

**RailTel Corporation of India Limited**  
(A Mini Ratna PSU)  
Ministry of Railways, Government of India

**PROFORMA FOR APPLICATION FOR APPOINTMENT IN RAILTEL CORPORATION ON DIRECT RECRUITMENT/ ABSORPTION BASIS**

1	<b>Name of the post applied for</b>				<b>Additional General Manager (Marketing)/ E-7 (IDA)</b>		
2	Name of the applicant						
3	Date of Birth ( <i>as indicated in Matriculation certificate</i> )						
4	Name of the present employer						
5	Designation						
6	Complete address of the parent organization/present employer						
7	Level and Scale of the post held presently <i>(in case of candidate working in Pvt. Sector the monthly gross salary and CTC package with breakup of remuneration should be indicated along with the scale of pay)</i>						
8	Whether drawing CDA/IDA pattern of scale under the Government/ Public Sector ( Applicable for PSU/ Govt. employees)						
9	Educational / professional qualifications (attach additional sheets, if required) (attach self-attested copies of certificates and marksheets, from 10 <sup>th</sup> onwards)				i)		
					ii)		
					iii)		
10	<b><u>Experience details</u></b> (In reverse order starting with the current/ most recent post, backwards)  (Candidates may attach additional sheets summarizing experience and competencies acquired):						
<b>Organizational/ Company</b>	<b>Post</b>	<b>Scale and rate of pay</b>	<b>Date from which worked</b>	<b>Date up to which worked</b>	<b>Duration (in No. of Months Completed)</b>	<b>Nature of assignment/ brief description of duties and responsibilities</b>	
11	Category (General/SC/ST/OBC-NCL*)						
12	Religion						

13	Correspondence address	
14	Permanent Address	
15	E-mail id (mention clearly)	
16	Telephone numbers (personal) for communication purposes	
17	Self attested photograph	Paste the self-attested photograph here.

\* NCL stands for Non-creamy layer

- Please attach a duly signed copy of your CV/resume with this application form.

Declaration: I hereby declare that all the statements made in this application and the attached CV/resume are true, complete and correct to the best of my knowledge and belief and nothing has been concealed. I am aware that in the event of any of the information provided by me is found to be false or incorrect, my candidature/ appointment will be liable to be terminated without any notice at any point of time.

Place:.....  
Date:.....

Signature of Candidate:.....

**(Certification by parent organization)**

**(Compulsory for applicants working in Govt/PSUs)**

The particulars shown in this application, so far as they relate to the employment of the applicant in this organization, are true as per the records of the company.

Signature of the controlling officer/Authorized official.....

Name.....

Designation and Official stamp .....

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