch USB (2)	01	
21C.	Supply, Installation, Testing & Commissioning of Display panels Make be specified	Active LED of Pixel Pitch 1.5625mm, pixel Configuration 3-in-1 (1 red 1 green 1 blue), pixel density 409,600 pixels/sq m, Brightness (maximum calibrated) 600 nits or higher (cd/sq m), Aspect ratio 16:9, contrast ratio (full field) 5000:1 @ 1 Lux ! 2000:1 @ 10 Lux, Viewing angle (degrees) – horizontal/vertical 160° Refresh rate > 3840 Hz, Scan rate 1/36, Color temperature. 1) Active LED Cabinet:- IE015A-16+1 buffer Nos 2) 4K Controller: SNOW JMU-1 no 3) Magnetic Jig – Installation kit- CY-LJ-NLS- 1 No 4) VG-LA-44 – wall mounting bracket – 1 set or equivalent Onsite OEM Warranty 3 Years.	05	
22C.	Supply, Installation, Testing & Commissioning of Digital Audio Recording Make be specified	Specifications: All in one Computer 13 th Generation, i5 Intel processor, 23.8" LED screen 16GB RAM DDR4	02	

		512 GB SSD Hard Disk Wireless Mouse Wireless Key Board with Backlit keys, webcam built in Ports & Software: 1XHDMI, 3XUSB 2.0, 1XUSB 3.0, IRJ-45, Dual 2W speakers, Windows 11 Audio Jack Line in & Line Out, Latest Ms-Office (Office Suit) Total Recorder software professions edition Warranty: 3 Years OEM onsite comprehensive required certified of all computer systems- safety, energy, environment & ISO standards Anti Virus S/W (3 year warranty)		
23C.	Supply, Installation, Testing & Commissioning of Video Streaming setup Make be specified	Specifications: Intel Xeon (E series) or 24 core processor i9, 14 th Generation, NVIDIA GPU – 12GB, DDR6. RAM DDR5 – 32GB (5600 MT/s) 2TB SSD, 5.2TB HDD, 6 Vmix Software (pro) Display Monitor (23.8 Inch) Make: Dell/HP Co. or equivalent Capture cord (SDI Deck link cord) Make: Black Magic Co., Windows s/w – 11 Pro Anti Virus s/w (3 year warranty)	02	
24C.	Supply, Installation, Testing & Commissioning of Office Suite	Latest Ms-Office Warranty: 3 Years	150	
25C.	Supply, Installation, Testing & Commissioning of e-sign/DSC cost with encrypted device		112	
26C.	Digital Archives (documents, PDF, Images, Audio, Video etc...) for long-term access and use, involving digitizing, organizing, storing, and managing these materials in a	All Council proceedings, Committee Reports, Resolutions, Bills, Acts...etc. should be digitized Digitization of 2,00,000 A4 size pages and 2,500 Hours of video footage with quality enhancement in high resolution.		

	structured and accessible way. It includes considerations for metadata, access control, data integrity, and compliance			
27C.	Supply of Manpower for Management and operational support for a period of 3 years	Web Administrator -01 Data Base Administrator- 01 Senior Technical Support Professional – 03 Operation Manager -01 Operation Assistant -05 Network Operation Professional -02 Technical Trainers -02 Technical Support Professionals -05	20	
28C.	Supply, Installation, Testing & Commissioning of iPad for MLCs of Andhra Pradesh Legislature Secretariat.	13” iPad Air (M3), Wi-Fi/Cellular model OS: iPad OS, Liquid Retina Display Capacity: 128GB Storage, M3 Processor Chip: 8- Core CPU, 9- Core GPU Camera: 12MP, front camera with Andhra Pradesh Legislature Secretariat name engraved Charging: USB-C port with support for: Charging, Display port, USB3 Battery: Lithium Ion, 36.59 watt hour rechargeable up to 10 hours of surfing Microphones: Dual microphones for calls, video and audio recording Landscape stereo speakers Warranty: 3 Years onsite warranty including battery.	60	
29C.	Electrical Works/Air Conditioning	Necessary electrical works to be undertaken for the commissioning of the NeVA such as new wiring for power supply Un-interrupted power supply (UPS) Sufficient sockets and ports at each work station/seat Earthing and surge protection systems Fire alarm systems and fireproof cable conduits etc...		
30C.	Civil Works	Necessary civil works to be undertaken for the commissioning of the NeVA such as creation of cable trenches for LAN,		

		Electrical, and AV cabling. Flooring works to conceal cables. Refinishing of areas after civil modifications. Creation of control rooms, server rooms as per NeVA requirement.		
31C.	Publicity	To undertake the work of publicising NeVA related activities		

Note: Items have been mentioned in Bill of Material as per the NeVA Project guidelines. However Andhra Pradesh Legislature Secretariat reserves the right to procure the items as per their requirement.

TRAINING PROGRAM FOR ALL THE STAKEHOLDERS OF ANDHRA PRADESH LEGISLATURE SECRETARIAT:

The selected SI shall carry out the required training programs for the Honorable Members and employees to get well-versed with the NeVA system implemented at Andhra Pradesh Legislative Assembly and Legislative Council. The system integrator shall prepare a training schedule in consultation with the Andhra Pradesh Legislature Secretariat.

