



VACANCY NOTICE NO: 11/2019



रेलटेल कॉर्पोरेशन ऑफ इंडिया लि./RAILTEL CORPORATION OF INDIA LTD  
रेल मंत्रालय के अधीन सार्व/क्षेत्र उपक्रम.PSU UNDER MINISTRY OF RAILWAYS

ISSUED ON: 21/11/2019

GENERAL MANAGERS  
ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S / DIRECTORS  
ALL RAILWAY TRAINING INSTITUTES

No.RCIL/2019/P&A/2/1

VACANCY NOTICE NO:11/2019

ORGANIZATION	RAILTEL CORPORATION OF INDIA LTD (RCIL)
TITLE & NO OF POSTS	ADDL GM/JGM/DGM – HR (IT) - 01 POST
LOCATION	FOR SECUNDERABAD
DURATION	THREE YEARS OR TILL RCIL IS EXEMPTED FROM THE RULE OF IMMEDIATE ABSORPTION, WHICHEVER IS EARLIER
SERVICE	IRPS
TERM OF APPOINTMENT	DEPUTATION
AGE	SHOULD NOT EXCEED 55 YEARS
SCALE OF PAY	PARENT PAY PLUS DEPUTATION ALLOWANCE
SPECIFIC REQUIREMENTS	HAVING WORKING EXPERIENCE IN DEVELOPMENT AND IMPLEMENTATION OF HR-IT SOLUTIONS IN INDIAN RAILWAYS. ROLE & RESPONSIBILITY: TO LOOK AFTER HR IT SOLUTIONS FOR INDIAN RAILWAYS AND OTHER GOVERNMENT/CORPORATE AGENCIES; TO MANAGE THE DATABASE OF HR APPLICATIONS; TO OFFER CONSULTANCY SERVICES OF HR-IT SOLUTIONS FOR CORPORATE AND GOVERNMENT AGENCIES TO BUILD THE INNOVATION CELL OF IT SERVICES; TO LIASION WITH MARKET FOR ACHIEVING EXCELLENCE IN EGOVERNANCE INITIATIVES; TO CUSTOMISE THE IT SOLUTIONS FOR ADAPTABILITY TO INDIAN RAILWAYS.
MINIMUM ELIGIBILITY	FOR ADDL.GM –SG OFFICERS, FOR JGM – JAG OFFICERS WITH 10 YRS. GAZETTED SERVICE, FOR DGM- JAG OFFICERS OR SR. SCALE OFFICERS WITH 8 YEARS GAZETTED SERVICE
NOTE	CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE.
WEB ADDRESS	WWW.RAILTELINDIA.COM
CLOSING DATE	21 DAYS FROM DATE OF ISSUE

CANDIDATES MAY APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION BASIS TO THE ABOVE –MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. ZONAL RAILWAY ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES WITH BIO DATA INDICATING PREVIOUS POSTINGS TOGETHER WITH A STATEMENT GIVING DETAILS OF PREVIOUS DEPUTATION, IF ANY, IN CENTRAL PSUs DULY SIGNED BY THE APPLICANT ALONGWITH VIGILANCE/ DAR CLEARNACE AND APARS TO CORPORATE OFFICE/RCIL, EAST KIDWAI NAGAR, NEW DELHI. APPLICATIONS RECEIVED WITHOUT ENCLOSERS WILL NOT BE ENTERTAINED AT ALL. ADVISE ALL ELIGIBLE SC/ST/OBC OFFICERS ALSO.

  
(Manik Sinha)  
Addl.General Manager/HR

रेलटेल कॉर्पोरेशन ऑफ इंडिया लिमिटेड (भारत सरकार का उपक्रम)  
RailTel Corporation of India Ltd. (A Government of India Undertaking)

CIN : U64202DL2000GOI107905

Corporate Office : Plate-A, 6th Floor, Office Block-2, East Kidwai Nagar, New Delhi-110023, T : +91 11 22900600, F +91 11 22900699  
Read Office : 6th Floor, IIIrd Block, Delhi Technology Park, Shastri Park, Delhi - 110053

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

<b>Important</b> (please don't leave blanks)	Vacancy Notice No. (appears on the top right side of notice)	
	File No. (appears on the left side of vacancy notice)	
	Post against which application has been submitted	
	Choice of Station (wherever applicable)	

**Personal Data**

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. B (wherever applicable)	:	
9.	Present Pay Level/Basic Pay	:	
10.	Present Designation & Railway	:	
11.	Contact Details	:	
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	
		:	

**12. Educational Qualifications:-**

S. No.	Qualification/Degree	Years/Division	Institution/University, Place/Country

**13. Experience Details:-**

S. No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG) (Pay level in case of Non-Gazetted staff)	From	To

**14. Details of previous deputation/foreign assignment (if any):-**

S. No.	Organisation	Designation	From	To

15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date or return from previous deputation with details, whenever applicable	:	

**17. APAR Ratings for last 5 years, if available:-**

Year	Rating

**18. Awards, If any:-**

<b>S. No.</b>	<b>Name of award</b>	<b>Brief Details</b>

**19. Punishments, If any in career:-**

**I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.**

**(Name and Signature of the applicant)**

**Place:**

**Date:**