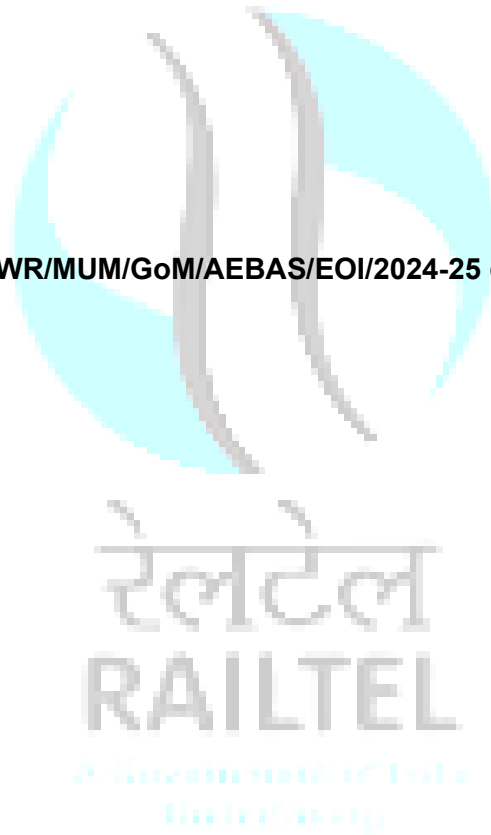


RAILTEL CORPORATION OF INDIA LIMITED
(A Govt. of India Undertaking, Ministry of Railways)

**Expression of Interest for onboarding of Partner from Empaneled Business Associate
as Implementation Partner for providing Aadhar Enabled Biometric Attendance System
(AEBAS) application and services across Maharashtra**

EOI No: RailTel/WR/MUM/GoM/AEBAS/EOI/2024-25 dated 13th Aug' 2024



**Corporate Office: Plate-A, 6th Floor, Office Tower-2, NBCC Building, East
Kidwai Nagar, New Delhi-110023**

**Western Region: Western Railway Microwave Complex, Senapati Bapat
Marg, Mahalaxmi, Mumbai-400013**

EOI NOTICE

RailTel Corporation of India Limited, Western Railway Microwave Complex, Senapati Bapat Marg, Mahalaxmi, Mumbai-400013

EOI Notice No: RailTel/WR/MUM/GoM/AEBAS/EOI/2024-25 dated 13th Aug' 2024

RailTel Corporation of India Ltd., (here after referred to as "RailTel") invites EOIs from RailTel's Empaneled Partners for the selection of suitable partner as Implementation partner for providing Aadhar Enabled Biometric Attendance System (AEBAS) application and services across Maharashtra.

The details are as under:

1	Last date for submission of response against EOIs by bidders	19/08/2024 at 1500 Hours
2	Opening of Technical Bid of EOIs	19/08/2024 at 1530 Hours
3	Number of copies to be submitted for scope of work	One
4	EOI processing fees inclusive tax (Non-refundable)	NIL
5	EOI EMD	Rs. 5,00,000/- (Rs. Five Lakhs Only)
6	Details of Technical Demonstration	Shall be intimated

The EMD should be in the favor of RailTel Corporation of India Limited payable at Mumbai through online bank transfer/NEFT/RTGS. Partner need to share the online payment transfer details like UTR No. date and Bank along with the proposal.

RailTel Bank Details: Union Bank of India, Account No.317801010036605, IFSC Code - UBIN0531782, Branch name – Mahalaxmi Branch

Eligible Business Associates are required to direct all communications related to this Invitation for EOI document, through the following Nominated Point of Contact persons:

Level:1 Contact: Vivek Kumar Garg
Position: AGM/Marketing
Email: vivek.garg@railtelindia.com
Contact: +91-9004073487

Level:2 Contact: Santosh Parage
Position: Group General Manager/Marketing
Email: santosh.parage@railtelindia.com

Note:

1. Empaneled partners are required to submit soft copy (password protected PDF) of EOI response through an e-mail at eoi.wr@railtelindia.com, duly signed by Authorized Signatories with Company seal and stamp. The size of file should not exceed 20 Mb.
2. The EOI response is invited from eligible **Empaneled Partners of RailTel only**.
3. All the document must be submitted with proper indexing and page no.
4. This is an **exclusive arrangement with empaneled business associate of RailTel on an “exclusive” basis for providing services to the end customer**. Selected partner will not associate with any other organization once selected for this work.
5. **Transfer and Sub-letting**. The Business Associate has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.



1. Introduction about RailTel

RailTel Corporation of India Limited (RailTel), an ISO-9001:2000 organization is a Class-1 Mini-Ratna Government of India undertaking under the Ministry of Railways. The Corporation was formed in Sept 2000 with the objectives to create nationwide Broadband Telecom and Multimedia Network in all parts of the country, to modernize Train Control Operation and Safety System of Indian Railways and to contribute to realization of goals and objective of national telecom policy 1999. RailTel is a wholly owned subsidiary of Indian Railways.

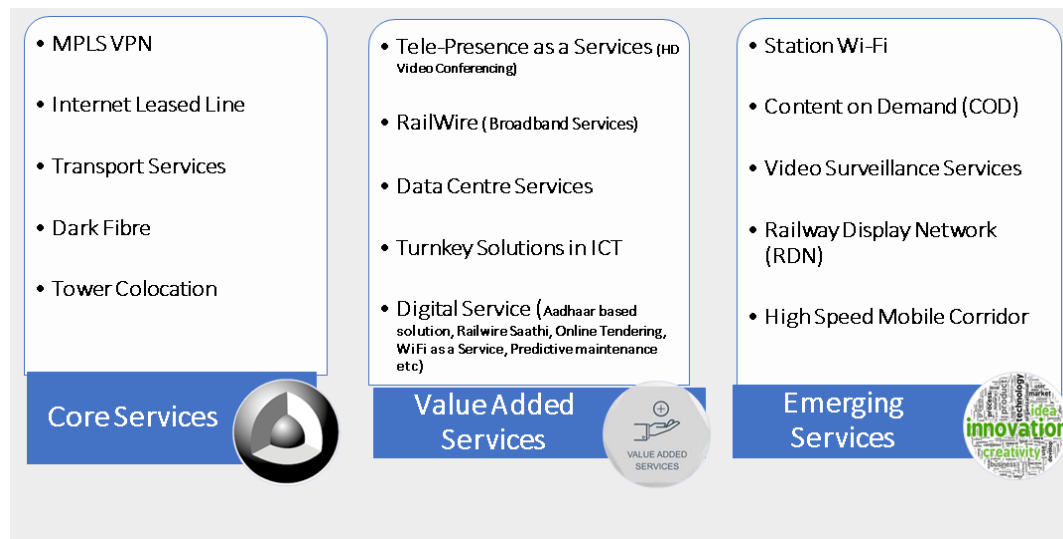
RailTel has approximately 60000 kms of OFC along the protected Railway tracks. The transport network is built on high capacity DWDM and an IP/ MPLS network over it to support mission critical communication requirements of Indian Railways and other customers. RailTel has Tier-III Data Center in Gurgaon and Secunderabad hosting / collocating critical applications. RailTel is also providing Telepresence as a Service (TPaaS), where a High-Definition Video Conference facility bundled with required BW is provided as a Service.