SUPPLY OF MANPOWER FOR ASSEMBLY SESSION MANAGEMENT AND OPERATIONAL SUPPORT

The selected system integrator shall deploy the required manpower for the Assembly and Council Session Management and Operational Support for a period of three years as required with approval of Andhra Pradesh Legislature Secretariat.

Manpower for Assembly

S. No.	Manpower Category	Numbers	Qualification	Experience (yrs)
1	Web Administrator	1	B. Tech. / M.C.A.	6
2	Data Base Administrator	1	B. Tech. / M.C.A.	6
3	Senior Technical Support Professional	6	B. Tech. / M.C.A.	5
4	Operation Manager	1	B. Tech. / M.C.A.	5
5	Operation Assistant	5	B. Tech. / M.C.A.	3
6	Network Operation Professional	5	B. Tech. / M.C.A.	2
7	Technical Trainers	3	B. Tech. / M.C.A.	6
8	Technical Support Professionals	8	B. Tech. / M.C.A.	3

Manpower for council

S.	Manpower Category	Numbe	Qualification	Experience (yrs)
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No.		rs		
1	Web Administrator	1	B. Tech. / M.C.A.	6
2	Data Base Administrator	1	B. Tech. / M.C.A.	6
3	Senior Technical Support Professional	3	B. Tech. / M.C.A.	5
4	Operation Manager	1	B. Tech. / M.C.A.	5
5	Operation Assistant	5	B. Tech. / M.C.A.	3
6	Network Operation Professional	2	B. Tech. / M.C.A.	2
7	Technical Trainers	2	B. Tech. / M.C.A.	6
8	Technical Support Professionals	5	B. Tech. / M.C.A.	3

ANNEXURES

ANNEXURE 1

PROJECT REFERENCES

Sl. No	Item	Details
General Information		
1	CustomerName	
2	Name of the Contact Person and Contact details for the Project	
Brief Description of scope of Project		
Size of the Project		
3	Contract Value of the Project (in crore)	

Project Details		
4	Name of the Project	
5	Start Date / End Date	
6	Current Status (work in progress, completed)	
7	Contract Tenure	
8	Type of Project	

ANNEXURE 2
FORMAT OF BANK GUARANTEE

Whereas (Hereinafter called “the Bidder”) has submitted its bid dated.. for the supply of vide RFP No. dated KNOW ALL MEN by these presents that WE OF Having our registered office at.(hereinafter called “the Bank”) are bound unto Andhra Pradesh Legislature Secretariat (hereinafter called “the Purchaser”) in the sum of Rs. for which payment will and truly to be made of the said Purchaser, the Bank binds itself, its successors and assigns by these present.

THE CONDITIONS of the obligation are:

1. If the Bidder withdraws his bid during the period of bid validity specified by the Bidder on the Bid form or
2. If the Bidder, having been notified of the acceptance of his bid by the Purchaser during the period of bid validity.
 - If a Bidder withdraws the proposal or changes any of the terms of the proposal after opening of the Proposal and during the period of Bid validity period or its extended period, if any.
 - If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid;
 - The Bidder fails or refuses to execute the Contract, if required; or
 - The Bidder fails or refuses to furnish the Performance Security, in accordance with the instructions to Bidders.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including THIRTY (30) days after the Period of bid validity and any demand in respect thereof should reach the Bank not later than the specified date/dates.

Signature of the
Bank Authority
Name
Signed in Capacity of

Name & Signature of witness

Full address of Branch

Address of witness

Tel No. of Branch
Fax No. of Branch

ANNEXURE 3

FORMAT FOR POWER OF ATTORNEY TO BE SUBMITTED BY BIDDER

SPECIAL POWER OF ATTORNEY

Know all men by these presents that we (name of Company) _____ ,
incorporated in India under the Companies Act, 1956/2013 and having its
Registered Office at _____. (India)
("Hereinafter called the Company") DOTH hereby nominate, constitute and appoint
(Name, Designation) _____, S/o
_____ to be true and lawful attorney in fact and at law of the Company
for and in the name and on behalf of the Company, to do, execute and perform all or
any of the following acts, deeds, matters and things namely:-

1.To represent the Company to all intents and purposes in connection with the matters
pertaining to signing & submission of (RFP No, RFP Date, RFP
Description), and all affairs ancillary or incidental thereto.

2. AND the Company hereby agrees that all acts, deeds and things lawfully done by the said
attorney shall be construed as acts, deeds and things done by the Company itself and the
Company hereby undertakes to ratify and confirm all and whatever its attorney shall lawfully
do or cause to be done for and on behalf of the Company by virtue of the powers hereby
given.

In witness whereof (Name, Designation) _____, _____ of the Company
acting for and on behalf of the Company under the authority conferred by the Board of
Directors of the Company
in its _____ meeting held on (Date) _____ has signed this Power of Attorney
at
(place) _____ on this (Date) _____.

