

RailTel Corporation of India Ltd.
(A Govt. of India Undertaking)
Requirement of Field Supervisors on Contract Basis
For NOFN Project in North East Area

Vacancy Notice No. RCIL/2014/P&A/44/37 (ii) NER

RailTel Corporation of India Ltd, a Mini Ratna PSU of the Ministry of Railways, invites applications from qualified, young and energetic applicants for the post of **Field Supervisor (on contract basis)** for implementation of National Optic Fiber Network (NOFN) project covering the six states of Meghalaya, Mizoram, Tripura, Arunachal Pradesh, Manipur and Nagaland as per details given below:

1. Nomenclature of the posts and number of vacancies

Field Supervisor (On Contract Basis) - 50 Vacancies

(No. of posts shown above are tentative and may change depending upon the project requirements. Applicants finally empanelled after the due process of selection, will be inducted as per actual requirement and progress of the project from time to time)

2. Qualification & Experience

Diploma (3 years) in Electronics or Telecommunication/Communication or Electrical or Electrical & Electronics or Electronics & Telecommunication/ Communication or Electronics & Instrumentation with minimum 55% marks, with minimum 3 (three) year experience in the field of execution of Optical Fiber Cable based or other telecom Infrastructure Projects and/or operation and maintenance of Optical Fiber Cable/equipment/network or other telecom infrastructure.

OR

BE/B.Tech in Electronics or Telecommunication/Communication or Electrical or Electrical & Electronics or Electronics & Telecommunication/communications or Electronics & Instrumentation or IT or Computer Science or MCA with minimum 55% marks, with minimum 1 (one) year experience in the field of execution of Optical Fiber Cable based or other telecom Infrastructure Projects and/or operation and maintenance of Optical Fiber Cable/ equipment/ network or other telecom infrastructure.

Preference will be given to applicants having minimum one year experience on any of RailTel's telecom infrastructure project and/or O&M of RailTel's Telecom Network.

Qualification mentioned above should be through whole time regular mode and should be approved/ recognized by the statutory body (AIU/UGC/AICTE etc.) No

equivalent qualifications shall be acceptable (e.g. Associate Membership of certain institutions).

3. Medical Standards:

Selected applicants will be required to pass the requisite medical fitness tests/standards, as adopted by RailTel, before their appointment.

4. Duration of contract:

The contract will be initially for a period of two years, extendable further till completion of the project, depending on the job requirement and performance of the employee.

5. Remuneration:

Monthly remuneration of Rs.20000/- + EPF (employer's contribution). (Deduction on account EPF (employees' contribution) under EPF and MP Act, 1952, will, however, be made on the specified minimum wages under Minimum Wages Act of the concerned state).

Annual increment at the rate of Rs. 1,400/- will be admissible.

In addition, following allowances/compensatory allowances will be admissible.

<u>Item</u>	<u>Amount per month</u>
HRA	Rs. 3,000/-
Consolidated monthly TA (in lieu of TA/DA for field visits/tours (for a minimum of 15 days of field visits in a month).	Rs. 6,000/-
Fuel Allowance (for a minimum of 15 days of field visits in a month).	Rs. 3,000/-

No perks or allowances, other than the above, would be admissible

Applicant should note that the **Field Supervisors (on contract basis)** will be required to travel extensively, preferably on a two wheeler (Motor Cycle), in performance of day-to-day field duties. For this purpose, they will be required to arrange two wheelers/transport at their own expenses.

6. Selection procedure:

The selection will be made through written test and /or interview of short-listed applicants at a place to be decided by RailTel.

7. Examination / application processing fee:

Rs. 200/- (Rs.100/- for SC/ST) through bank draft drawn in favour of RailTel Corporation of India Limited payable at New Delhi. Applicant should write his name and vacancy notice number on the back side of demand draft. Application not accompanied by the proper demand draft will be summarily rejected. Application fee once received in RailTel will not be returned under any circumstances.

8. How to apply:

Applicants fulfilling the eligibility criteria and willing to be considered for the post should submit an application typed on A-4 size paper in the proforma given at **Annexure-I.**

- I. **Vacancy Notice Number and Name of the post should be superscribed on top left hand corner of the envelope** containing the application.
- II. The application in the prescribed format, complete in all respects, along with self attested photograph, appropriate demand draft and self-attested photocopies of the following documents should be sent by **ordinary post** to **Sr. Manager (P&A), RailTel Corporation of India, Building no. 143, Sector-44, Gurgaon-122003** so as to reach **on or before 13.10.2014 (18:00 hrs.):**
 - a) Matriculation Certificate (for age proof).
 - b) Certificates in support of the required technical qualification.
 - c) Certificates in support of higher technical/professional qualifications, if any.
 - d) Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer).
 - e) Caste certificate (In case applicant belongs to SC/ ST/ OBC(non-creamy layer).
 - f) Copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
 - g) Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.



IMPORTANT NOTES:

- (A) ONE ENVELOPE SHOULD CONTAIN ONLY ONE APPLICATION.
- (B) APPLICATIONS NOT CONFORMING TO THE PRESCRIBED FORMAT OR INCOMPLETE IN ANY RESPECT OR WITHOUT SELF-ATTESTATION, DEMAND DRAFT OF APPROPRIATE VALUE OR CLEAR PHOTO COPIES OF CERTIFICATES/TESTIMONIALS LISTED ABOVE SHALL BE SUMMARILY REJECTED. THE RESPONSIBILITY OF ESTABLISHING THE ELIGIBILITY

FOR THE POST WITHOUT ANY DOUBT SHALL BE THAT OF APPLICANT BY WAY OF ATTACHING SUFFICIENT DOCUMENTS. THE PROCESS OF SCRUTINY OF APPLICATION/DOCUMENTS DOES NOT INVOLVE CONTACTING APPLICANT OR COLLECTION OF ADDITIONAL DOCUMENT FROM APPLICANT AT ANY STAGE.

- (C) IN CASE INFORMATION FURNISHED IN THE APPLICATION FORMAT OR THE CERTIFICATES/TESTIMONIALS ARE FOUND TO BE FALSE OR INCORRECT, CANDIDATURE OF SUCH APPLICANTS IS LIABLE TO BE CANCELLED AT ANY STAGE OF THE SELECTION OR THEREAFTER, BESIDES SUCH OTHER PENAL ACTION AS DEEMED FIT.
- (D) THE APPLICANTS WORKING IN THE GOVT. DEPARTMENTS / PSUs SHOULD NOTE THAT THESE ARE SHORT-TENURE POSTS ON CONTRACT AND THEY ARE REQUIRED TO GET THEIR APPLICATIONS FORWARDED THROUGH PROPER CHANNEL OR PRODUCE NOC AT THE TIME OF SELECTION. IN THE EVENT OF THEIR SELECTION, THEY ARE REQUIRED TO RESIGN AND GET THEMSELVES RELIEVED FROM THEIR PARENT ORGANIZATION BEFORE TAKING UP THE CONTRACTUAL APPOINTMENT IN RAILTEL.
- (E) APPLICANTS ALREADY ON THE ROLL OF RAILTEL ARE NOT ELIGIBLE TO APPLY FOR THESE POSTS.
- (F) THESE POSTS ARE FOR PROJECTS IN NORTH EAST AREA AND ARE NOT TRANSFERABLE OUTSIDE THE REGION.
- (G) APPLICANTS SHOULD CLEARLY NOTE THAT RAILTEL WILL IN NO CASE BE RESPONSIBLE FOR NON-RECEIPT OF THEIR APPLICATION OR ANY POSTAL DELAY IN RECEIPT THEREOF ON ANY ACCOUNT WHATSOEVER.
- (H) FORMATS OF CASTE CERTIFICATES TO BE SUBMITTED BY SC/ST/OBC(NON-CREAMY LAYER) APPLICANTS ARE AVAILABLE ON RAILTEL'S INTERNET WEBSITE (www.railtelindia.com) ON PAGE 'CURRENT JOB OPENINGS'. CERTIFICATES IN THESE PRESCRIBED FORMATS ONLY SHALL BE ACCEPTABLE.

Sr. Manager (P&A)

RailTel Corporation of India Ltd.
Application for the post of Field Supervisor (on contract basis)
(for North Eastern Area)

Annexure-I

1. Name in full (In Block letters) : _____
2. Father's Name : _____
3. Date of Birth (DD-MM-YYYY) : _____
4. Age as on 13.10.2014 : ____ years, ____ months, ____ days.
5. Category (Gen/SC/ST/OBC-NCL*) : _____
 (*NCL – non-creamy layer)
6. Religion : _____
7. Correspondence Address : _____
 (in BLOCK letters with PIN) _____
8. Contact Phone Numbers : _____
9. E-Mail Addresses (indicate clearly) : _____

Paste a **self attested** passport size photograph in this space

10. **Qualifications:** (Give information for Matriculation, +2 level and Technical qualifications only in chronological order)(May attach additional sheet, if space below is insufficient)

Exam Passed	Year of Passing	Name of Board / University	%age of marks obtained

11. **Works Experience** (after obtaining Engg. Diploma/Engg. Degree) in chronological order (attach separate sheet , if required). May attach bio data with details of experience, if desired by candidate)

Post	Name & full address of Employer	Period of work experience			Name of the Project(s) on which worked with brief nature of assignment #
		From	To	Total Duration (in Yrs. & Months)	

12. Details about application / examination fee:

Demand Draft number: _____ Date: _____

Amount of Demand Draft: _____ Issuing bank _____

Signature of Candidate

Verification

I declare that I have read the detailed vacancy notice uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and than nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information may candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place : _____

Date : _____

Signature of Candidate

Important: Documents to be attached with application:

- a) Self –attested copy of Matriculation Certificate (for age proof).
- b) Self-attested copies of Certificates in support of the required technical qualification.
- c) Self-attested copies of Certificates in support of higher technical/professional qualifications, if any.
- d) Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) **(Only the experience gained after obtaining the requisite diploma /degree will be taken into consideration).**
- e) Self –attested caste certificate (In case applicant belongs to SC/ ST/ OBC(non-creamy layer).
- f) Self–attested copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
- g) Self–attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.
- h) Demand draft of appropriate value.