For ensuring efficient administration across India, country has been divided into four regions namely, Eastern, Northern, Southern & Western each headed by Executive Director and Headquartered at Kolkata, New Delhi, Secunderabad & Mumbai respectively. These regions are further divided into territories for efficient working. RailTel has territorial offices at Guwahati, & Bhubaneswar in East, Chandigarh, Jaipur, Lucknow in North, Chennai & Bangalore in South, Bhopal, and Pune & Ahmedabad in West. Various other territorial offices across the country are proposed to be created shortly.

RailTel's business service lines can be categorized into three heads namely B2G/B2B (Business to Government and Business to Business) and B2C (Business to customers):

Licenses & Service portfolio:

Presently, RailTel holds Infrastructure Provider -1, National Long-Distance Operator, International Long Distance Operator and Internet Service Provider (Class-A) licenses underwhich the following services are being offered to various customers:



a) Carrier Services

- National Long Distance: Carriage of Inter & Intra -circle Voice Traffic across India using state of the art NGN based network through its Interconnection with all leading Telecom Operators
- Lease Line Services: Available for granularities from E1 to multiple of Gigabit bandwidth & above
- Dark Fiber/Lambda: Leasing to MSOs/Telco's along secured Right of Way of Railway tracks
- Co-location Services: Leasing of Space and 1000+ Towers for collocation of MSC/BSC/BTS of Telco's

b) Enterprise Services

- Managed Lease Line Services: Available for granularities from E1, DS-3, STM-1 & above
- MPLS VPN: Layer-2 & Layer-3 VPN available for granularities from 2 Mbps & above
- Dedicated Internet Bandwidth: Experience the "Always ON" internet connectivity at your fingertips in granularities 2 Mbps to several Gbps

c) DATA CENTER Infrastructure as a service (IaaS), Hosting as Services, Security operation Centre as a Service (SOCaaS): RailTel has MeitY empaneled two Tier-III data centres in Gurgaon & Secunderabad. Presently RailTel is hosting critical applications of Indian Railways, Central & State government/ PSUs applications. RailTel will facilitate Government's applications / Hosting services including smooth transition to secured state owned RailTel's Data Centers and Disaster Recovery Centres. RailTel also offers SOC as a Service 'SOCaaS'. In addition, RailTel offers VPN client services so that employees can seamlessly access government's intranet, applications securely from anywhere without compromising security.

- National Long Distance: Carriage of Inter & Intra -circle Voice Traffic across India using state of the art NGN based network through its Interconnection with all leading Telecom Operators
- Lease Line Services: Available for granularities from E1 to multiple of Gigabit bandwidth & above
- Dark Fiber/Lambda: Leasing to MSOs/Telco's along secured Right of Way of Railway tracks
- Co-location Services: Leasing of Space and 1000+ Towers for collocation of MSC/BSC/BTS of Telco's

d) High-Definition Video Conference: RailTel has unique service model of providing high-definition video conference bundled with Video Conference equipment, bandwidth and FMS services to provide end to end seamless services on OPEX model connecting HQ with other critical offices. RailTel also offers application-based video conference solution for employees to be productive specially during this pandemic situation.

e) Retail Services – RailWire

RailWire: Triple Play Broadband Services for the Masses. RailTel has unique model of delivering broadband services, wherein local entrepreneurs are engaged in delivering &

maintaining broadband services and upto 66% of the total revenues earned are shared to these local entrepreneurs in the state, generating jobs and revitalizing local economies. On date RailTel is serving approx. 4,00,000 subscribers on PAN Indian basis. RailTel can provide broadband service across– Government PSU or any organization's officers colonies and residences.

2. Project Background and Objective of EOI

RailTel is under discussion with Govt. of Maharashtra for providing Aadhar Enabled Biometric Attendance System across the Maharashtra at all educational centers under jurisdiction of the state government. RailTel wishes to shortlist and onboard its empaneled business associate/partner as an implementing agency to execute the project with RailTel.

Monitoring the attendance of thousands of users across various organizations and government departments is challenging. Accurate attendance is essential to the success programs offered by multiple government departments. But records are frequently falsified, which results in inflated user counts and financial mismanagement of government funds. Therefore, RailTel is in plan to implement the Aadhaar-Enabled Biometric Attendance System (AEBAS) system to overcome these shortcomings. The AEBAS guarantees correctness, lowers fraud, streamlines tracking, boosts productivity, and guarantees the responsible use of government funds.

The broad objectives to implement this project are as follows.

- Ensure proper attendance, maintain accurate user's databases
- Record and track user attendance through Aadhaar based biometric attendance that helps the government to keep track of user's absenteeism and punctuality
- The system aims to enhance transparency in attendance management by providing real-time attendance data
- To reduce the administrative burden of attendance tracking, by automating the process and eliminating the need for manual record-keeping
- Efficient, time saving, simple and easy attendance management of users

RailTel invites EOIs from RailTel's Empaneled Partners for the selection of suitable partner for submitting their response for above mentioned work and the agreed scope of work. The empaneled partner is expected to have excellent execution capability and good understanding of customer local environment as well as the modality of these services.

3. Scope of Work

A. The expected scope of work, as follows:

The proposed solution will leverage the unique identification capabilities of Aadhaar to accurately and efficiently track users' attendance in real-time. This system will eliminate the need for manual attendance by implementing AEBAS supporting user's attendance and reduce the administrative burden government department.

High Level Division of Responsibilities:

Government / Department	Implementation Partner (IP)	Organization / User Department
<ul style="list-style-type: none">• Project Implementation guidelines• Central Monitoring,• Buffer/ Contingency Fund Allocation	<ul style="list-style-type: none">• Development & Implementation of Software Solution• Aadhaar integration• Cloud Hosting• Training & capacity building• Project readiness	<ul style="list-style-type: none">• Procurement of Hardware Device/s for Fingerprint and Facial recognition• Provision of Internet connectivity• Site readiness & Site preparation• Fund availability, and payment to implementation agency

B. Project Timeline:

The software shall be delivered at the first site within the timeline of 3 months from the date of PO issuance, and duration of O & M of the project is 5 years.

C. Other Considerations:

- Dedicated secure network connectivity between AUA/KUA Provider & Cloud for Aadhaar based biometric authentication will be provided by the respective AUA/KUA provider.
- The Buyer, respective user department, organizations shall provide SPOCs for steering committee for daily discussion and effective implementation of the project.
- In case of any POC requirement from the User Department / organization, the respective user department / organization will provide necessary Biometric Hardware and Site Readiness for the same POC.
- In User Registration data entered by the users should be correct and it is as per the UIDAI records such as Name, Date of Birth & Aadhaar number etc. The same data shall be provided by the respective organization.
- The necessary infrastructure, such as network connectivity, power supply, and hardware (biometric & other) resources, are available /will be made available at the locations by the Buyer / User department / respective organizations, where the AEBAS system is to be implemented.
- The User departments / respective organizations should procure the STQC certified and UIDAI / AEBAS compatible hardware resources by themselves.
- The Site Preparation & Readiness, as per the requirement of the Project, will be the responsibility of the User department / respective organization.
- AEBAS is an Online System, where authentication of fingerprints is done online, thus presence of Internet Connectivity is mandatory requirement wherever devices are installed. The provisioning of Internet Connectivity and continual operations & maintenance shall be the responsibility of the respective the User department / respective organizations.
- The organizations using the system will install biometric devices having finger print and/or facial scanner to mark attendances; the requirement of total number devices and exact place for device installation shall be assessed and provided by the User department / respective organizations.

- Any change requested by the Government / Department / User Department after the successful and satisfactory implementation of the attendance system may be subject to additional charges and contract will be amended accordingly. The same will be processed through a defined Change Management process.
- The training shall be provided to all the users as per the list provided by the User department / respective organizations for the entire duration of the project via training manuals, SOPs etc.
- The Implementation Partner will submit Project Implementation Timelines to the Buyer post issuance of the WO, and the same will be mutually discussed and agreed upon with the Buyer / User Department.
- In the event of any changes to the devices by UIDAI, the implementation agency shall be granted enough required time for integration.
- The Department / User department / respective organizations shall consider the cost of insurance and any other cost such as theft, loss, damage etc. wherever applicable for uninterrupted project operations.

D. Indicative Bill of Material:

a. Bill of Material per Location (to be provided by Implementation Partner)

Sr.	AEBAS Components	Unit	Qty.
1	Aadhaar Enabled Biometric Attendance System (AEBAS) services Software	Lumpsum	1
2	Cloud Hosting Charges	Lumpsum	1
3	Aadhaar Authentication (AUA/KUA charges)	Lumpsum	1
4	Training	Lumpsum	1
5	Project Management	Lumpsum	1
6	Operations & Maintenance for 5 years	Lumpsum	1

b. Additional Bill of Material per Location (to be provided by respective organization):

Sr.	AEBAS Components	Unit	Qty.
1	Device/s for Fingerprint and Facial recognition	No.	As per requirement
2	Internet Connectivity at locations	No.	1
3	Site Preparation & Maintenance	Lumpsum	1

The selected business partner will act as an implementation agency and will be responsible for successful execution of their scope of the project's deliverable as per terms and conditions of the end customer LOI/work order/Agreement etc.

Special Note: RailTel may retain some portion of the total work, where RailTel has competence so that overall proposition is beneficial to all the stakeholders.

4. Response to EOI guidelines

4.1 Language of Proposals

The proposal and all correspondence and documents shall be written in English in password protected PDF file through an email (size of email should not exceed 20Mb) to eoι.wr@railtelindia.com.

4.2 RailTel's Right to Accept/Reject responses

RailTel reserves the right to accept or reject any response and annul the bidding process or even reject all responses at any time prior to selecting the partner, without thereby incurring any liability to the affected bidder or Business Associate or without any obligation to inform the affected bidder or bidders about the grounds for RailTel's action.

4.3 EOI response Document

The bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the bidding documents. Submission of bids, not substantially responsive to the bidding document in every aspect will be at the bidder's risk and may result in rejection of its bid without any further reference to the bidder.

All pages of the documents shall be signed by the bidder including the closing page in token of his having studied the EOI document and should be submitted along with the bid.

4.4 Period of Validity of bids and Bid Currency

Bids shall remain valid for the period of validity of the Pre-Bid agreement which will be signed with the selected partner.

4.5 Bid Earnest Money (EMD)

4.5.1 The Business Associate shall furnish a sum as given in EOI Notice via online transfer/NEFT/RTGS from any nationalized/scheduled bank in India in favour of "RailTel Corporation of India Limited" along with the offer. This will be called as **EOI EMD**.

4.5.2 Offers not accompanied with valid EOI Earnest Money Deposit shall be summarily rejected.

4.5.3 Return of EMD for unsuccessful Business Associates: EOI EMD of the unsuccessful Business Associate shall be returned without interest after completion of EOI process (i.e. after pre-bid agreement is signed with the selected partner)

4.5.4 Return of EMD for successful Business Associate: EOI-EMD & Earnest Money Deposit (balance proportionate EMD) if applicable of the successful bidder will be discharged / returned as promptly as possible after the receipt of RailTel's EMD/BG from the Customer and or on receipt of Security Deposit Performance Bank Guarantee as applicable (clause no. 4.6) from Business Associate whichever is later.

4.5.5 Forfeiture of EOI EMD or EOI EMD & EMD (balance proportionate EMD) and or Penal action as per EMD Declaration:

4.5.5.1 The EOI EMD may be forfeited and or penal action shall be initiated if a Business Associate withdraws his offer or modifies the terms and conditions of the offer during validity period.

4.5.5.2 The EMD if applicable in further phases of the project/customer PO, shall also be submitted by the selected Business Associate as per applicability.

4.6 Security Deposit / Performance Bank Guarantee (PBG)

4.6.1 In case the bid is successful, the PBG of requisite amount proportionate to the agreed scope of the work will have to be submitted to RailTel.

4.6.2 As per work share arrangements agreed between RailTel and Business Associate the PBG will be proportionately decided and submitted by the selected Business Associate.

4.6.3 The PBG if applicable in further phases of the project/customer PO, shall also be submitted by the selected Business Associate as per applicability.

4.7 Last date & time for Submission of EOI response

EOI response must be submitted to RailTel at the email address specified in the preamble not later than the specified date and time mentioned in the preamble.

4.8 Modification and/or Withdrawal of EOI response

EOI response once submitted will be treated, as final and no modification will be permitted except with the consent of the RailTel.

No Business Associate shall be allowed to withdraw the response after the last date and time for submission.

The successful Business Associate will not be allowed to withdraw or back out from the response commitments. In case of withdrawal or back out by the successful business associate, the Earnest Money Deposit shall be forfeited and all interests/claims of such Business Associate shall be deemed as foreclosed.

4.9 Details of Financial bid

Bidder has to provide the commercial bid (Annexure 6) in a separate pdf along with technical bid considering the following pointers:

- a. The price should be quoted inclusive of all taxes, duties, and charges and levies as applicable.
- b. The proposed rate shall be valid for 5 years of project duration for the mentioned scope of work.
- c. This proposed rate shall be for per transaction charges and inclusive of relevant AUA/KUA charges.

- d. Discount, if any, must be merged with the quoted prices and not indicated separately. Any discount offered separately shall not be taken into account for evaluation purpose.
- e. The selected Implementation Partner shall receive its respective payments on back-to-back basis from RailTel.
- f. The Buyer reserves the right, to provide extension to the selected bidder for support and maintenance after the expiry of the contract period. In addition, the Buyer reserves the right, to provide extension to the selected bidder for replicating this scope of work and its implementation along with support and maintenance to the other user departments with same rates mentioned in the financial EOI. These can be considered as separate project/s with the discretion of the buyer.

4.10 Clarification of EOI Response

To assist in the examination, evaluation and comparison of bids the purchaser may, at its discretion, ask the Business Associate for clarification. The response should be in writing and no change in the price or substance of the EOI response shall be sought, offered or permitted.

5. Pre-Qualification & Technical Criteria for Bidding Business Partner of RailTel

Sr No	Pre-Qualification Criteria	Documents to be submitted
1	The Bidder should be a company, registered under the Companies Act, 1956 / 2013 or Limited Liability Partnership Firm registered under Limited Liability Partnership Firm Act 2008 or any amendments thereafter or a Proprietorship firm or Public Sector Undertaking (PSU) by Govt. of India	<ul style="list-style-type: none"> ▪ Certificate of Incorporation / Partnership deed ▪ GST Registration Certificate • PAN Card
2	The Bidder must have an annual average turnover of minimum Rs. 112 Cr. during the last three financial years (2020-21, 2021-22 & 2022-23).	Certificate from the CA along with extracts from the audited balance sheets for last three financial years
3	The Bidder must have an average annual turnover from IT/ITES/ICT/Networking/e-Governance /Telecom/Data Centre/System Integration Services of at least Rs. 100 Cr. during the last 3 financial years (2020-21, 2021-22 & 2022-23).	Certificate from the CA along with extracts from the audited balance sheets for last three financial years
4	The Bidder must not have been blacklisted for fraudulent practices by any of its clients, Central Government / State Government / UT Government / Government Undertakings / University/ Educational Institutions / Government Bodies / PSUs in India, as on the date of submission of the bid	As per the Annexure of this document and to be counter signed by Bidder's signing authority
5	The Bidder must have experience related to Aadhaar Enabled Biometric Attendance System projects in last three years in India, as on bid submission date	Work Orders / Letter of Intent / Signed Contract / Go-live Certificate / Client Completion Certificate / Self declaration of work-in-progress

Sr No	Pre-Qualification Criteria	Documents to be submitted
6	The Bidder must have all the below certifications: • ISO/IEC 20000 certification • ISO 9001 certification • ISO 27001 Certification • CMMI Level 3 or above Certification • Vulnerability Assessment and Penetration Testing (VAPT) certificate for AEBAS Application	Copy of valid Certificate(s) as on bid submission date
7	The Bidder must have at least 100 employee strength on its pay roll.	Self-attested copy of HR/ Competent Authority Certificate on letter head
8	The BA should have a functional office in Maharashtra	Sale deed / rent agreement / any other address proof In case of non-availability of office, a self-declaration must be submitted by the Bidder for establishment office within 45 days from receipt of PO.

Note:

1. It is mandatory to submit the specified documents in support of the above eligibility criteria (pre-qualification & technical qualifications) and the company/firm/agency is likely to be disqualified should it fail to provide any of the specified documents.
2. In this EOI, JV/ consortium is not allowed.
3. The Bidder is permitted to use the credentials of its parent company of Indian origin for pre-qualification, technical qualification and any other qualification criteria purpose. In such case, the following additional documents are required to be submitted:
 - a. For meeting the pre / technical / financial / any other qualification criteria of this Tender document, the bidder should submit a letter of consent duly signed and stamped by the authorized signatory of concerned parent entity whose credentials it is submitting.

6. Technical Criteria for Bidding Implementation Partner of RailTel

S.No.	Parameter	Methods of allotting marks	Maximum Marks	Documentary Proof
1	The Bidder must have an annual average turnover of minimum Rs. 112 Cr. during the last three financial years (2020-21, 2021-22 & 2022-23).	Bidder having annual average turnover >500 Cr. : 25 Marks =>200 to <500 Cr. : 15 Marks =>112 to <200 Cr. : 5 Marks	25	Certificate from the CA along with extracts from the audited balance sheets for last three financial years

S.No.	Parameter	Methods of allotting marks	Maximum Marks	Documentary Proof
2	The Bidder must have an average annual turnover from T/ITES/ICT/Networking /e-Governance /Telecom/ Data Centre/System Integration Services of at least Rs. 100 Cr. during the last 3 financial years (2020-21, 2021-22 & 2022-23).	Bidder having annual average turnover >110 Cr. : 10 Marks =>105 to <110 Cr. : 5 Marks =>100 to <105 Cr. : 3 Marks	10	Certificate from the CA along with extracts from the audited balance sheets for last three financial years
3	The Bidder must have all the below certifications: • ISO/IEC 20000 certification • ISO 9001 certification • ISO 27001 Certification • CMMI Level 5 Certification • Vulnerability Assessment and Penetration Testing (VAPT) certificate for AEBAS Application	No. of certificates: • ISO/IEC 20000 certification: 2 Marks • ISO 9001 certification: 2 Marks • ISO 27001 Certification: 2 Marks • CMMI Level 3/4 Certification: 1 Mark CMMI Level 5 Certification: 2 Marks • Vulnerability Assessment and Penetration Testing (VAPT) certificate for AEBAS Application: 2 Marks In addition if Bidder has a patent in Integrated Attendance Management System: 10 Marks	20	Copy of valid Certificate(s) as on bid submission date
4	The Bidder must have at least 100 employee strength on its pay roll	Bidder having employee strength: >600 : 10 Marks =>300 to <600 : 5 Marks =>100 to <300 : 3 Marks	10	Self-attested copy of HR/ Competent Authority Certificate on letter head
5	The Bidder must provide the Demo of required attendance solution	<ul style="list-style-type: none"> Web based AEBAS(Aadhaar Enabled Biometric Attendance System) portal: 10 Marks Mobile/Tablet/Android based AEBAS(Aadhaar Enabled Biometric Attendance System) portal: 10 Marks Department user role Dashboard, User Management, Organization 	35	Detailed technical demo by the bidder

S.No.	Parameter	Methods of allotting marks	Maximum Marks	Documentary Proof
		Management: 5 Marks <ul style="list-style-type: none"> Organization user role Dashboard, User Management, Device Management: 5 Marks Aadhaar based attendance marking of users using bio-metric devices with reports: 5 Marks 		

Note: The bidder requires at least 70 passing marks out of 100 marks to qualify.

7. Bidder's Profile

The bidder shall provide the information in the below table:

S. No.	ITEM	Details
1.	Full name of bidder's firm	
2.	Full address, telephone numbers, fax numbers, and email address of the primary office of the organization / main / head / corporate office	
3.	Name, designation and full address of the Chief Executive Officer of the bidder's organization as a whole, including contact numbers and email Address	
4.	Full address, telephone and fax numbers, and email addresses of the office of the organization dealing with this tender	
5.	Name, designation and full address of the person dealing with the tender to whom all reference shall be made regarding the tender enquiry. His/her telephone, mobile, Fax and email address	
6.	Bank Details (Bank Branch Name, IFSC Code, Account number)	
7.	GST Registration number	
	Annexures	
	Annexure 1	Covering Letter: Self-certification duly signed by authorized signatory on company letter head.
	Annexure 2	The Bidder should agree to abide by all the technical, commercial & financial conditions of the end customer RFP for which EOI is submitted.

		Self-certification duly signed by authorized signatory on company letter head.
	Annexure 3	An undertaking signed by the Authorized Signatory of the company to be provided on letter head. The Bidder should not have been blacklisted/debarred by any Governmental /Non-Governmental Organization in India as on bid submission date.
	Annexure-4	Format for Affidavit to be uploaded by BA along with the tender documents.
	Annexure-5	Non-disclosure agreement with RailTel.
	Power of Attorney	Power of Attorney and Board Resolution in favour of one of its employees who will sign the Bid Documents.
	Support Centre	Details of Support centres/Offices for executing the project
	Letter from OEM	Authorization and support letter from OEM, if applicable, in favor of RailTel.

8. Evaluation Criteria

- 8.1 The Business Associates are first evaluated on the basis of the Pre-qualification & Technical Criteria.
- 8.2 The Business Associate who secures at least 70 qualifying marks in Technical criteria shall be considered for Financial Bid opening.
- 8.3 The qualified bidder offering the lowest commercial bid (L1) to RailTel shall be shortlisted.
- 8.4 RailTel reserves the right to accept or reject the response against this EOI, without assigning any reasons. The decision of RailTel is final and binding on the participants. The RailTel evaluation committee will determine whether the proposal/ information is complete in all respects and the decision of the evaluation committee shall be final. RailTel may at its discretion assign lead factor to the Business associate as per RailTel policy for shortlisting partner against this EOI.

9. Other Terms and Conditions

Any other terms and conditions in relation to SLA, Payments etc. will be as per the agreement between RailTel and the end customer.

Note: Depending on RailTel's business strategy RailTel may choose to work with Partner who is most likely to support in executing and offering a more beneficial proposal.

Annexure 1: Format for COVERING LETTER

COVERING LETTER (To be on company letter head)

Eol Reference No:

Date :

To,

RailTel Corporation of India Ltd.
Western Railway Microwave
complex, Senapati Bapat Marg,
Mahalaxmi, Mumbai 400013

Dear Sir,

SUB: Participation in the Eol process

Having examined the Invitation for Eol document bearing the reference number _____ released by your esteemed organization, we, undersigned, hereby acknowledge the receipt of the same and offer to participate in conformity with the said Invitation for Eol document.

If our application is accepted, we undertake to abide by all the terms and conditions mentioned in the said Invitation for Eol document.

We hereby declare that all the information and supporting documents furnished as a part of our response to the said Invitation for Eol document, are true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us, our Eol is liable to be rejected.

We hereby Submit EMD amount of Rs. _____ issued vide _____ from Bank _____.