The signatures of (Name, Designation) _____ given below are
hereby certified. Signature: _____
SIGNATURES OF (Name, Designation) _____

CERTIFIED

Signature: _____

WITNESS: -

Signature: _____

(Name, Designation): _____

ANNEXURE 4
NON-CONVICTION CERTIFICATE
[To be submitted on the Letterhead of the Bidder]

Offer No.: _____ Date: _____

To

The Secretary-General

Andhra Pradesh Legislature Secretariat, Velagapudi, Guntur District. Andhra Pradesh

Sub: Self Declaration of not been blacklisted for [RFP No.] dated [RFP date]

Dear Sir,

This is to notify you that our Firm /Company/ Organization <**provide Name of the Firm/ Company/Organization**> intends to submit a proposal in response to [RFP No.] dated [RFP date] for [RFP Name].

In accordance with the above, we declare that:

- a. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of goods / services as required under this [RFP No] dated [RFP date].
- b. We are neither banned/ debarred/ blacklisted/ put on holiday list nor action for banning / debarment.
/ blacklisting / holiday listing has been initiated by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities on any ground including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as on date of submission of the Bid.

Yours sincerely,

(Signature of the Authorized signatory of the Bidding

Organisation) Name:

Designation:

Contact details

(including E-mail):

Business Address:

Date:

Seal:

ANNEXURE 5

PERFORMANCE SECURITY BOND FORM

In consideration of the A.P. Legislature Secretariat (hereinafter called 'the Legislature') having agreed to exempt ----- (Hereinafter called 'the said agency(s)' from the demand, under the terms and conditions of an agreement No. ----- Dated ----- made between -- ----- and ----- for the supply of ----- (Hereinafter called 'the said Agreement'), of performance security for the due fulfillment by the said agency (s) of the terms and conditions contained in the said Agreement, on Production of a bank guarantee for ----- we, (Name of the Bank) ----- (hereinafter referred to as 'the Bank') at the request of ----- agency (s) do hereby undertake to pay to the Legislature Secretariat an amount not exceeding ----- against any loss or damage caused to or suffered or would be caused to or suffered by the Legislature Secretariat by reason of any breach by the said agency(S) of any the terms or conditions contained in the said Agreement.

2. We (Name the Bank) ----- do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand for the Legislature Secretariat stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Legislature Secretariat by reason of the agency (s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the Legislature Secretariat in these counts shall be final and binding on the Bank. However, our liability under this guarantee shall be restricted to an amount not exceeding-----

3. We undertake to pay to the Legislature Secretariat any money so demanded notwithstanding any dispute or disputes raised by the agency(s) / supplier (s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this bond shall be valid discharge of our liability for payment there under and the agency (s)/ supplier (s) shall have not claim against use for making such payment.

4. We (name of the Bank) ----- further agree that the guarantee herein contained shall remain in full force and affect during for a period of sixty days beyond the date of completion of all contractual obligations of the agency including warranty obligation. And that it shall continue to be enforceable till all the dues of the Legislature secretariat under or by virtue of the said Agreement have been full paid and its claims satisfied or discharged or till -----(Legislature Secretariat) certifies that the terms and conditions of the said Agreement have been full and properly carried out by the said agency(s) and accordingly discharge this guarantee.

5. We (Name of the Bank) ----- further agree with the Legislature Secretariat that the Legislature secretariat shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary and of the terms and conditions of the said Agreement or to extend time of performance by the said contract from time to time or to postpone for any time or from time to time any of the powers exercisable by the Legislature Secretariat Against and said Contract and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contract or for any forbearance, act or omission on the part of the Legislature Secretariat or any indulgence by Legislature Secretariat to the said contract(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for the provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitutions to the Bank or the agency (s)/ supplier (s).

7. We (name of the Bank) ----- lastly undertake not to revoke this guarantee during its currency except with the previous consent of the A.P. Legislature Secretariat in writing.

Dated the ----- day of -----, Two thousand twenty five.

For -----

(Indicate the name of the Bank)

Witnesses:-

1.

Telephone No. (s);- -----

STD Code- -----

FAX No. -----

E-Mail Address:- -----

ANNEXURE 6

COMMERCIAL BID FORMAT

Sl. No.	Description of the Item	Quantity	Unit Price (INR)	GST (INR)	Total Price (INR) (Incl. all taxes)
------------	-------------------------	----------	---------------------	--------------	--

1A					
2A					
3A					
4A					
5A					
6A					
7A					
8A					
9A					
10A					
11A					
12A					
13A					
14A					
15A					
16A					
17A					
18A					
19A					
20A					
21A					
22A					
23A					
24A					
25A					
26A					
27A					
28A					
29A					
30A					
31A					
1C					
2C					
3C					
4C					
5C					
6C					
7C					
8C					
9C					

10C					
11C					
12C					
13C					
14C					
15C					
16C					
17C					
18C					
19C					
20C					
21C					
22C					
23C					
24C					
25C					
26C					
27C					
28C					
29C					
30C					
31C					
Total					

Total Price (Incl. all taxes) in words:_____.

(Signature of the Authorized signatory of the Bidding
Organization)Name:

Designation:

Contact details
(including E-mail):

Business Address:

Date:

Seal: