

No. RCIL/2008/P&A/47/8

26th June' 2023.

Office order

Sub: Internal complaints committee (ICC) to look after sexual harassment at work place.

In supersession of earlier instructions in this regard, the Competent Authority has nominated following executives as members of Internal Complaints Committee (ICC), relating to Sexual Harassment at work place, for RailTel/Corporate office/East Kidwai Nagar and Gurgaon office.

S.No	Name/Desg.	Mobile no.	Email id
1	Smt Ruchira Chatterjee/ GM(Admin.)—as Chairperson.	7827577100	ruchirachatterjee@ railtelindia.com
2	Sh. Sahitya Gupta/ GM (Operations) – as Member.	7827913197	sahitya.kgupta@ railtelindia.com
3	Smt. Sucharita Pradhan / AGM / PR - as Member.	9717644409	sucharita@ railtelindia.com

2. An independent member Ms Jyotsna Batra- Member YWCA (email id jyotsnabatra2001@yahoo.com, mobile no 9818573163), has been nominated on the committee as External Member, by the management.

3. The Internal Complaints Committee (ICC) should meet once a quarter even if there are no live cases.



(Manik Sinha)

Addl. General Manager/P&A.

**1. Executive Directors/RailTel Corporation of India Ltd.,
Southern Region/Secunderabad.
Northern Region/Shastri Park/New Delhi.
Eastern Region/Kolkata,
Western Region/Mumbai.**

2. Nominated ICC members.

Copy for information to:

- OSD/CMD, DPOM, DF, DNPM, CVO, RailTel.
- ED/HR, GM/ITP, GM/Admin., CS&Addl.GM/Law, RCIL/CO.
- Ms Jyotsna Batra/Member (YWCA)-
- AGM/PR/RCIL/CO- for uploading on RailTel Intranet/Internet site.
- All women executives/outsourced personnels of RailTel – through email.
- Notice Board of RailTel/Corporate office/EKN & Gurgaon.

रेलटेल कॉर्पोरेशन ऑफ इंडिया लिमिटेड, भारत सरकार (रेल मंत्रालय) का उपक्रम

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