Authorized Signatory

Name

Designation

Annexure 2: Format for Self-Certificate & Undertaking

Self-Certificate (To be on company letter head)

Eoi Reference No:

Date:

To,

RailTel Corporation of India Ltd.
Western Railway Microwave
complex, Senapati Bapat Marg,
Mahalaxmi, Mumbai 400013

Dear Sir,

Sub: Self Certificate for Tender, Technical & other compliances

- 1) Having examined the Technical specifications mentioned in this EOI & end customer tender, we hereby confirm that we meet all specification.
- 2) We _____ agree to abide by all the technical, commercial & financial conditions of the end customer RFP for which EOI is submitted (except pricing, termination & risk purchase rights of the RailTel). We understand and agree that RailTel shall release the payment to selected BA after the receipt of corresponding payment from end customer by RailTel. Further we understand that in case selected BA fails to execute assigned portion of work, then the same shall be executed by RailTel through third party or departmentally at the risk and cost of selected BA.
- 3) We agree to abide by all the technical, commercial & financial conditions of the end customer's RFP for the agreed scope of work for which this EOI is submitted.
- 4) We hereby agree to comply with all OEM technical & Financial documentation including MAF, Technical certificates/others as per end to end requirement mentioned in the end customer's RFP. We are hereby enclosing the arrangement of OEMs against each of the BOQ item quoted as mentioned end customer's RFP. We also undertake to submit MAF and other documents required in the end Customer organization tender in favour of RailTel against the proposed products.
- 5) We hereby undertake to work with RailTel as per end customer's RFP terms and conditions. We confirm to submit all the supporting documents constituting/ in compliance with the Criteria as required in the end customer's RFP terms and conditions like technical certificates, OEM compliance documents.

- 6) We understand and agree that RailTel is intending to select a BA who is willing to accept all terms & conditions of end customer organization's RFP for the agreed scope of work. RailTel will strategies to retain scope of work where RailTel has competence.
- 7) We hereby agree to submit that in case of being selected by RailTel as BA for the proposed project (for which EOI is submitted), we will submit all the forms, appendix, relevant documents etc. to RailTel that is required and desired by end Customer well before the bid submission date by end customer and as and when required.
- 8) We hereby undertake to sign Pre Bid Agreement and Non-Disclosure Agreement with RailTel on a non-judicial stamp paper of Rs. 100/- in the prescribed Format.

Authorized Signatory

Name & Designation



Annexure 3: Undertaking for not Being Blacklisted/Debarred

<On Company Letter Head>

To,

RailTel Corporation of India Ltd.
Western Railway Microwave
complex, Senapati Bapat Marg,
Mahalaxmi, Mumbai 400013

Subject: **Undertaking for not Being Blacklisted/Debarred**

We, Company Name, having its registered office at Address

hereby declares that that the Company has not been blacklisted/debarred by any
Governmental/ Non-Governmental organization in India for past 3 Years as on bid submission date.

Date and Place

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

Bidder's Company Seal:

Annexure 4: Format of Affidavit

FORMAT FOR AFFIDAVIT TO BE UPLOADED BY BA ALONGWITH THE EOI DOCUMENTS

(To be executed in presence of Public notary on non-judicial stamp paper of the value of Rs. 100/-.
The paper has to be in the name of the BA) **

I..... (Name and designation)** appointed as the attorney/authorized signatory of the BA (including its constituents),
M/s.....(hereinafter called the BA) for the purpose of the EOI documents for the work of as per the EOI No. of (RailTel Corporation of India Ltd.), do hereby solemnly affirm and state on the behalf of the BA including its constituents as under:

1. I/we the BA (s), am/are signing this document after carefully reading the contents.
2. I/we the BA(s) also accept all the conditions of the EOI and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the EOI documents from RailTel website www.railtelindia.com. I/we have verified the content of the document from the website and there is no addition, no deletion or no alternation to be content of the EOI document. In case of any discrepancy noticed at any stage i.e. evaluation of EOI, execution of work or final payment of the contract, the master copy available with the RailTel Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/we also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6. I/we declare that the information and documents submitted along with the EOI by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/we undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of EOI, it shall lead to forfeiture of the EOI EMD besides banning of business for five years on entire RailTel. Further, I/we (insert name of the BA)**.....and all my/our constituents understand that my/our constituents understand that my/our offer shall be summarily rejected.
8. I/we also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD/SD and Performance guarantee besides any other action

provided in the contract including banning of business for five years on entire RailTel.



DEPONENT
SEAL AND SIGNATURE
OF THE BA

VERIFICATION

I/We above named EOI do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

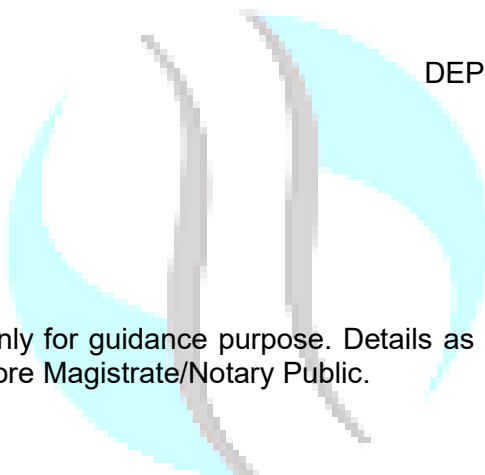
DEPONENT

SEAL AND SIGNATURE
OF THE BA

Place:

Dated:

**The contents in Italics are only for guidance purpose. Details as appropriate, are to be filled in suitably by BA. Attestation before Magistrate/Notary Public.



रेलटेल
RAILTEL

A Division of India
Railways

Annexure-5: Non-Disclosure Agreement (NDA) Format

NON-DISCLOSURE AGREEMENT

This Non-Disclosure Agreement (this "**Agreement**") is made and entered into on this ____ day of ____, 2024 (the "**Effective Date**") at _____.

By and between

RailTel Corporation of India Limited, (CIN: L64202DL2000GOI107905), a Public Sector Undertaking under Ministry of Railways, Govt. of India, having its registered and corporate office at Plate-A, 6th Floor, Office Block, Tower -2, East Kidwai Nagar, New Delhi-110023, (hereinafter referred to as '**RailTel**'), which expression shall unless repugnant to the context or meaning thereof, deem to mean and include its successors and its permitted assignees of the ONE PART,

And

_____) (CIN: _____), a company duly incorporated under the provisions of Companies Act, _____ having its registered office at _____, (hereinafter referred to as '**_____**'), which expression shall unless repugnant to the context or meaning thereof, deem to mean and include its successors and its permitted assignees of OTHER PART

RailTel and _____ shall be individually referred to as "Party" and jointly as "Parties"

WHEREAS, RailTel and _____, each possesses confidential and proprietary information related to its business activities, including, but not limited to, that information designated as confidential or proprietary under Section 2 of this Agreement, as well as technical and non-technical information, patents, copyrights, trade secrets, know-how, financial data, design details and specifications, engineering, business and marketing strategies and plans, forecasts or plans, pricing strategies, formulas, procurement requirements, vendor and customer lists, inventions, techniques, sketches, drawings, models, processes, apparatus, equipment, algorithms, software programs, software source documents, product designs and the like, and third party confidential information (collectively, the "**Information**");

WHEREAS, the Parties have initiated discussions regarding a possible business relationship for _____.

WHEREAS, each Party accordingly desires to disclose certain Information (each Party, in such disclosing capacity, the "**Disclosing Party**") to the other Party (each Party, in such receiving capacity, the "**Receiving Party**") subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the receipt of certain Information, and the mutual promises made in this Agreement, the Parties, intending to be legally bound, hereby agree as follows:

Permitted Use.

Receiving Party shall:

hold all Information received from Disclosing Party in confidence;
use such Information for the purpose of evaluating the possibility of entering into a commercial arrangement between the Parties concerning such Information; and
restrict disclosure of such Information to those of Receiving Party's officers, directors, employees, affiliates, advisors, agents and consultants (collectively, the "**Representatives**") who the Receiving Party, in its reasonable discretion, deems need to know such Information, and are bound by the terms and conditions of (1) this Agreement, or (2) an agreement with terms and conditions substantially similar to those set forth in this Agreement.

The restrictions on Receiving Party's use and disclosure of Information as set forth above shall not apply to any Information that Receiving Party can demonstrate:

is wholly and independently developed by Receiving Party without the use of Information of Disclosing Party;

at the time of disclosure to Receiving Party, was either (A) in the public domain, or (B) known to Receiving Party;

is approved for release by written authorization of Disclosing Party; or

is disclosed in response to a valid order of a court or other governmental body in the India or any political subdivision thereof, but only to the extent of, and for the purposes set forth in, such order;

provided, however, that Receiving Party shall first and immediately notify Disclosing Party in writing of the order and permit Disclosing Party to seek an appropriate protective order.

(c) Both parties further agree to exercise the same degree of care that it exercises to protect its own Confidential Information of a like nature from unauthorised disclosure, but in no event shall a less than reasonable degree of care be exercised by either party.

Designation.

Information shall be deemed confidential and proprietary and subject to the restrictions of this Agreement if, when provided in:

written or other tangible form, such Information is clearly marked as proprietary or confidential when disclosed to Receiving Party; or

oral or other intangible form, such Information is identified as confidential or proprietary at the time of disclosure.

Cooperation. Receiving Party will immediately give notice to Disclosing Party of any unauthorized use or disclosure of the Information of Disclosing Party.

Ownership of Information. All Information remains the property of Disclosing Party and no license or other rights to such Information is granted or implied hereby. Notwithstanding the foregoing, Disclosing Party understands that Receiving Party may currently or in the future be developing information internally, or receiving information from other parties that may be similar to Information of the Disclosing Party. Notwithstanding anything to the contrary, nothing in this Agreement will be construed as a representation or inference that Receiving Party will not develop products, or have products developed for it, that, without violation of this Agreement, compete with the products or systems contemplated by Disclosing Party's Information.

No Obligation. Neither this Agreement nor the disclosure or receipt of Information hereunder shall be construed as creating any obligation of a Party to furnish Information to the other Party or to enter into any agreement, venture or relationship with the other Party.

Return or Destruction of Information.

All Information shall remain the sole property of Disclosing Party and all materials containing any such Information (including all copies made by Receiving Party) and its Representatives shall be returned or destroyed by Receiving Party immediately upon the earlier of:

termination of this Agreement;

expiration of this Agreement; or

Receiving Party's determination that it no longer has a need for such Information.

Upon request of Disclosing Party, Receiving Party shall certify in writing that all Information received by Receiving Party (including all copies thereof) and all materials containing such Information (including all copies thereof) have been destroyed.

Injunctive Relief: Without prejudice to any other rights or remedies that a party may have, each party acknowledges and agrees that damages alone may not be an adequate remedy for any breach of this Agreement, and that a party shall be entitled to seek the remedies of injunction, specific performance and/or any other equitable relief for any threatened or actual breach of this Agreement

Notice.

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated:

by personal delivery, when delivered personally;

by overnight courier, upon written verification of receipt; or

by certified or registered mail with return receipt requested, upon verification of receipt.

Notice shall be sent to the following addresses or such other address as either Party specifies in writing.

RailTel Corporation of India limited:

Attn: _____

Address: _____

Phone: _____

Email: _____

_____:

Attn: _____

Address: _____

Phone: _____

Email: _____

Term, Termination and Survivability.

Unless terminated earlier in accordance with the provisions of this agreement, this Agreement shall be in full force and effect for a period of _____ years from the effective date hereof.

Each party reserves the right in its sole and absolute discretion to terminate this Agreement by giving the other party not less than 30 days' written notice of such termination.

Notwithstanding the foregoing clause 9(a) and 9 (b) , Receiving Party agrees that its obligations, shall: In respect to Information provided to it during the Term of this agreement, shall survive and continue even after the expiry of the term or termination of this agreement; and not apply to any materials or information disclosed to it thereafter.

Governing Law and Jurisdiction. This Agreement shall be governed in all respects solely and exclusively by the laws of India without regard to its conflicts of law principles. The Parties hereto expressly consent and submit themselves to the jurisdiction of the courts of New Delhi.

Counterparts. This agreement is executed in duplicate, each of which shall be deemed to be the original and both when taken together shall be deemed to form a single agreement

No Definitive Transaction. The Parties hereto understand and agree that no contract or agreement with respect to any aspect of a potential transaction between the Parties shall be deemed to exist unless and until a definitive written agreement providing for such aspect of the transaction has been executed by a duly authorized representative of each Party and duly delivered to the other Party (a "**Final Agreement**"), and the Parties hereby waive, in advance, any claims in connection with a possible transaction unless and until the Parties have entered into a Final Agreement.

Settlement of Disputes:

The parties shall, at the first instance, attempt to resolve through good faith negotiation and consultation, any difference, conflict or question arising between the parties hereto relating to or concerning or arising out of or in connection with this agreement, and such negotiation or consultation shall begin promptly after a Party has delivered to another Party a written request for such consultation.

In the event of any dispute, difference, conflict or question arising between the parties hereto, relating to or concerning or arising out of or in connection with this agreement, is not settled through good faith negotiation or consultation, the same shall be referred to arbitration by a sole arbitrator.

The sole arbitrator shall be appointed by CMD/RailTel out of the panel of independent arbitrators maintained by RailTel, having expertise in their respective domains. The seat and the venue of arbitration shall be New Delhi. The arbitration proceedings shall be in accordance with the provision of the Arbitration and Conciliation Act 1996 and any other statutory amendments or modifications thereof. The decision of arbitrator shall be final and binding on both parties. The arbitration proceedings shall be conducted in English Language. The fees and cost of arbitration shall be borne equally between the parties.

CONFIDENTIALITY OF NEGOTIATIONS

Without the Disclosing Party's prior written consent, the Receiving Party shall not disclose to any Person who is not a Representative of the Receiving Party the fact that Confidential Information has been made available to the Receiving Party or that it has inspected any portion of the Confidential Information or that discussions between the Parties may be taking place.

REPRESENTATION

The Receiving Party acknowledges that the Disclosing Party makes no representation or warranty as to the accuracy or completeness of any of the Confidential Information furnished by or on its behalf. Nothing in this clause operates to limit or exclude any liability for fraudulent misrepresentation.

ASSIGNMENT

Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned, in whole or in part, by operation of law or otherwise by any of the Parties without the prior written consent of each of the other Parties. Any purported assignment without such consent shall be void. Subject to the preceding sentences, this Agreement will be binding upon, inure to the benefit of,

and be enforceable by, the Parties and their respective successors and assigns.

EMPLOYEES AND OTHERS

Each Party shall advise its Representatives, contractors, subcontractors and licensees, and shall require its Affiliates to advise their Representatives, contractors, subcontractors and licensees, of the obligations of confidentiality and non-use under this Agreement, and shall be responsible for ensuring compliance by its and its Affiliates' Representatives, contractors, subcontractors and licensees with such obligations. In addition, each Party shall require all persons and entities who are not employees of a Party and who are provided access to the Confidential Information, to execute confidentiality or non-disclosure

agreements containing provisions no less stringent than those set forth in this Agreement. Each Party shall promptly notify the other Party in writing upon learning of any unauthorized disclosure or use of the Confidential Information by such persons or entities.

NO LICENSE

Nothing in this Agreement is intended to grant any rights to under any patent, copyright, or other intellectual property right of the Disclosing Party, nor will this Agreement grant the Receiving Party any rights in or to the Confidential Information of the Disclosing Party, except as expressly set forth in this Agreement.

RELATIONSHIP BETWEEN PARTIES:

Nothing in this Agreement or in any matter or any arrangement contemplated by it is intended to constitute a partnership, association, joint venture, fiduciary relationship or other cooperative entity between the parties for any purpose whatsoever. Neither party has any power or authority to bind the other party or impose any obligations on it and neither party shall purport to do so or hold itself out as capable of doing so.

20: UNPUBLISHED PRICE SENSITIVE INFORMATION (UPSI)

_____ agrees and acknowledges that _____, its Partners, employees, representatives etc., by virtue of being associated with RailTel and being in frequent communication with RailTel and its employees, shall be deemed to be "Connected Persons" within the meaning of SEBI (Prohibition of Insider Trading) Regulations, 2015 and shall be bound by the said regulations while dealing with any confidential and/ or price sensitive information of RailTel. _____ shall always and at all times comply with the obligations and restrictions contained in the said regulations. In terms of the said regulations, _____ shall abide by the restriction on communication, providing or allowing access to any Unpublished Price Sensitive Information (UPSI) relating to RailTel as well as restriction on trading of its stock while holding such Unpublished Price Sensitive Information relating to RailTel

21 MISCELLANEOUS. This Agreement constitutes the entire understanding among the Parties as to the Information and supersedes all prior discussions between them relating thereto. No amendment or modification of this Agreement shall be valid or binding on the Parties unless made in writing and signed on behalf of each Party by its authorized representative. The failure or delay of any Party to enforce at any time any provision of this Agreement shall not constitute a waiver of such Party's right thereafter to enforce each and every provision of this Agreement. In the event that any of the terms, conditions or provisions of this Agreement are held to be illegal, unenforceable or invalid by any court of competent jurisdiction, the remaining terms, conditions or provisions hereof shall remain in full force and effect. The rights, remedies and obligations set forth herein are in addition to, and not in substitution of, any rights, remedies or obligations which may be granted or imposed under law or in equity.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date set forth above.

By _____

Name:

Title:

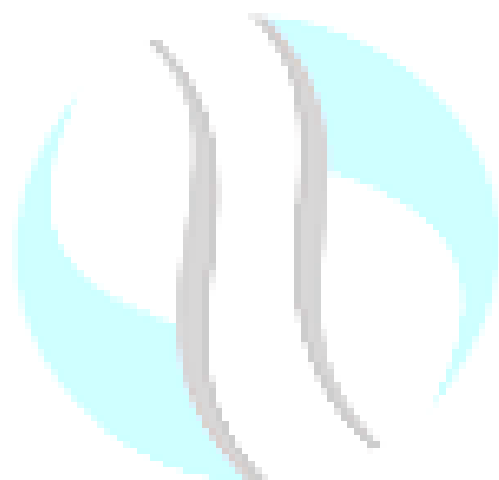
RailTel Corporation of India
Limited:

By _____

Name:

Title:

Witnesses



रेलटेल
RAILTEL

*A Government of India
Initiative*

Annexure 6: Commercial Bid (to be submitted in separate PDF)

S. N.	Description of Work	Qty (No. of Transactions)	Basic Price (Rate in INR per Transaction Charges)
1	Biometric Attendance with Aadhaar Enabled Biometric Attendance System (AEBAS)	1	-

Note: Bidder is expected to fill the blank cell in above table.

